



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
JANUARY 10, 2023**

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees will also offer this meeting by video teleconference.

Individuals may attend the meeting in person or join the video teleconference by going to:
<https://us02web.zoom.us/j/82233523091>

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Webinar ID: 822 3352 3091

International numbers available: <https://us02web.zoom.us/u/kdFPWc5IH>

7:00 P.M.:

CALL TO ORDER

ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN

ADOPTION OF AGENDA

APPROVAL OF MINUTES: DECEMBER 13, 2022

PUBLIC COMMENT ON AGENDA ITEMS ONLY

PAYMENT OF BILLS

CLOSED SESSION: DISCUSS PENDING LITIGATION (Percy et al v. Canton Township)

PRESENTATIONS:

- 1) CANTON CARES FUND 2022 SUMMARY

CONSENT CALENDAR:

- 1) CONSIDER APPROVAL OF THE RESOLUTION FOR THE WCDPS 2023 ANNUAL PERMIT PACKAGE (COMBINED PERMIT PACKAGE FOR ANNUAL MAINTENANCE, PAVEMENT RESTORATION AND SPECIAL EVENTS PERMITS) FOR WORK WITHIN THE WAYNE COUNTY RIGHT-OF-WAY IN 2023 (MSD)
- 2) CONSIDER APPROVING POLICE AND E/911 BUDGET AMENDMENTS TO CONTINUE DISPATCH EXPANSION PROJECT FROM 2022 INTO 2023 (POLICE)

- 3) CONSIDER APPROVING A CORRECTION TO AN RBA RESOLUTION FROM 2022 (POLICE)

GENERAL CALENDAR:

- 1) CONSIDER AWARDING A CONTRACT AND PURCHASE ORDER TO REPLACE BOILERS AT THE SUMMIT ON THE PARK PURSUANT TO THE 2019 CAPITAL IMPROVEMENT PLAN (MSD)
- 2) CONSIDER ACCEPTING A JUSTICE ASSISTANCE GRANT AND AN ASSOCIATED AMENDMENT TO THE 2023 POLICE BUDGET (POLICE)
- 3) CONSIDER APPROVING THE PURCHASE OF ONE 9-1-1 CALL TAKER COMPUTER WORKSTATION (POLICE)
- 4) CONSIDER APPROVAL OF A RESOLUTION FOR THE BOARD TO SUBMIT ITS APPLICATION TO WAYNE COUNTY FOR AMERICAN RESCUE PLAN ACT FUNDS FOR CHERRY HILL VILLAGE TOWN SQUARE PROJECT (SUPERVISOR)
- 5) APPROVE THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN WAYNE COUNTY AND CANTON TOWNSHIP FOR THE CHERRY HILL VILLAGE TOWN SQUARE PROJECT (SUPERVISOR)

PUBLIC COMMENT

BOARD COMMENT

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Rachelle Howell, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – December 13, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 13, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 6:01 p.m.

Members Present: Borninski, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent: Ganguly

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended adding item G-0. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from November 22, November 29, and December 6, 2022. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Siegrist to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF December 13, 2022		
101	GENERAL FUND	1,036,428.27
204	ROADS FUND	376,497.99
206	FIRE FUND	734,598.84
207	POLICE FUND	996,737.22
208	COMMUNITY CENTER FUND	118,679.38
219	STREET LIGHTING FUND	21,703.29
230	CABLE TV FUND	19,184.84
246	COMMUNITY IMPROVEMENT FUND	18,758.00
248	DDA - CANTON	142,728.68
260	INDIGENT DEFENSE FUND	15,736.88
261	E-911 UTILITY	0.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	48,102.38
274	CDBG FUND	3,500.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	407,287.90
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

584	GOLF FUND	51,426.27
592	WATER & SEWER FUND	651,517.98
596	GARBAGE & RUBBISH COLLECTIONS	417,122.14
661	FLEET MAINTENANCE FUND	76,971.62
701	TRUST & AGENCY FUND	374.00
702	CUSTODIAL FUND	4,730.00
736	POST EMPLOYMENT BENEFITS FUND	419,377.99
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		5,561,463.67

Closed Session:

Motion by Siegrist, supported by Borninski to go into closed session under MCL 15.628 Section 8 (c) and 8 (d) for an update on union negotiations and to consider the purchase or lease of real property. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Foster to return from closed session at 7:41 p.m. Motion carried unanimously.

Recognition:

Item R-1. Promotion Recognition – Police Lieutenant Shulman

Item R-2. Resolution Recognizing the Retirement of Deputy Police Chief Craig Wilsher

Motion by Siegrist supported by Sneideman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Resolution Recognizing the Retirement of Deputy Police Chief Craig Wilsher

Whereas, the Canton Police Department recognizes the importance of its employees;

Whereas, in 1998, Craig Wilsher was hired as a Police Officer for the Canton Police Department; following his first promotion to Sergeant, he rapidly advanced through the ranks of Lieutenant and Deputy Chief in just over eight years;

Whereas, early in his career, Craig served as a road patrol officer primarily responsible for responding to calls for service in the community; he took on several special assignments including that of investigator in the Detective Bureau; as a command officer he was responsible for his assigned platoon in the patrol division, and was selected for special assignments as the Detective Bureau Supervisor and the Special Services Lieutenant;

Whereas, for the past eight years, he has been designated as the department’s accreditation manager, tasked with fulfilling and maintaining the highest standards in policing under the international Commission on Accreditation for Law Enforcement Agencies (CALEA);

Whereas, in his role as Deputy Chief, Craig led the department's patrol, investigative and support services divisions consisting of over 100 full-time sworn and non-sworn personnel; he also assisted the Director of Police Services with the development and implementation of the department's budget, policies, procedures, special projects and internal affairs;

Whereas, throughout his career, Craig was proactive in developing personnel and programs that embrace growth within the department; he has been integral in the creation and advancement of many progressive policing initiatives, including the department's body-worn camera system, employee well-being programs, the embedded social worker program and the Coalition for Inclusive Communities;

Whereas, simultaneous to his remarkable career, Craig continued to further his education earning two Master's Degrees from both Madonna University and Eastern Michigan University; attended Eastern Michigan University's Police Staff & Command School; and graduated from the prestigious FBI National Academy Session 265;

Whereas, Craig has maintained the highest level of professionalism in every aspect of his service with Canton, focused on continual improvements within himself, the department, and the community he so proudly served for 24 years;

Resolved, the Board of Trustees of the Charter Township of Canton is appreciative of the commitment to excellent service as demonstrated by Deputy Police Chief Craig Wilsher;

Further Resolved, the Board of Trustees of the Charter Township of Canton upon does hereby recognize Craig Wilsher for his commendable contribution to the Canton community and the Canton Police Department.

Motion carried unanimously.

Presentations:

- 1) Youth Advisory Committee
- 2) Communication Assessment Summary

Consent Calendar:

Item C-1. Request Authorization to Pay Bills in 2023 when no regular Board Meeting is scheduled

Motion by Siegrist, supported by Borninski to authorize the payment of the Township's bills as normally scheduled in 2023, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled. Motion carried unanimously.

Item C-2. Consider Payment of CityView Annual Software Maintenance Fees

Motion by Siegrist, supported by Borninski to authorize the payment to Harris Computer Systems for the CityView annual software maintenance fees for a total cost not-to-exceed of \$71,372. Motion carried unanimously.

Item C-3. Consider Approval of the Canton Township Stormwater Standard Operating Procedures

Motion by Siegrist, supported by Borninski to approve the resolution as presented.

RESOLUTION

This resolution was offered by Siegrist and seconded by Borninski on December 13, 2022.

WHEREAS: The Charter Township of Canton has what is commonly known as a Stormwater Permit from the State of Michigan and as part of that permit the Township is required to maintain a certain set of standards for stormwater discharged into the waterways of the State of Michigan.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Charter Township of Canton does hereby adopt the Canton Township Stormwater Management Plan and the post-construction standards dated October 2022.

Motion carried unanimously.

Item C-4. Consider Second Reading and Adoption of an Amendment to Appendix A – Zoning of the Code of Ordinances regarding Markham Rezoning

Motion by Siegrist, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #052-RZ-7552, which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District. Further, to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District. Motion carried unanimously.

Item C-5. Consider Approving an Increase to the Blanket Purchase Order Issued to the Michigan Humane Society

Motion by Siegrist, supported by Borninski to approve increasing blanket purchase order #2022-000878 issued to Michigan Humane Society by \$6,000 for services rendered in 2022. Motion carried unanimously.

Item C-6. Consider Request to Increase Public Safety Blanket Purchase Order for Uniforms

Motion by Siegrist, supported by Borninski to approve increasing the blanket purchase order #22-350 issued to Allie Brothers by \$2,500 for the purchase of police officer uniforms. Motion carried unanimously.

Item C-7. Request for Resolution of Local Body of Government to Recognize “PCS Bowling Boosters Club” as a Nonprofit in the Community for Purposes of Making an Application for a “Charitable Gaming License” to the Michigan Gaming Control Board.

Motion by Siegrist, supported by Borninski to approve the resolution for the “PCS Bowling Boosters Club” PO Box 871273, Canton, MI 48187, to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license. Motion carried unanimously.

Item C-8. Consider 2023 Meeting Dates for the Commission for Culture, Arts & Heritage

Motion by Siegrist, supported by Borninski to establish the 2023 Canton Commission for Culture, Arts & Heritage meeting schedule at 6:00 p.m. either as a hybrid or in-person in the Lower Level of the Administration Building, 1150 S. Canton Center Road, quarterly on the designated Thursday of the established months.

Meeting Dates: February 9, 2023
May 11, 2023
August 10, 2023
November 9, 2023

Motion carried unanimously.

General Calendar:

Item G-0. Consider Creating and Filling a Public Safety Operations Manager Position

Motion by Siegrist, supported by Slavens to approve a potential headcount increase with the creation and filling of a Public Safety Operations Manager Position, for a period not-to-exceed five years, with the maximum budget impact being \$150,000 per year. Motion carried unanimously.

Item G-1. Consider Authorization of a Purchase Order to Spalding DeDecker and Associates, Inc. for Professional Engineering Services for the 2023 Residential Road Improvement Program

Motion by Siegrist, supported by Slavens to approve the following Budget Amendment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$486,625
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Increase Expenditure:

204-446-12.970_0050	Capital Outlay Infrastructure	\$486,625.
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Further, to approve a purchase order contract for the 2023 Residential Road Improvement Projects to Spalding DeDecker Associates, Inc. in the amount of \$462,500 with a 5% contingency of \$23,125 for a total of \$485,625. Motion carried unanimously.

Item G-2. Consider Approval of 2022 Budget Adjustments

Motion by Siegrist, supported by Slavens to approve the attached listing of budget adjustments to the 2022 budget. Motion carried unanimously.

Item G-3. Consider Approval of Upgrade to Township Firewalls

Motion by Siegrist, supported by Sneiderman to create a new purchase order to Sentinel Technologies of Livonia, Michigan in an amount not to exceed \$332,000. I further move to approve any subsequent prepaid budget adjustments required to properly spread the costs over the life of the 36-month contract. Motion carried unanimously.

Item G-4. Consider Renewal of CivicPlus Website Hosting Services and Renewal of AudioEye Website ADA Services

Motion by Siegrist, supported by Foster to approve a purchase order in the amount not to exceed \$40,909.76 payable to CivicPlus, Inc. for a renewal of hosting services, website ADA services, software support, and maintenance services provided by CivicPlus covering a period of one (1) year. Motion carried unanimously.

Item G-5. Consider Approval of the MDARD Agreement for the 2022 Specialty Crop Block Grant

Motion by Siegrist, supported by Borninski to accept the MDARD Specialty Block Grant Agreement in the amount of \$19,410 for the purchase of 20 fruit trees and 25 fruit bushes to be planted in designated community gardens, further, to approve the following 2023 budget amendment:

Increase Revenue:		
101-000.501	Federal Grants	\$19,410
Increase Expenses:		
101-752-99.801_0050	Professional and Contractual Svs.	\$5,375
101-752-99.760	Operating Supplies	\$14,035

Motion carried unanimously.

Item G-6. Consider Approval to Purchase 3 Solar Light Poles for Canton’s Parks

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Decrease Expense		
101-750.970_0010	Capital Outlay Computers and Equipment	\$13,755
Increase Expense		
101-752-50.970_0080	Capital Outlay Land Improvements	\$13,755.

Further, to approve to waive the bidding process and purchase 3 Solar Light Poles from Clear World, LLC., 1613 Justin Road, Metairie, LA 70001 in the amount of \$13,755 to be paid from account #101-752-50.970_0080 Capital Outlay Land Improvements. Motion carried unanimously.

Item G-7. Consider Bid Award for Board Room Audio, Video Equipment

Motion by Siegrist, supported by Slavens to award the bid for the audio/video equipment upgrades to Smart Homes & Smart Offices Inc, 210 State ST, Mason, MI 48854 in the amount of \$24,537.59 with funds to be paid from Account # 230-250.970_0010, Capital Outlay Computers and Equipment. Motion carried unanimously.

Item G-8. Consider Approving a Three-Month Extension to the Embedded Social Worker

Contract with Hegira Health, Inc.

Motion by Siegrist, supported by Sneiderman to approve a three-month extension to the embedded social worker contract with Hegira Health, Inc. Motion carried unanimously.

Item G-9. Consider Approval of the Purchase and Install of Two (2) Mini Split Systems at the Pheasant Run Golf Course

Motion by Siegrist, supported by Slavens to approve the purchase and installation of post-construction security card readers in the Public Safety Building by Interstate Security, in the amount of \$12,565, utilizing drug forfeiture funds for this expense. Motion carried unanimously.

Item G-10. Consider Approving the Purchase of a One-Year Service Agreement for the Motorola Radio and Dispatch Console Equipment

Motion by Siegrist, supported by Borninski to approve the 2023 purchase of a Motorola Solutions one-year service agreement for the Motorola radio and dispatch console equipment in the amount of \$33,568. Motion carried unanimously.

Item G-11. Authorize the Supervisor to sign a three-year agreement to keep Shifman Fournier as special labor counsel for Canton Township.

Motion by Siegrist, supported by Slavens to approve authorizing the Supervisor to sign a three-year agreement with Shifman Fournier to continue in the role so Special Labor Counsel for Canton Township. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting at 9:18 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM #C-1

ITEM: Consider Approval of the Resolution for the WCDPS 2023 Annual Permit Package (combined permit package for Annual Maintenance, Pavement Restoration and Special Events Permits) for work within the Wayne County Right-of-Way in 2023.

PRESENTER:

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Wayne County’s Annual Permit Package has combined the Annual Maintenance Permit, Annual Pavement Restoration Permit, and Annual Special Events Permit into a single application. In addition, the Annual Permit includes attachments by reference into that permit. As a condition, Wayne County requires that the governing body (Township Board) pass a blanket resolution of approval. Additionally, the permit office requires a written request on municipal letterhead at least ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the permit package.

The original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of Canton Township’s certificate of insurance are required. The county also requires that designee submit monthly reports of all work performed under the annual permit or that no work was performed. Any work not covered under the annual scope of work and conditions require a separate permit.

BACKGROUND: The Permit A-23038 is a combined permit that authorizes the Township to occupy the Wayne County road right-of-way for the purpose of inspection, repair and routine maintenance for sanitary sewers and water mains, installation of water service connections, application of dust palliatives and repair and replacement of existing sidewalks including pavement repair and restoration.

For special events such as parades, festival celebrations and similar activities to temporarily close a county road. To use a road as a detour for traffic around such activity taking place even on a non-county road, and placement of a temporary banner within the right-of-way.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the model community resolution for the combined permits, and authorize the Township Clerk to sign the Permit once received from Wayne County.

BUDGET IMPLICATIONS AND ACCOUNT NUMBERS: N/A

IMPLEMENTATION PLAN: Once received and approved, Engineering Services will forward the executed permit application, resolution and certificate of insurance to the Wayne County Department of Public Services.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTORS RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve Permit A-23038 allowing for the purpose of inspection, repair and routine maintenance for sanitary sewers and water mains, installation of water service connections, application of dust palliatives and repair and replacement of existing sidewalks including pavement repair and restoration. Furthermore, allowing the township to perform special events such as parades, festival celebrations and similar activities to temporarily close a county road. To use a road as a detour for traffic around such activity taking place even on a non-county road, and placement of a temporary banner within the right-of-way in 2023 and authorize the Township Clerk as the designated officer to sign the 2023 Annual Permit for Wayne County Department of Public Services.

ATTACHMENTS:

1. Permit application package for A-23038, 2023 Annual Permit Package

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM #C-2

ITEM: Consider Approving Police and E/911 Budget Amendments to Continue Dispatch Expansion Project from 2022 into 2023

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting the continuation of Police and E/911 Budget Amendments that were originally approved in 2022 to be amended into the 2023 budgets. These amendments were originally board approved on May 10, 2022, for dispatch workstations and technology. The purchases were not initiated in 2022, therefore the funds were not spent and need to be adjusted into the 2023 budgets.

BACKGROUND INFORMATION: On May 10, 2022, the board approved agenda item #G-10, to award the general contractor bid for the dispatch center expansion, interior renovation and associated auxiliary expenses and associated budget amendments. Requests to purchase a portion of the auxiliary items did not occur in 2022, therefore requiring the budget amendments to be moved into the 2023 budgets. A summary breakdown is listed below:

Account #	2022 Budget Amendment	2022 Amount Spent	2023 Budget Amendment Requested
207-301-50.763 0003	\$50,000	0	\$50,000
261-346-50.970 0010	\$500,000	\$279,754	\$220,246

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the below listed amendments to the 2023 Police & E/911 budgets to continue the dispatch expansion project from 2022 into 2023.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

<i>Increase Revenues:</i>		
Police Forfeiture Fund Balance Approp:	#207-000.695 1001	\$ 50,000
E/911 Fund Balance Appropriation:	#261-000-695	\$220,246

<i>Increase Appropriations:</i>		
Police Drug Forfeiture	#207-301-50.763 0003	\$50,000
E/911 Capital Outlay Computers:	#261-346-50.970 0010	\$220,246

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the below listed amendments to the 2023 Police & E/911 budgets to continue the dispatch expansion project from 2022 into 2023.

<i>Increase Revenues:</i>		
Police Forfeiture Fund Balance Approp:	#207-000.695 1001	\$ 50,000
E/911 Fund Balance Appropriation:	#261-000-695	\$220,246

<i>Increase Appropriations:</i>		
Police Program Exp Drug Forfeiture	#207-301-50.763 0003	\$50,000
E/911 Capital Outlay Computers:	#261-346-50.970 0010	\$220,246

ATTACHMENTS: n/a

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2022

AGENDA ITEM #C-3

ITEM: Consider Approving a Correction to an RBA Resolution from 2022

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to amend a typo expense amount approved at the December 13, 2022, board meeting. The resolution for Item G-10 approved the purchase of a 2023 Motorola Solutions service agreement in the amount of \$33,568, but the quote and remainder of the RBA stated, and should have been, \$35,937.

The department is requesting approval to update the model resolution as listed below for the correct amount.

BACKGROUND INFORMATION: n/a

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the 2023 purchase a Motorola Solutions one-year service agreement for the Motorola radio and dispatch console equipment in the amount of \$35,937, not \$33,568 as previously approved.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are budgeted in the E/911 Professional Contracted Services Account #261-346-50.801_0050 for this expense.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the 2023 purchase a Motorola Solutions one-year service agreement for the Motorola radio and dispatch console equipment in the amount of \$35,937, not \$33,568 as previously approved.

ATTACHMENTS: Attachment A – Item G-10; December 13, 2022

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM #G-1

ITEM: Consider awarding a contract and purchase order to replace boilers at the Summit on the Park pursuant to the 2019 Capital Improvement Plan

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: In 2019 the Board of Trustees adopted a Capital Improvement Plan (CIP) and subsequently the Township issued capital improvement bonds to fund the CIP. The CIP includes upgrading the boilers at the Summit on the Park. Specifically, the project scope includes adding two (2) high efficiency shoulder boilers, one (1) tankless hot water system, and four (4) new heat exchangers.

This CIP project went out to bid on October 6th, 2022 and adhered to Responsible Contracting Guidelines.

Staff is recommending award of contract to Quality Aire Systems for the boiler replacement project to facilities at the Summit on the Park for \$561,000 which includes a 10% contingency.

BACKGROUND:

In 2019 the Board of Trustees adopted a Capital Improvement Plan (CIP) and subsequently the Township issued capital improvement bonds to fund the CIP. Several projects are moving through the implementation, procurement, bidding, and design phases. As mentioned above this project was bid out on October 6th, 2022 with Responsible Contracting requirements, we had multiple contractors attend the mandatory walk through with no bids at the conclusion of the RFP timeline.

Facilities engaged the Finance team to follow the proper next steps as no official bids were submitted. As directed by Finance and in ordinance with Township policy Facilities solicited bids from qualified contractors as well as contacting all previous contactors that initially attended the mandatory walk through.

It is being recommended that Quality Aire Systems be awarded the bid over the low bidder due to proven success with boiler projects as well as partnering with Canton Township with various projects such as, Summit and Admin RTU replacements and all the mechanical systems at Public Safety for the current renovations. The bid difference between the two contactors is \$23,763.

Along with Quality Aire Systems (QA) we will be working with Peter Basso Associates (PBA) to assist with engineering design. QA has agreed to adhere to any design requirements from PBA as they have a great standing work relationship from current (Public Safety) and past projects together.

The CIP project budget for the Summit boilers is \$770,000, contracting QA and PBA we are projecting a cost savings of \$252,000 for this project.

Municipal Services Division is working closely with the Leisure Services Division to minimize impacts to patrons at the Summit on the Park during the project and ensure the necessary renovations to the boiler system are completed to maintain an exemplary experience for the Summit patrons.

STRATEGIC PLAN/GOALS: Quality Infrastructure- renovating the boiler system will provide more energy efficient equipment, extend the life of the facility, and ensure the patrons have a great experience at the Summit.

ACTION REQUESTED: Award the contract and purchase order for the above-mentioned project to Quality Aire Systems, 328 W 6 Mile Road, Whitmore Lake, MI 48189 in the amount of \$510,000 plus a 10% contingency amount of \$51,000 making the total \$561,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

<u>Project#</u>	<u>Description</u>	<u>Account#</u>	<u>Amount Budgeted</u>
200003	Heating Boilers	401-757.970_0020	\$762,000

The following Budget amendment is needed:

Increase Revenue:

401-000.695	Fund Balance Appropriation	\$561,000
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Increase Expenditure:

401-757.970_0020	Capital Outlay Buildings and Improvements	\$561,000
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IMPLEMENTATION PLAN: Upon Board Approval, a purchase order will be generated, and vendor contacted to begin project. A project schedule will be established Quality Aire Systems will order all the equipment and parts in order to complete the project.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1) I move to approve the following budget amendment:

Increase Revenue:

401-000.695	Fund Balance Appropriation	\$561,000
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Increase Expenditure:

401-757.970_0020	Capital Outlay Buildings and Improvements	\$561,000
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2) I move to approve the contract and approve a purchase order for Quality Aire Systems, 328 W 6 Mile Road, Whitmore Lake, MI 48189 in the amount of \$510,000 plus a 10% contingency amount of \$51,000 making the total \$561,000 to upgrade the boilers at the Summit.

ATTACHMENTS:

- A. RFP
- B. Bids

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM #G-2

ITEM: Consider Accepting a Justice Assistance Grant and an Associated Amendment to the 2023 Police Budget

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Canton Police Department has been awarded a Justice Assistance Grant (JAG) for specified equipment through the U.S. Department of Justice. JAG 15PBJA-22-GG-02104-JAGX is for Tasers in the amount of \$9,206.

A budget amendment to the 2023 Police Budget is included in this request, should the Board choose to accept these grants.

BACKGROUND INFORMATION: The Wayne County Department of Homeland Security is the applicant and fiscal agent for JAG grants in our community. Once the authorized purchases are made, they will be submitted to Wayne County for grant reimbursement to the Police revenue account. The Township purchasing policy will be followed for purchases resulting from the acceptance of these grants.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the acceptance of a Justice Assistance Grant for specified equipment through the U.S. Department of Justice, in the amount of \$9,206.

Additionally, approve an amendment to the 2023 Police Budget to increase Federal Grant Revenue by \$9,206, and increase Program Expense Expenditures by \$9,206.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A 2023 Police budget amendment is requested to increase Federal Grant Revenue Account #207-000-501 by \$9,206; and to increase Program Expense Account #207-301-50.763_0029 by \$9,206.

IMPLEMENTATION PLAN: Upon approval, the Township Supervisor will be authorized to sign the intergovernmental agreement between the Charter Township of Canton and the County of Wayne.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION:

- 1) I move to approve the acceptance of a Justice Assistance Grant for specified equipment through the U.S. Department of Justice, in the amount of \$9,206;
- 2) Additionally, I move to approve the below listed amendment to the 2022 Police Budget:

<i>Increase 2023 Police Revenues:</i>		
Federal Grants	#207-000.501	\$9,206

<i>Increase 2023 Police Appropriations:</i>		
Program Expenses 2022 JAG	#207-301-50.763_0029	\$9,206

ATTACHMENTS: Attachment A – JAG 15PBJA-22-GG-02104-JAGX

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM #G-3

ITEM: Consider Approving the Purchase of One 9-1-1 Call Taker Computer Workstation

PRESENTER: Chad Baugh, Director of Police Services
Christopher Stoecklein, Director of Fire Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police and Fire Departments are requesting to purchase one 9-1-1 call taker computer workstation for its newly expanded dispatch center in the amount of \$14,718.59, from Intrado Life & Safety Solutions. This will be the sixth call taker computer workstation in the new center, and will be set up for training, major incidents or normal position failures. E911 budget funds will be utilized for this purchase.

BACKGROUND INFORMATION: The Public Safety Department's dispatch center was approved for an expansion last year, increasing the dispatch/call taker workstations from four to six. The department currently owns five 9-1-1 call taker computer systems and is requesting this additional system so that each workstation is fully equipped. This new equipment will be installed in conjunction with the other five computers being relocated into the new work center.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase of one 9-1-1 call taker computer workstation in the amount of \$14,718.59 from Intrado Life & Safety Solutions.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this purchase are budgeted in the E/911 Capital Outlay Computers Account #261-346-50.970_0010.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the purchase of one 9-1-1 call taker computer workstation in the amount of \$14,718.59 from Intrado Life & Safety Solutions.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM # G-4

<p>ITEM: Consider Approval of a Resolution for the Board to submit its application to Wayne County for American Rescue Plan Act funds for Canton Town Square project at Cherry Hill Village</p>
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PRESENTER: Anne Marie Graham-Hudak, Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Canton Township has an opportunity to partner with Wayne County and receive \$4,750,000.00 in American Rescue Plan Act (ARPA) funds to use towards the Canton Town Square project at Cherry Hill Village. The Town Square project will invest in some of the Community's most treasured assets, including the Village Square Park, Village Arts Factory Building, Factory Park, Cherry Hill School, Preservation Park, trails, public parking improvements, wayfinding and programming in the Town Square.

Canton Township will match Wayne County's investment in the community's assets, utilizing ARPA funds, insurance proceeds, Wayne County millage funds and existing fund balance for a total of \$9,500,000.00 in community investment. These investments into the community's assets will improve the quality of life for residents, increase property values, grow the tax base and spur small and medium-sized business development in Canton.

BACKGROUND: Canton Township and Wayne County have been working together for nearly one year to revitalize the Cherry Hill Village neighborhood in Canton Township, utilizing ARPA funding. The result of this work has been the conceptual development of the Canton Town Square at Cherry Hill Village. The Wayne County Commission must approve the Canton Town Square project in order for the funds to be distributed and received by Canton Township. The Commission intends to take up the project at a regular meeting in 2023.

These investments into Canton will revitalize Cherry Hill Village, improve the quality of life for residents, increase property values, grow the tax base and spur small and medium-sized business development in Canton. Fundamental to this revitalization is the creation of the Canton Town Square at Cherry Hill Village. The Canton Town Square will feature the Village Square Park, Village Arts Factory Campus (including the creation of Factory Park on the undeveloped 14 acres behind the factory), Preservation Park improvements, Leisure Services programming, Partnership for the Arts & Humanities events, open air dining, restaurants, breweries, a better-connected sidewalk and trail system, wayfinding, parking improvements and investments in

Canton's most treasured historical assets.

STRATEGIC PLAN/GOALS: Quality Infrastructure, Welcoming Community and Financial Stability

ACTION REQUESTED: Approve the proposed resolution for the Board to submit its application to receive funds from the American Rescue Plan Act to use for the Cherry Hill Village Town Square project.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The Board has previously authorized and set aside \$4 million of fund balance in the Community Improvement Fund for this endeavor. Additionally, funds from the Wayne County Parks millage and insurance proceeds for Preservation Park will aid in the funding of this project.

IMPLEMENTATION PLAN: Upon approval the application will be submitted.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved.

SUPERVISOR'S RECOMMENDATION: Approved.

MODEL RESOLUTION: I move to approve the Resolution to apply for American Rescue Plan Act funds to be used towards the Canton Town Square project at Cherry Hill Village.

ATTACHMENTS:

1. Draft Resolution

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: January 10, 2023

AGENDA ITEM # G-5

<p>ITEM: Approve the Intergovernmental Agreement (IGA) between Wayne County and Canton Township for the Cherry Hill Village Town Square Project.</p>

PRESENTER: Anne Marie Graham-Hudak, Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Canton Township has an opportunity to partner with Wayne County and receive \$4,750,000.00 in American Rescue Plan Act (ARPA) funds to use towards the Canton Town Square project at Cherry Hill Village. The Town Square project will invest in some of the Community's most treasured assets, including the Village Square Park, Village Arts Factory Building, Factory Park, Cherry Hill School, Preservation Park, trails, public parking improvements, wayfinding and programming in the Town Square.

Canton Township will match Wayne County's investment in the community's assets, utilizing ARPA funds, insurance proceeds, Wayne County millage funds and existing fund balance for a total of \$9,500,000.00 in community investment. These investments into the community's assets will improve the quality of life for residents, increase property values, grow the tax base and spur small and medium-sized business development in Canton.

Wayne County Corporation Counsel and Canton Township attorneys at Foster Swift have drafted an Intergovernmental Agreement in regards to the funding for the Canton Town Square Project.

BACKGROUND: Canton Township and Wayne County have been working together for nearly one year to revitalize the Cherry Hill Village neighborhood in Canton Township, utilizing ARPA funding. The result of this work has been the conceptual development of the Canton Town Square at Cherry Hill Village. The Wayne County Commission must approve the Canton Town Square project in order for the funds to be distributed and received by Canton Township. The Commission intends to take up the project at a regular meeting in 2023.

These investments into Canton will revitalize Cherry Hill Village, improve the quality of life for residents, increase property values, grow the tax base and spur small and medium-sized business development in Canton. Fundamental to this revitalization is the creation of the Canton Town Square at Cherry Hill Village. The Canton Town Square will feature the Village Square Park, Village Arts Factory Campus (including the creation of Factory Park on the undeveloped 14 acres behind the factory), Preservation Park improvements, Leisure Services programming,

Partnership for the Arts & Humanities events, open air dining, restaurants, breweries, a better-connected sidewalk and trail system, wayfinding, parking improvements and investments in Canton's most treasured historical assets.

STRATEGIC PLAN/GOALS: Quality Infrastructure, Welcoming Community and Financial Stability

ACTION REQUESTED: Approve the Intergovernmental Agreement (IGA) between Charter County of Wayne and Canton Township and authorize the Supervisor to sign the agreement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The Board has previously authorized and set aside \$4 million of fund balance in the Community Improvement Fund for this endeavor. Additionally, funds from the Wayne County Parks millage, insurance proceeds for Preservation Park, and fund balance will aid in the funding of this project.

IMPLEMENTATION PLAN: Upon Approval, the Intergovernmental Agreement (IGA) will be signed by the Supervisor.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the Intergovernmental Agreement (IGA) between the Charter County of Wayne and Canton Township for the Canton Town Square Project.

ATTACHMENTS:

1. Intergovernmental Agreement (IGA) between the Charter County of Wayne and Canton Township for Canton Town Square Project.

ATTACHMENT 1:

Copies of Intergovernmental Agreement will be available at the meeting.