



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
FEBRUARY 26, 2019**

7:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: FEBRUARY 12, 2019

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

PUBLIC HEARING:

- 1) PUBLIC HEARING FOR CONSIDERATION OF A LOCAL GOVERNMENT APPROVAL FOR THE MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS LIQUOR CONTROL COMMISSION (MLCC) LIQUOR LICENSE APPLICATION BRYAN FINNERTY REPRESENTING HIGH VELOCITY SPORTS GROUP FOR A CLASS "C" LIQUOR LICENSE WITH SUNDAY SALES (AM & PM); AND OUTDOOR SERVICE PERMITS LOCATED AT 46245 MICHIGAN AVENUE, CANTON, MICHIGAN, 48188, CANTON TOWNSHIP, WAYNE COUNTY
- 2) PUBLIC HEARING FOR APPROVAL TO AMEND THE 5 YEAR CONSOLIDATED PLAN AND THE 2018 CDBG PROGRAM YEAR ANNUAL ACTION PLAN

CONSENT CALENDAR:

- 1) APPROVE THE REQUEST FOR A LOCAL GOVERNMENT APPROVAL RESOLUTION FOR K.R.A.B., LLC AT 50296 CHERRY HILL ROAD, CANTON, MI 48187 FOR THE APPROVAL OF OUTDOOR SERVICE AREA LOCATED ON MUNICIPAL PROPERTY (CLERK)
- 2) APPOINTMENT TO DOWNTOWN DEVELOPMENT AUTHORITY BOARD (SUPERVISOR)
- 3) CONSIDER APPROVAL OF APPLICATION FOR MLCC SPECIAL LIQUOR LICENSES (CLS)
- 4) REQUEST BUDGET AMENDMENTS FOR THE CARRYOVER OF FISCAL YEAR 2018 OPEN PURCHASE ORDERS TO FISCAL YEAR 2019 (FBD)

GENERAL CALENDAR:

- 1) CONSIDER FIRST READING FOR CONSIDERATION AND APPROVAL OF THE THIRD AMENDMENT TO THE MOCERI CONSENT JUDGMENT AND THE S&S HOMES REZONING (MSD)
- 2) CONSIDER APPROVAL OF THE SPECIAL LAND USE REQUEST FOR FIRE STATION #2 (MSD)
- 3) CONSIDER WAIVER OF THE FINANCE POLICY, AUTHORIZE A BUDGET AMENDMENT, AND AUTHORIZE A PURCHASE ORDER TO MTECH FOR THE RETRO-FIT OF CANTON'S CCTV SEWER INSPECTION TRUCK (MSD)
- 4) CONSIDER APPROVAL FOR THE EMERGENCY REPLACEMENT OF A SEWAGE GRINDER STATION AT FELLOWS CREEK GOLF CLUB (CLS)
- 5) CONSIDER REQUEST TO WAIVE THE BIDDING PROCESS AND PURCHASE FIVE SELF CONTAINED BREATHING APPARATUS (SCBA) UNITS (PSD)
- 6) CONSIDER THE PURCHASE OF 13 TASER X26P UNITS (PSD)
- 7) CONSIDER REQUEST FOR THE RENEWAL OF VIGILANT SOLUTIONS INTELLIGENCE LED POLICE PACKAGE (PSD)

ADDITIONAL PUBLIC COMMENT

OTHER

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – January 8, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, February 12, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
 Members Absent: None
 Staff Present: Director Hohenberger, Director Meier, Director Trumbull,
 Deputy Director – Fire – Stoecklein, Township Planner – Goulet,
 Engineering Services Manager – Serchak, Communications – Hamilton,
 Staff Absent: None

Adoption of Agenda

Motion by Sneideman, supported by Anthony to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Motion by Siegrist, supported by Foster to approve the Board Meeting Minutes of January 22, 2019 as presented. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to approve the Board Study Session Minutes of January 29, 2019 as presented. Motion carried unanimously.

Citizen’s Non-Agenda Item Comments:

George Miller, 1946 Briarfield, commented on the procedure for ordinance complaints and the taxation procedures for waste management facilities.

Michael Schultz, 44580 Dionne Street, commented on the 3% fee for late tax payments.

Payment of the Bills:

Motion by Slavens, supported by Sneideman to approve payment of the bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF February 12, 2019		
101	GENERAL FUND	641,960.89
204	ROADS FUND	40,000.00
206	FIRE FUND	322,598.61
207	POLICE FUND	409,607.15
208	SUMMIT OPERATING (General)	128,467.78
230	CABLE TV FUND	12,244.27
246	TWP (COMMUNITY) IMPROVEMENT	5,893.25

248	DDA - CANTON	75,543.01
261	E-911 UTILITY	6,252.86
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,648.62
274	CDBG	21,445.99
584	GOLF FUND	30,524.88
592	WATER & SEWER FUND	1,851,090.10
596	SOLID WASTE	295,994.86
661	FLEET	35,754.92
702	CONSTRUCTION ESCROW	10,937.00
736	POST EMPLOYMENT BENEFITS	160,732.85
TOTAL - ALL FUNDS		4,092,697.04

PRESENTATIONS:

1. Roads Update.

Presenters:

Bill Serchak – Engineering Services Manager and Mark Merkey – Staff Engineer II

The Board was given an overview of the Roads Projects and how 2019 and 2020 will proceed with the Major Roads and Local Roads Projects, as well as work on the Boulevard Project. Residents can review how the projects are progressing on the township website at: <https://www.canton-mi.org/1160/Canton-Road-Improvement-Program>. Updates are also being published in the FOCUS monthly newsletter.

The board was given the process for Homeowners Associations to apply for matching funds to do work on their subdivision streets.

2. eUTILITIES.

Presenter:

Dian Slavens

The Board was given an overview of how the online program for Water Billing will work for the residents.

Copies of the PowerPoint Presentations and any handouts are available at the Clerk’s office of the Charter Township of Canton, 1150 S. Canton Center Rd, Canton, MI 48188, 734-394-5120, during regular business hours.

RESOLUTION:

1. Resolution in Recognition of Black History Month

Motion by Siegrist, supported by Foster to approve the following resolution in recognition of Black History Month. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

RESOLUTION RECOGNIZING THE SIGNIFIGANCE OF BLACK HISTORY MONTH

- Whereas,** the theme of Black History Month for 2019 is “Black Migrations,” which emphasizes the movement of people of African descent to new destinations and subsequently to new social realities; and
- Whereas,** the first Africans were brought involuntarily to the shores of the Americas as early as the 17th century, suffering enslavement and subsequently faced the injustices of lynch mobs, segregation, and denial of basic, fundamental rights; and
- Whereas,** despite slavery, African-Americans in all walks of life have made significant contributions throughout the history of the United States; and
- Whereas,** beginning in the early decades of the twentieth century, African-American migration patterns included relocation from the rural South to Northern and Midwestern cities, and
- Whereas,** such migrations resulted in more diverse and stratified interracial and intra-racial urban population amid a changing social milieu, and
- Whereas,** racial suburbanization has resulted in stable integration and economic opportunity in Canton; and
- Whereas,** the birthdays of Abraham Lincoln and Frederick Douglass inspired the creation of Negro History Week, the precursor to Black History Month; and
- Whereas,** the month of February is officially celebrated as Black History Month, which dates back to 1926 when Dr. Carter G. Woodson set aside a special period of time to recognize the heritage and achievement of Black Americans;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Charter Township of Canton does hereby recognize the significance of Black History Month as an important time to acknowledge and celebrate the contributions of African-Americans in the Nation’s history, and encourages the continued celebration of this month to provide an opportunity for all people to learn about the past and better understand the experiences which shape our township: and recognize that ethnic and racial diversity of Canton enriches and strengthens the township.

Black History Month, also known as African-American History Month in the U.S., is an annual observance in Canada, Ireland, the Netherlands, the United Kingdom, and the United States. It began as a way for remembering important people and events in the history of the African diaspora. President Gerald Ford, a Michigan native, recognized Black History Month, during the celebration of the United States Bicentennial in 1976. He urged Americans to "seize the opportunity to honor the too-often neglected accomplishments of black Americans in every area of endeavor throughout our history."

Residents have approached the Township Clerk requesting the township support this action.

CONSENT CALENDAR:

Item C-1. Consider Re-appointment of Gianfranco Palazzolo, Harpreet Singh Sachdeva and Michael Schultz to the Building Board of Appeals. (Supv)

Motion by Siegrist, supported by Sneiderman to re-appoint Gianfranco Palazzolo, Harpreet Singh Sachdeva and Michael Schultz to the Building Board of Appeals for two (2) year term to expire February 14, 2021. Motion carried unanimously.

The Building Board of Appeals currently has five (5) members appointed by the Board of Trustees. Gianfranco Palazzolo, Harpreet Singh Sachdeva and Michael Schultz have been members of the BBA since 2017. Their current resumes are attached. Their terms will expire on February 14, 2019. The new two (2) year term will expire on March 31, 2021.

Item C-2. Consider Re-Appointment of Greg Greco to the Zoning Board of Appeals (Supv)

Motion by Siegrist, supported by Sneiderman to re-appoint Mr. Greg Greco to the Zoning Board of Appeals, (term to expire February 23, 2022). Motion carried unanimously.

The Zoning Board of Appeals shall consist of no fewer than five members who shall be appointed in accordance with Article VI Zoning Board of Appeals of the Michigan Zoning Enabling Act of 2006 (MCL 125.3601). Mr. Greg Greco has been a member of the Zoning Board of Appeals since February 23, 2016.

Item C-3. Consider Second Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Krupp-Cassalou Family Trust Rezoning. (MSD)

Motion by Siegrist, supported by Sneiderman to remove from the table and hold the second reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 024-99-0006-708) from RR, Rural Agricultural District to R-1, Single-Family Residential District. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to adopt and publish the second reading of an ordinance amending Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton which rezones the subject parcel (tax parcel # 024-99-0006-708) from RR, Rural Agricultural District to R-1, Single-Family Residential District as provided in the attached ordinance with an effective date of February 28, 2019. Motion carried unanimously.

**STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF CANTON
ORDINANCE NO. _____**

AN ORDINANCE AMENDING ARTICLE 8.00 OF APPENDIX A - ZONING, OF THE CODE OF ORDINANCES OF THE CHARTER TOWNSHIP OF CANTON, MICHIGAN WHICH AMENDS THE ZONING DISTRICT BOUNDARIES ON THE ZONING MAP

THE CHARTER TOWNSHIP OF CANTON ORDAINS:

PART I.

ARTICLE 8.00 – ESTABLISHMENT OF ZONING DISTRICTS AND MAP

* * *

Pursuant to Section 27.06 of Appendix A – Zoning, the zoning map is hereby amended by changing the zoning of parcel no. 024-99-0006-708 from RR, Rural Residential District to R-1, Single-Family Residential District, as shown on the attached zoning map.

PART II. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause.

The amendment of the Canton Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired, or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the Canton Code of Ordinances set forth in this Ordinance.

PART IV. Repealer.

All other Ordinances or part of Ordinances in conflict herewith are hereby repealed only to the extent to give this Ordinance full force and effect.

PART V. Publication.

The Clerk for the Charter Township of Canton shall cause the ordinance to be published in the manner required by law.

Part VI. Effective Date.

A public hearing having been held hereon pursuant to the provisions of Section 103 of Act 110 of the Public Acts of 2006, as amended, the provisions of this Ordinance shall be

published within fifteen (15) days of its adoption of publications of a notice in a newspaper circulated in Canton Township stating the date of enactment and effective date, a brief statement as to its regulatory effect and that a complete copy of the Ordinance is available for public purchase, use and inspection at the office of the Township Clerk during the hours of 8:30 AM to 4:30 PM, Local Time. The provision of this Ordinance shall become effective seven (7) days after its publication.

CERTIFICATION

The foregoing Ordinance was duly adopted by the Township Board of Trustees of the Charter Township of Canton at its regular meeting called and held on the 12th day of February, 2019, and was ordered to be given publication in the manner required by law.

Michael Siegrist, Clerk

Introduced: January 22, 2019
Adopted: February 12, 2019
Published: February 21, 2019
Effective: February 28, 2019

A zoning ordinance regulating the development and use of land has been adopted by the legislative body of the Charter Township of Canton. Copies of the complete text of this Ordinance are available at the Clerk's Office of the Charter Township of Canton, 1150 S. Canton Center Road, Canton, MI., 48188, during regular business hours. A complete copy of the Ordinances for Canton Township is available at www.canton-mi.org.

The applicant is proposing to rezone the subject property from RR, Rural Residential to R-1, Single Family Residential District. The property will be combined with several other parcels near the northwest corner of Ridge and Warren Roads for a potential low-density residential development. The request is consistent with the surrounding zoning future land use designation on the Future Land Use Map of the Comprehensive Plan.

-Existing Zoning: RR, Rural Residential

-Location: West side of Ridge Road north of Warren Road

-Net Acres: 14.75 acres

-Existing Land Use: vacant

-Surrounding Land Use

N – R-1, Partridge Circle Private Road

S - R-1, vacant and frontage residential

E – R-1, Cheshire Lane Private Road

W- R-1, Hampton Ridge South Site Condominium

-Comprehensive Plan: Very- Low Density Residential (up to 1 dwelling units/acre)

- Community Planner's Recommendation: Approval

- Planning Commission Recommendation: The Planning Commission voted 8-0 to recommend approval of the request to rezone the parcel from RR, Rural Residential to R-1, Single-Family Residential.

GENERAL CALENDAR:

Item G-1. Consider Approval of Massage Establishment License for BLVD SPA and Variance to the Chapter 18, Article III, Entitled “Massage” Ordinance. (Clerk)

The board is being asked to grant a variance from the “1000 foot rule” for BLVD SPA. The property line of the business touches the property line of a middle school.

Nadia Nimer, owner of BLVD SPA presented an overview of her business establishment and the types of services they offer. She owns several spas in the state.

Clerk Siegrist gave the background of the 1000 foot rule for Massage Establishments. Most of the current license holders are not compliant with this rule.

Trustee Foster asked Director Meier how Public Safety would regulate these businesses if the 1000 foot rule was removed. Director Meier stated Public Safety has the ability through investigative measures to ensure a business is operating on a legal and ethical basis.

Clerk Siegrist explained the research he has done regarding various types of massage styles. There are no extra licenses available for different styles/types of massage being performed.

Trustee Sneideman stated he was in favor of granting this variance.
Supervisor Williams stated he is not in favor of granting this variance.

Ms. Nimer stated her business will not be exclusively massage, it will be a full service spa. She has looked throughout the township for a good location in Canton.

Clerk Siegrist stated he is requesting the board’s opinion of the 1000 foot rule. Most communities in the area regulate massage establishments as commercial enterprise. Most communities do not have a 1000 foot rule.

Jeff Goulet, Township Planner, explained the rule was a carryover from when Massage Establishments were part of the “Adult Regulated Businesses” category. Massage establishments are no longer in that category. In 1990 when the board originally established the Adult Regulated Businesses ordinance, this was designed to keep this type of business along the Michigan Avenue corridor. Over the years the commercial districts have transformed and residential locations are now very close to commercial districts.

The 1000 foot rule for Adult Regulated Businesses is under the zoning ordinance as part of the Special Land Use criteria. There are no Adult Regulated Businesses in Canton Township.

He suggested the option of measuring the “distance from door to door”.

Clerk Siegrist stated he is in favor of removing the 1000 foot rule from the Massage Establishment Licensing ordinance and keeping the limit of 12 establishments. He would also be in favor of granting this variance.

Trustee Graham-Hudak stated she is in favor of removing the 1000 foot rule and granting this variance.

Supervisor Williams stated he is not in favor of removing the 1000 foot rule, but not granting this variance.

Treasurer Slavens stated she is in favor of removing the 1000 foot rule, but not granting this variance.

Trustee Sneiderman stated he is in favor of removing the 1000 foot rule, and granting this variance.

Trustee Foster stated she is in favor of removing the 1000 foot rule, but not granting this variance.

Motion by Siegrist, supported by Sneiderman to approve the request of the petitioner to approve the variance to the Massage License to allow the granting of a 2019 Massage Establishment License subject to passage of Public Safety Inspection and obtaining a Certificate of Occupancy.

Roll Call: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams

Ayes: Graham-Hudak, Siegrist, Sneiderman

Nays: Anthony, Foster, Slavens, Williams

Abstain: None

Motion failed by a vote of 4 to 3.

On January 16, 2019 an application was submitted to the Clerk's Office for a Massage Establishment License for BLVD SPA for the remaining available Massage Establishment License. Public Safety indicated that the location, 6120 N. Canton Center Rd, was within the 1,000 foot limitation that was added to Section 18-107 of the Canton Code of Ordinances July 25, 2017.

Corporation Counsel, the Clerk, and Public Safety have been tasked with amending the Massage Ordinance after a 2019 license was granted on November 13, 2018 on appeal. The group has been unable to implement a simple solution and requires additional guidance from the Board of trustees. While that process has been underway, the application for BLVD SPA was submitted and offered an opportunity for the Board to provide such guidance on the Ordinance Amendment.

Item G-2. Consider Award of Contract for a 2019 Tree Maintenance Project to Frank's Landscaping & Supplies. (MSD)

Motion by Siegrist, supported by Slavens to award an extension of contract for 2019 Tree Maintenance to Frank's Landscaping and Supplies for a total amount not-to-exceed \$18,500. Motion carried unanimously.

Planning Services received four qualified bids in 2018 for tree maintenance. Work includes the following maintenance work on Canton property or in the public right-of-way at various

locations: Cultivation, fertilization and mulching of trees, stake removal, and watering. The lowest qualified bidder was Frank's Landscaping & Supplies with a bid of \$18,500 to cultivate, fertilize, and mulch 727 trees, remove stakes and straps on 100 trees, and water 1,000 trees. The 2018 Invitation to Bid allows the contract to be renewed for a second and third year at the same unit price.

The qualified low bidder of the street tree planting program was Frank's Landscaping & Supplies who has performed this and similar work for Canton the last few years. It is well qualified to perform the tree maintenance work.

Item G-3. Consider Award of Contract for a 2019 Tree Removal & Pruning Project to Owen Tree Service, Inc. (MSD)

Motion by Siegrist, supported by Slavens to award an extension of a 2018 contract for the 2019 tree removal and pruning to Owen Tree Service, Inc. for a total amount not-to-exceed \$36,500. Motion carried unanimously.

Planning Services received three qualified bids in 2018 for tree removal & pruning in the public right-of-way on major roads and Canton property. The 2018 Invitation to Bid allowed the contract to be renewed for a second year at a five percent increase if agreeable to the Township and Contractor.

The lowest qualified bidder was Owen Tree Service, Inc. with a bid of \$36,500 plus a five percent increase in unit prices for 2019.

The qualified low bidder of the tree removal & pruning project was Owen Tree Service who has performed numerous such projects in Canton for many years. It is well qualified to perform the street tree work.

Item G-4. Consider Budget Amendment to Tree Fund Resulting from US Forest Service Grant of \$11,100. (MSD)

Motion by Siegrist, supported by Slavens to authorize acceptance of a State of Michigan Community Forestry Grant and a budget amendment as follows:

Increase revenue #101-000.539 State Grants \$11,100

Increase expense #101-585.703_0015 Salaries & Part Time Wages \$10,000

Increase expense #101-585.724_0010 Fringe Benefits FICA \$ 1,100

Motion carried unanimously.

Planning Services received a grant of \$11,100 to assist in a Township Tree Inventory to be completed in 2019. The grant will be used to pay intern salaries to help perform the inventory.

Planning Services and Leisure Services has long recognized the need for a Tree Management Plan to manage all major public street trees, open grown park and public facilities trees, and public wooded areas. As Canton continues to grow and increase the tree infrastructure, a Tree Management Plan can be integrated with CityWorks and all utilities allowing comprehensive

management of all infrastructure. A tree inventory is a first step to enable the development of a Tree Management Plan.

The inventory will include species, size, planting date (if known), condition, GPS location, recommended maintenance, damage, and interference.

Item G-5. Consider Approval of a Budget Amendment and Award of Purchase Order Contract to Northwest Consults Inc. for Construction Administration Services and Testing for Pavement Improvements at the Division of Public Works Facility. (Supv)

Motion by Siegrist, supported by Slavens to approve the following budget amendment:
Increase Expense:

#592-536.970_0020 Capital Outlay Buildings and Improvements: \$13,533

#592-537.970_0020 Capital Outlay Buildings and Improvements: \$ 13,532

Decrease Expense:

#592-536.999 Transfer to fund balance: \$27,065

Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to award a purchase order contract to Northwest Consultants Incorporated under the existing Master Services Agreement for an amount not-to-exceed \$27,065. Motion carried unanimously.

As part of Canton Township's effort to effectively manage and maintain its facilities, staff has determined that the concrete pavement at Public Works facility is failing and improvements are necessary.

A request for proposals (RFP) for engineering design and construction services was sent on June 20, 2018 to our prequalified engineering consultants. Although construction inspection and management services was included in the original RFP, only the line items pertaining to pavement assessment, design and bidding were completed in 2018. Construction administration, material testing, and inspection services are now needed since a contractor, (Fessler Bowman), has been recommended and approved by the Canton Township Board.

In July 2018, Request for Proposals (RFP) were received for the design of concrete improvements at the Public Works facility. This concrete was installed in 2002 when building improvements were completed. Areas of failure have been assessed by Northwest Consultants Incorporated and recommendations for replacement have been made. On January 22, 2019 the Township Board approved award of the construction contract to Fessler Bowman. Northwest Consultants will be needed for Construction Administration and Testing Services when the project starts.

Item G-6. Consider Authorization of 2019 FY Specialized Services Operating Assistance Program Agreement with SMART. (CLS)

Motion by Siegrist, supported by Slavens to approve the FY 19 Specialized Services Operating Assistance Agreement between SMART and the Charter Township of Canton for \$31,942 and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously.

The Township submitted its annual Specialized Services application with SMART to provide funding for the Canton Mobility Transportation program. SMART has notified the Township that it is eligible for \$31,942 under the program from October 1, 2018 through September 30, 2019.

Canton Leisure Services is requesting Board authorization for the Specialized Services Operating Assistance Program Agreement with SMART.

Canton Township applied for and was awarded a Specialized Services Operating Assistance Program grant from the Suburban Mobility Authority for Regional Transportation (SMART). The grant will be utilized for the Canton Mobility Transportation Services program, which provides transportation for seniors and disabled individuals.

- The grant is for \$31,942, which is the same allocation Canton secured in 2018.
- The grant contract covers the period of October 1, 2018 through September 30, 2019.
- These funds are in addition to the \$88,692 Municipal Credit grant, which the Township was awarded for FY 2018. In addition, fare box revenue collected from program riders in FY 2017 was \$15,450.
- The total annual contract with Nankin Transit Commission to provide transportation services is not to exceed \$412,395.
- The two grants and fare box revenue offset the Nankin Transit Commission contract amount. The balance of the contract amount is covered through the Township's General Fund and budgeted in Social Services – Transportation.

Item G-7. Consider Approving a One-Year Contract for Public Safety Legal Services. (PSD)

Motion by Siegrist, supported by Slavens to approve a one-year contract for Public Safety legal services with Michigan Police Legal Advisor Group, in the amount of \$30,000, to be paid in monthly installments of \$2,500. Motion carried unanimously.

The Public Safety Department is requesting to renew its contract with the Michigan Police Legal Advisor Group, to provide legal advice on administrative and operational issues, department policies, and legal update training for Police and Fire. The annual contract price of \$30,000 is payable in monthly installments, and is based on 192 hours per year.

Last year was the department's first year of contract with the Michigan Police Legal Advisor Group, validating the importance of legal services and consultation specific to police and fire agencies. In addition to training and policy recommendations, this contract provides for 24/7 access to legal advice for management of all public safety-based scenarios with potential legal implications such as employee management, critical incidents and legislative actions.

Item G-8. Consider Waiving the Bidding Process and Approve the Purchase of Motorola 800 MHz Mobile and Portable Radios. (PSD)

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the purchase of 15 Motorola mobile and portable radios from Motorola Solutions, Inc., in the amount of \$76,848.84, utilizing E/911 Funds. Motion carried unanimously.

The Public Safety Department is requesting to purchase seven Motorola APX6500 Mobile Police Radios and eight Motorola APX6000XE Portable Fire Radios. Due to the necessity of continuity in radio equipment, purchasing the same radio as currently owned is imperative; therefore, the department requests to waive the bidding process and purchase the above model radios from Motorola Solutions (a sole-source vendor) for a total amount of \$76,848.84.

In response to the FCC's narrow banding requirements, on March 12, 2012, the Township Board approved Canton Police and Fire Departments transition to the State of Michigan's MPSCS 800 MHz Radio System. This \$1.8 million dollar project included a multitude of components, including all new radios for dispatch, police/fire vehicles, and individual officer/firefighter portable radios.

The Motorola radios being requested for purchase are the same make and model of current radios being used, and include all mounting, charging, trunking and programming to be 100% compatible with the department's current inventory. Warranties are included with the purchase with coverage of three years for the mobile, and five years for the portables.

Funds budgeted in the 2019 E/911 Capital Computers Account will be utilized for this purchase.

Item G-9. Consider Request to Purchase a Service Agreement for Stryker Power Load Stretcher Systems. (PSD)

Motion by Siegrist, supported by Sneiderman to approve the purchase of a seven-year ProCare Service Agreement from Stryker, in the amount of \$33,121.20, utilizing funds budgeted in the 2019 Fire Budget. Motion carried unanimously.

The Fire Department is requesting to purchase a seven-year ProCare Service Agreement from Stryker in the amount of \$33,121.20, to protect, maintain and repair six power load stretcher systems that were purchased in 2018.

In January 2018, the Board of Trustees approved the purchase of six Stryker power load stretchers in the amount of \$256,000. To protect this investment, Stryker offers a seven-year ProCare Service Agreement that includes parts, labor, travel, annual preventative maintenance inspections, unscheduled service and product equipment checklists. The agreement amount breaks down to \$4,731.60 annually, which the department feels is a worthy investment to retain the fleet of mechanics parts necessary to keep the power load system in optimal operation.

ADDITIONAL PUBLIC COMMENT: None

OTHER: Citizens Police Academy Applications are posted on the Canton website. The Youth Public Safety Academy applications will be available soon. Clerk Siegrist commented his secretary Joan Lager is retiring this week and thanked her for her service.

ADJOURN: Motion by Siegrist, supported by Sneideman to adjourn at 8:37 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM # PH-1

ITEM: Public Hearing For Consideration of a Local Government Approval for the Michigan Department of Licensing and Regulatory Affairs Liquor Control Commission (MLCC) Liquor License Application Bryan Finnerty representing High Velocity Sports Group for a Class “C” Liquor License with Sunday Sales (AM & PM); and Outdoor Service Permits located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None expected.

EXECUTIVE SUMMARY:

The Clerk’s office has received an application for a new Class “C” Liquor License with Sunday Sales (AM & PM) and Outdoor Service Permits from Bryan Finnerty, the Managing Partner of the High Velocity Sports Group (LLC) located at 46245 Michigan Avenue, Canton MI 48188. This would be a quota licensed.

The Township currently has five available quota licenses. One is tied to a PDD amendment in Uptown. This applicant is requesting one of the remaining four.

On January 8, 2019, at a regular meeting of the Board of Trustees the public hearing was set for February 26, 2019. A public hearing notice was published on January 17, 2019. On January 9th notices were also sent to addresses within the required 300 foot radius of High Velocity.

BACKGROUND:

On January 8, 2019, at a regular meeting of the Board of Trustees the public hearing was set for February 26, 2019. A public hearing notice was published on January 17, 2019. On January 9th notices were also sent to addresses within the required 300 foot radius of High Velocity.

High Velocity Sports has been a part of the Canton community for over 18 years. They see over 600,000 door swings on an annual basis and serve our community on a year round basis through sports leagues, corporate outings/events, summer camps and adult social events.

High Velocity is also home to the Canton Soccer Club, one of the largest youth and adult recreation organizations in the State of Michigan. All of their partners are Michigan residents with one of them being a 20+ year Canton Resident (Past CSC President, John Staub).

Their goal from the beginning days at High Velocity was to offer a sports venue to keep players, teams and businesses close to home (vs. driving up to Wixom to play at another facility). They have done that over the past 18 years and have expanded to include corporate events and private parties that not only keep our residents close, but also attract others from outside the Canton area.

These groups consistently request “adult beverages” as part of their outings and High Velocity Sports would like to be able to offer this to their clients to complete their events

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: Conduct a public hearing for consideration of the Local Government Approval of the request for a New Class “C” Liquor License with outdoor, Sunday Sales (PM) Permit, and an Off Premise SDM License for High Velocity Sports Group located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Clerk’s office will notify the applicant of the public hearing date for February 26, 2019. Public Notice will be mailed on Wednesday January 9, 2019 to all property and business owners within 300 feet of the property at 46245 Michigan Avenue, Canton, Michigan, 48188. The notice was posted in the Township Administration Building and published in the Associated Newspapers on January 17, 2019. Notices of Public Hearing were mailed on, January 9, 2019 to property owners and tenants within a 300 foot radius of the proposed business location property line.

DIRECTOR’S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR’S RECOMMENDATION: Approval

***MODEL RESOLUTION:** I move to open the Public Hearing at ** p.m. to consider the request for a Class “C” Liquor License for High Velocity Sports Group located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

I move to close the Public Hearing at ** p.m. to consider the request for a new Class “C” Liquor License for High Velocity Sports Group located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

I move to (approve/deny) the request for a new Class “C” Liquor License with Sunday Sales (AM & PM) and Outdoor Service Permits for High Velocity Sports Group located at 46245 Michigan Avenue, Canton, Michigan, 48188, Canton Township, Wayne County.

ATTACHMENTS:

1. Notice of Public Hearing
2. Copy of Canton Township Application
3. Copy of the Application to MLCC

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM # PH-2

ITEM: Public Hearing for Approval to Amend the 5 Year Consolidated Plan and the 2018 CDBG Program Year Annual Action Plan

PRESENTER: Wendy Trumbull, Finance and Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: The CDBG Advisory Council is submitting its recommendations for amendments to projects and project funding for the PY 2018 CDBG (Community Development Block Grant) program as well as the 5 Year Consolidated Plan. The Department of Housing and Urban Development (HUD) requires any substantial amendment be approved by the governing body. The amendment to annual action plan and the 5 Year Plan has been available to the public for the 30 day public comment period and this meeting represents our second public hearing.

BACKGROUND: The recommendations provided by the CDBG Advisory Council were formulated following a public hearing on project proposals on January 22, 2019. Council recommendations generally follow the CDBG Five Year Consolidated Plan especially with regards to the recommendations for human service agencies funding.

The amendment was required as the CDBG program received \$355,000 that was not anticipated and must be spent in a timely fashion. Of the \$355,000, \$280,000 is money being transferred from our old NSP Program that was officially closed in 2018. The remaining \$75,000 is money coming back from a sub-recipient who was unable to fulfill their federal obligations and was required to return the money.

STRATEGIC PLAN/GOALS: The goal of the CDBG program is to assist low and moderate income Canton residents. The recommended new funding requests are to increase the Human Service Center Improvements by \$75,000 and to build a new park in the Northeast corner of Canton. This would increase the 2018 yearly amount by \$355,000. \$280,000 for the new park and \$75,000 for the improvements to the human service center.

ACTION REQUESTED: Hold the public hearing and adopt the CDBG Advisory Council recommendations for amendments to projects and project funding (“Annual Action Plan”) for the PY 2018 CDBG program and 5 Year Consolidated Plan.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase the PY 2018 CDBG allocation from \$323,085 to \$678,085.

IMPLEMENTATION PLAN: The program amendment adopted by the Board will be forwarded to HUD as Canton Township’s official PY 2018 CDBG Amended Action Plan.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

(1) I move to open the public hearing to hear comment on the Advisory Council recommendations for the amended PY 2018 Community Development Block Grant Program.

(2) I move to close the public hearing.

(3) I move to adopt the amended 2018 Annual Action Plan and authorize the submission of the 2018 amended Annual Action Plan and 5 Year Consolidated Plan to the Department of Housing and Urban Development (HUD).

(4) I move to approve the following budget amendment:

Increase Revenue # 274-000.501	\$355,000
Increase Expense # 274-694.970_0020	\$355,000

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM # C-1

ITEM C- : Approve the Request for a Local Government Approval Resolution for K.R.A.B., LLC at 50296 Cherry Hill Road, Canton, MI 48187 for the approval of Outdoor Service Area located on Municipal Property. (Clerk's)

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: Alex Malus, Partner/Owner

BACKGROUND: Alex Malus, one of the new owners of K.R.A.B., LLC DBA/Maraschinos Pub in Cherry Hill Village Road, at 50296 Cherry Hill Road, Canton, MI. 48187 is requesting a Local Government Approval Resolution authorizing them to use municipal property for outdoor seating. The Liquor Control Commission has requested adoption of a resolution for local approval for this permit only.

The new owners have purchased the liquor license for Maraschinos from the previous occupant, 502 Bar and Grill, which also had outdoor seating on municipal property. The State of Michigan MLCC requires each outdoor permit utilizing municipal property have a resolution in the exact name of the owner. This permit has no effect on our quota licenses. The adoption of this resolution does not require a public hearing.

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community

ACTION REQUESTED: To approve a resolution granting Local Government Approval for a New Outdoor Service Area located on Municipal Property; Liquor License Requirement for Maraschinos Pub at 50296 Cherry Hill Road, Canton, MI 48187.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: With the Board's approval, the Clerk will sign the Liquor Control Commission's Resolution for Local Approval. The Clerk will send copies to the MLCC as well as a copy to Mr. Malus at 3255 W. Hamlin Road, Rochester Hills, MI 48309

DIRECTOR'S RECOMMENDATION: Approveal

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION:

***MODEL RESOLUTION:** I move to adopt the Resolution for a Local Government Approval for a New Outdoor Service Area located on Municipal Property; Liquor License Requirement newRoad, Canton Township, Wayne County, Michigan, 48187

ATTACHMENTS:

LCC 106 – Local Government Resolution

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #C-2

ITEM: Appointment to Downtown Development Authority Board

PRESENTER: Pat Williams, Supervisor

INDIVIDUALS IN ATTENDANCE None anticipated

EXECUTIVE SUMMARY: The State of Michigan Public Act 197 of 1975, enabling legislation for the establishment of a Downtown Development Authority (DDA), provides for a Board of 8 to 12 members. A majority of the members must have an interest located in the Development area (owner of property, owner of a business, manager, employee, resident), while the remaining members may be citizens at large. The DDA currently has one vacancy to fill.

BACKGROUND INFORMATION: Andrew Hargreaves is a co-owner of Spoon's Place Bar and Restaurant, located within Canton's DDA, and has expressed his interest in serving the Community as a member of the Canton DDA Board. According to Andrew, he and his partners opened Spoon's Place in Canton to serve a need for locally owned, non-chain restaurants. Spoon's Place just celebrated a very successful first year in Canton.

In his spare time, he's a proud community supporter who's volunteered for many charitable organizations including the Canton Goodfellows, The Western Golf and Country Club's Eagles for Children and The Clean Love Project. He's also a sponsor for the Junior Diabetes Research Foundation and PCCS Cheer.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Appointment of Andrew Hargreaves to the Board of Directors of the Downtown Development Authority for a four-year term.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Upon approval, the Supervisor will direct the Downtown Development Coordinator to contact the Board Member and provide appropriate orientation information.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move that the Canton Township Board of Trustees appoint Andrew Hargreaves to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for a four-year term ending February 26, 2023.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #C-3

ITEM: Consider Approval of Application for MLCC Special Liquor Licenses

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

In 2019, four fundraising events will be held in conjunction with Canton Leisure Services at various township facilities that will require application to the Michigan Liquor Control Commission for special liquor licenses:

- 28th Annual Liberty Fest: June 13-15, 2019
- 6th Annual Rally on Ridge: July 27, 2019
- 10th Annual Brew, Brats & Bands at the Barn: September 7, 2019
- Thursday Night Live concerts: June 27 – August 15, 2019

Leisure Services is requesting Township Board approval to submit application to the Michigan Liquor Control Commission and to authorize the sale and consumption of alcohol at these fundraisers.

BACKGROUND:

- Canton's 28th Annual Liberty Fest will take place June 13-15, 2019 in Heritage Park. In a partnership with Canton Leisure Services, the Canton Rotary Club will once again be making the application to the Michigan Liquor Control Commission for a special license. Canton Rotary will secure the appropriate permits and will keep the proceeds from the actual alcohol sales over the course of the three days.
- Canton Leisure Services will host the 6th Annual Rally on Ridge event on July 27, 2019 from 5:30 p.m. to 9:00 p.m. at Preservation Park/Cherry Hill School. In addition to the food trucks, we will be selling beer and wine with proceeds to benefit the Canton Farmers Market. Canton Leisure Services will apply for the one-day special liquor license for this event.
- The Canton Historical Society is hosting the 10th Annual "Brew, Brats & Bands at the Barn," a fundraiser to be held at the Cady-Boyer Barn in Preservation Park on Saturday, September 7, 2019 from 6-9 p.m. The event will feature a concert with beer and food being sold for the purpose of raising funds to benefit the Canton Historical Society. Canton Leisure Services will apply for the one-day special liquor license for this event.
- Canton Leisure Services is revamping the Thursday night concert series this summer, which offers weekly music at the amphitheater in Heritage Park. New this year will be food trucks, local restaurants, and beer/wine sales. Maraschino's Bar & Restaurant will be making application to the Michigan Liquor Control Commission, and all alcohol sales will benefit the Second Chance at Life charity. (June 27, July 11-18-25, August 1-8-15)

STRATEGIC PLAN/GOALS: Attractive Community – Align Program Offerings with Demographics

ACTION REQUESTED: Authorize the sale and consumption of alcohol at the above-listed 2019 fundraiser events.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$150 application fees for the 7-27-19 Rally on Ridge event are available in Account #101-756-59.762 – Recreation/Special Events/Program Activity Supplies. \$100 application fees for the 9-7-19 event at the Cady-Boyer Barn are available in Account #101-803.955 – Historic District Commission/Miscellaneous. The Canton Rotary Club will be seeking the liquor licenses for the Liberty Fest event and will be responsible for those application fees. Maraschino’s Bar & Restaurant will be seeking liquor licenses for the Thursday Night Live concerts and will be responsible for those application fees.

IMPLEMENTATION PLAN: The sites will be set up according to the requirements of the Liquor Control Commission.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to authorize the sale and consumption of alcohol at the 28th Annual Liberty Festival on June 13-15, 2019, and furthermore; I move that the following resolution be adopted:

That the Canton Rotary, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on June 13-15, 2019 during Liberty Festival at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

I further move to authorize the sale and consumption of alcohol at The Rally on Ridge event on Saturday, July 27, 2019; and furthermore; I move that the following resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, July 27, 2019 at Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application.

I further move to authorize the sale and consumption of alcohol at The Canton Historical Society’s “Brew, Brats & Bands at the Barn” fundraiser on Saturday, September 7, 2019; and furthermore; I move that the following resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, September 7, 2019 at the Cady-Boyer Barn in Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application.

I further move to authorize the sale and consumption of alcohol at the Thursday Night Live concerts being held on June 27, July 11, July 18, July 25, August 1, August 8, and August 15, 2019; and furthermore; I move that the following resolution be adopted:

That Maraschino's Bar & Restaurant, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on the following dates during the Thursday Night Live concerts at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

- June 27, 2019
- July 11, 2019
- July 18, 2019
- July 25, 2019
- August 1, 2019
- August 8, 2019
- August 15, 2019

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM # C-4

ITEM: REQUEST BUDGET AMENDMENT FOR THE CARRYOVER OF FISCAL YEAR 2018 OPEN PURCHASE ORDERS TO FISCAL YEAR 2019

PRESENTER: Wendy Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Finance & Budget Department is requesting to carryover prior year purchase orders not complete during the fiscal year 2018. This will require the Board to approve an increase of the 2019 budget.

BACKGROUND INFORMATION: At the end of each fiscal year, there are numerous open purchase orders for goods and services budgeted and ordered in that fiscal year. A majority of these open purchase orders are for items received in that fiscal year but paid for in the subsequent year; the expense is recorded as an accounts payable at the end of that year and these purchase orders are closed.

However, some of the open purchase orders are for items that were not received by the end of the fiscal year, and these purchase orders carry over into the succeeding fiscal year to complete the transactions. A fund balance reserve is made at the end of the year for these purchase commitments. And, in many cases, there are not sufficient budget funds in the line item budgets for these items, so the succeeding fiscal year's budget must be amended.

A listing of the 2018 purchase orders carried over into fiscal year 2019 follows the model resolution.

STRATEGIC PLAN/GOALS: Demonstrate fiscal responsibility.

ACTION REQUESTED: Budget amendments in several funds for purchase orders that were open at the end of 2018 and carried over to 2019. Amounts have been rounded up to the next dollar for the budget amendments as Canton Township's budget is in whole dollars. As a result of this rounding up, some totals may exceed the actual purchase order totals.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Numerous accounts in the General, Roads, Fire, Police, Community Center, Cable TV, Community Improvement, CDBG, Capital Projects-Roads, Golf Course, Water & Sewer Funds, Fleet Maintenance.

IMPLEMENTATION PLAN: If approved, the budget amendments will be posted by Finance.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the following 2019 budget amendment increases for purchase order commitments carried over from 2018: General Fund (101) increase of \$259,649; Roads Fund (204) increase of \$174,236; Fire Fund (206) increase of \$46,096; Police Fund (207) increase of \$25,892; Cable TV Fund (230) increase of \$28,155; Community Improvement Fund (246) increase of \$88,874; Downtown Development Authority Fund (248) increase of \$67,343; CDBG (274) increase of \$ 112,920; Golf Course Fund (584) increase of \$82,211; Water & Sewer Fund (592) increase of \$1,594,825; Fleet Maintenance Fund (661) increase of \$224.

ATTACHMENTS:

2018 Purchase Orders Carryover List

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-1

**ITEM: Consider First Reading for Consideration and Approval of the Third
Amendment to the Mocerri Consent Judgment and the S&S Homes Rezoning**

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUAL IN ATTENDANCE: Bryan Amann, representing S&S Homes

EXECUTIVE SUMMARY: The applicant is proposing to amend the Mocerri Consent Judgement for the remaining 2 acres (known as Commercial Site No. 2) to allow rezoning from C-2, Community Commercial, to R-6, Single-Family Attached Residential. The conceptual plan that is included with the amendment would permit construction of 11 residential units (Five 2-unit buildings and one single detached unit)

BACKGROUND: The proposed conceptual plan for 11 units is 4.8 units/acre. The layout requires modifications to building separations and site setbacks, as described in Exhibit C of the amendment. The existing Abbey Woods required 35 foot setbacks from the site boundaries and the rear to rear separation was 75 feet. The developer is requesting a rear separation of 58 feet from the new units to the existing units along the north boundary of Abbey Woods, a 33 foot setback from the rear of the units to Joy Road and a 31 foot setback to the west property line.

The proposed rear separation is much closer than the existing conditions. If they maintained the 35 foot setback to the property line, a 70 foot separation would be maintained. The setback from Joy would only be 21 feet for a deck.

If the proposed conceptual plan is developed as a separate condominium, the actual setback from the south property line would be 23 feet, requiring modification from the site boundary distance and from the normal 25 foot deck/patio setback.

-Existing Zoning: C-2, Community Commercial

-Location: Southwest corner of Joy and Morton Taylor Roads

-Net Acres: 2.27 acres

-Existing Land Use: vacant

-Surrounding Land Use

N - Plymouth Township

S - R-6, Abbey Woods Condominium

E - C-2, Coventry Commons Shopping Center
W- R-4, frontage residential

- Comprehensive Plan:** Medium-High Density residential (up to 8 dwelling units/acre)
- **Community Planner's Recommendation:** Approval. Although staff is concerned with the patio setbacks, this option would be less intrusive and more compatible than a commercial option on this site.
- **Planning Commission Recommendation:** The planning Commission voted 7-0 to recommend approval of the rezoning from C-2 to R-6 and the amendment to the Mocerri Consent judgment.

STRATEGIC PLAN/GOALS: N/A

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMEDATION: Approval

MODEL RESOLUTIONS:

1. I move to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which approves the Third Amendment to the Mocerri Consent Agreement for Commercial Site No. 1 and rezones tax parcel No. 009-99-0001-702 from C-2, Community Commercial to R-6, Single-Family Attached residential District.
2. Further, I move to table consideration of the amendment for a second reading on March 12, 2019.

ATTACHMENTS:

1. Planning Commission Minutes
2. Draft Ordinance and Consent Agreement
3. Maps

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-2

ITEM: Consider Approval of the Special Land Use Request for Fire Station #2

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: Public Safety Director Joshua Meier,
Deputy Director Christopher Stoecklein, and Michael Malone, Partners in Architecture

EXECUTIVE SUMMARY: Canton Township proposes to build a new fire station on the property currently occupied by Fire Station #2 and two adjacent parcels. The use of the fire station requires a special use approval for a municipal building in the R-5 zoning district. The existing Fire Station is aging and needs modernization to effectively serve the community.

BACKGROUND: The applicant was granted a variance to allow an encroachment into the 25 foot wetland setback at the Zoning Board of Appeals meeting of 1/10/19. A request to modify the required front yard setback for the hose tower portion of the building that exceeds the maximum permitted building height was approved by the ZBA meeting on 2/14/19.

- **Existing Zoning:** R-5, Single Family Residential

- **Location:** North of Warren Road between Haggerty and Lilley Roads

- **Net Acres:** 4.68 acres

- **Existing Land Use:** Fire Station #2

- **Surrounding Land Use & Zoning:**

N- LI, Reliable Moving and Storage

S- R-6, Copper Creek Attached Condominiums

E- R-5, Frontage Residential

W- R-5, Frontage Residential

- **Comprehensive Plan:** Light Industrial with Research Park recommended

- **Community Planner's Recommendation:** Approval

- **Planning Commission Recommendation:** The Planning Commission voted 7-0 to recommend approval of the Special land Use for Fire Station No. 2.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the special land use request for Fire Station #2.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use for Fire Station No. 2

WHEREAS, the Project Sponsor, Canton Township, has requested special land use approval for a municipal building for a fire station on the north side of Warren Road between Lilley and Haggerty Roads; and,

WHEREAS, the Planning Commission reviewed the request and special land use criteria and voted 7-0 to recommend approval;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a municipal building for a fire station on tax parcel nos. 041-99-0003-000, 041-99-0006-000 and 041-99-0008-000, subject to all applicable local and state requirements.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Special Land Use Criteria

041-SLU-5215 **FIRE STATION #2 EXPANSION** – Consider special land use for parcel nos. 041 99 0003 000, 041 99 0006 000 & 041 99 0008 701. Property is located north of Warren Road between Lilley and Haggerty Roads.

Mr. Goulet stated that Canton Township proposes to build a new fire station on the property currently occupied by Fire Station #2. Mr. Goulet explained that the property is zoned for single family residential use however, the Future Land Use Map designation is Light Industrial. Mr. Goulet explained that the existing Fire Station is aging and needs modernization to effectively serve the community.

Mr. Goulet stated that:

- All necessary public utilities are available to the site. It is being used as a fire station and will continue to be used for that purpose.
- Traffic impact will be negligible as the number of runs will not be increased by the construction or size of the building.
- The proposed special land use will enhance the welfare of the Township by providing improved access to fire protection for the surrounding area.
- Approval of the special land use will not result in a small residential area being surrounded by non-residential uses. There is a single family home to the east that exists alongside Fire Station #2. Approval of the special land use will not change that circumstance.
- The proposed use is consistent with the Future Land Use Map of the Comprehensive Plan in that the property is designated for Light Industrial use. A fire station is consistent with the Light Industrial classification.
- Any detrimental effects will be mitigated by adherence to Zoning Ordinance standards either literally or by satisfying the spirit and intent of the regulations.

Mr. Goulet stated that the applicant was granted a variance to allow an unspecified encroachment into the 25 foot wetland setback at the Zoning Board of Appeals meeting of 1/10/19. Mr. Goulet explained that a request to modify the required front yard setback for the hose tower portion of the building that exceeds the maximum permitted building height will be considered during the ZBA meeting of 2/14/19. Mr. Goulet stated that recommended approval should be conditioned upon obtaining the requested setback variance.

Motion by Zuber, supported by Perkins, to open the public hearing. Ayes all present on a voice vote.

Mr. Michael Malone, project architect, stated that the review was thorough and happy to answer any questions.

Chairman Greene stated that he was pleased with the elevations and asked for any comments from the audience. There were no comments from the audience either in favor or against the project.

Commissioner Zuber stated that she was very impressed with the elevations. Commissioner Graham-Hudak suggested using geo thermal design and renewable energy if at all possible during the site plan stage.

Motion by Perkins, supported by Zuber, to close the public hearing. Ayes all present on a voice vote.

Motion by Zuber, supported by Bennett, to recommend approval of the special land use request for Fire Station #2 to be located on parcels identified as 041-99-0003-000, 041-99-0006-000 and 041-99-0008-701 conditioned upon the applicant successfully obtaining the requested variance to the front yard setback from the Zoning Board of Appeals meeting of February 14, 2019 and based upon the findings that:

- The proposed use is consistent with the Future Land Use Map of the Comprehensive plan and with the Zoning Ordinance
- All necessary public utilities are available to the site
- Traffic impact will be negligible because construction of a larger facility will not result in an increased number of runs
- Any detrimental effects will be mitigated by adherence to Zoning Ordinance standards for light, sound, landscaping, etc.

Ayes: Bennett, Eggenberger, Graham-Hudak, Greene, Okon, Perkins and Zuber

Absent: Acharya, Engel

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-3

ITEM: Consider Waiver of the Finance Policy, Authorize a Budget Amendment, and Authorize a Purchase Order to MTech for the Retro-fit of Canton's CCTV Sewer Inspection Truck

PRESENTER: Patrick Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: In 2016, Canton Public Works applied for and was successful in obtaining the Stormwater, Asset Management and Wastewater (SAW) grant through the state of Michigan. The grant was awarded for the maximum amount of \$2,000,000. The grant guidelines allow 90% to be reimbursed for the first \$1,000,000 and 75% for the second \$1,000,000 of expenses. The proposed retro-fit of Canton's CCTV Sewer Inspection Truck is a reimbursable expense, and we will be reimbursed at 75% of the costs. Along with retro-fit of the truck, we will be replacing a sewer inspection pole camera and a sewer inspection push camera. Both of these units have exceeded their useful life and are in need of upgrade, and also qualify for reimbursement through the grant.

BACKGROUND: Thus far, we have video inspected 125 miles of sanitary sewer, categorized and graded the sewers, and nearly completed the overall Asset Management Plan for our sewer system. To date, we have received \$1,472,380.21 in reimbursements from the state for this grant project, and funds remain for extra CCTV inspections and/or upgrades to some of our aging sewer-specific equipment. The proposed retro-fit project will utilize our existing 2011 truck chassis and replace all of the operating and CCTV equipment inside the vehicle. For several years, the existing CCTV equipment has been plagued with problems and has required continual maintenance.

Sewer Inspection equipment is typically provided by sole-source suppliers that serve regional areas for the manufacturer they represent. Over the past several months, Public Works has solicited quotes and tested equipment from four (4) recognized sewer-inspection equipment manufacturers. The Cues system that is sold by MTech was tested and found to be the most reliable, cost-effective system.

STRATEGIC PLAN/GOALS: Operate and maintain Canton's sanitary sewer system in compliance with Part 41 of Public Act 451 to minimize blockages.

ACTION REQUESTED: Authorize a budget amendment and create a purchase order to MTech for the retro-fit of Canton's CCTV Sewer Inspection Truck in the amount of \$114,965.00 plus a contingency of \$10,000 for a total not-to-exceed amount of \$124,965.00. Additionally, waive the purchase policy requirement for soliciting open bids due to the sole-source availability of this equipment.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The following budget amendments are necessary to fund the project.

Increase Revenue: #592-000.539 State Grants: \$ 86,223

Increase Expense: #592-537.970_0030 Machinery and Equipment: \$124,965

Decrease Expense: #592-536.999 Transfer to fund balance: \$ 38,742

IMPLEMENTATION PLAN: Upon approval and creation of the purchase order, MTech will pick up the existing truck chassis and transport it to their Cleveland, Ohio facility for the retro-fit.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to authorize a purchase order to MTech for an amount not to exceed \$124,965, and authorize a budget amendment as follows:

Increase Revenue: #592-000.539 State Grants: \$ 86,223

Increase Expense: #592-537.970_0030 Machinery and Equipment: \$124,965

Decrease Expense: #592-536.999 Transfer to fund balance: \$ 38,742

Additionally, I move to waive the Finance Policy requiring solicitation of bids due to the sole-source nature of the proposed equipment purchase.

ATTACHMENTS:

1. Cost Comparison Spreadsheet of Various CCTV Equipment
2. MTech Proposal & Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-4

**ITEM: Consider Approval for the Emergency Replacement of a Sewage Grinder Station
at Fellows Creek Golf Club**

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Facilities Maintenance was notified by Fellows Creek Golf Club staff that the sewage from the maintenance building was not flowing. An investigation revealed that the existing 20 year old sewage pump station was in need of replacement. The station services the maintenance building restrooms and floor drains. Since the building remains in use it was determined that the sewage grinder station will need to be replaced as soon as possible. We currently have a contract with Kennedy Industries for maintenance, repair and replacement of pump systems. Replacement of the station was negotiated with Kennedy Industries in the amount of \$18,725. Based on the use of the building for cleaning and maintaining equipment as well as preparations for 2019 golf season, we are recommending approval of an emergency purchase order with Kennedy Industries.

BACKGROUND: Staff was notified that the toilets and floor drains at the golf maintenance building had become inoperative. Upon investigation, it was observed that the sewage grinder station had failed and was not pumping effluent from the basin causing the drains and toilets to back up. It was further observed that station was in poor condition.

Kennedy Industries were called to investigate and to provide a quote for repair. A total system replacement was advised. Included in the quote of \$18,725 is the replacement of the station and components necessary for full operation. Due to the urgent need of repair, parts for this repair have been ordered. Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 will schedule the work and complete the repair.

STRATEGIC PLAN/GOALS: Provide High Quality Services

ACTION REQUESTED: Authorize the emergency replacement of the Fellows Creek Golf Club Grinder Station by Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 and approve an emergency purchase order in the amount of \$18,725 for the replacement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

A budget adjustment is necessary to fund this purchase. Funds are available in account 246-750.970_0020, Capital Outlay Buildings and Improvements. These funds will be moved to Fellows Creek Golf Club Account No. 584-772-78.970_0030.

IMPLEMENTATION PLAN: Upon Board approval, a purchase order will be generated and Kennedy Industries will be paid for services rendered.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the following budget amendment:

Increase Expenditures:

584-772-78.970_0030	FCGC Capital Outlay Machinery & Equip	\$18,725
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Decrease Expenditures:

246-750.970_0020	Capital Outlay Blds & Improvement	\$18,725
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Increase Revenues:

584-773-50.699_1010	Golf Transfers In from General	\$18,725
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Decrease Revenues:

246-000.699_1010	Community Improvement Transfers in General	\$18,725
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I further move to approve an emergency purchase order for the replacement of the Fellows Creek Golf Club Grinder Station to Kennedy Industries, 4925 Holtz Drive, Wixom, MI 48393 in the amount of \$18,725 to be paid from 584-772-78.970_0030, FCGC Capital Outlay Machinery and Equipment.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-5

**ITEM: Consider Request to Waive the Bidding Process and Purchase Five Self
Contained Breathing Apparatus (SCBA) Units**

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Fire Department is requesting to purchase five MSA G1 model air packs from Apollo Fire Equipment, in the amount of \$37,981. To maintain continuity in use, filling and maintenance of the units, the department is requesting to purchase the same MSA G1 model air pack as approved by the board in 2017 for 43 units. Apollo continues to be the sole-source vendor of MSA products in Michigan.

BACKGROUND INFORMATION: Following a competitive bidding process, the Township Board approved the purchase of 43 SCBA units on March 28, 2017 (Attachment C). This request to purchase five additional units would maintain continuity of this mandatory safety equipment for the firefighters.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve request to waive the bidding process and purchase five MSA G1 Self-Contained Breathing Apparatus units from Apollo Fire Equipment in the amount of \$37,981.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds in the amount of \$38,092 are budgeted for this purchase in the 2019 Fire Capital Outlay Machinery & Equipment Account #206-336-50.970_0030.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve waiving the bidding process and approve the purchase of five MSA G1 Self-Contained Breathing Apparatus units from Apollo Fire Equipment in the amount of \$37,981.

ATTACHMENTS: Attachment A – Apollo Price Quote
Attachment B – MSA Sole-Source Vendor Letter
Attachment C – G-13 03/28/17

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-6

ITEM: Consider the Purchase of 13 Taser X26P Units

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: As part of the department's annual replacement rotation plan, we are requesting to purchase 13 Taser X26P units, accessories and warranties from Axon Enterprise, Inc., in the amount of \$20,001.

Axon Enterprise, Inc., (formerly Taser International) is proprietary, and is the sole-source distributor of their product. Taser brand is the industry standard and a feasible, alternate option does not exist on the market to-date.

BACKGROUND INFORMATION: The Township Board originally approved the purchase of Tasers in 2005, as a means of a less-lethal force application by police officers. At that time, department policy was established for Tasers to be purchased and carried by all sworn police officers. This annual purchase will phase out the last of the department's older models, and will accommodate the department's increased staffing needs.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase of 13 Taser X26P packages from Axon Enterprise, Inc., in the amount of \$20,001 utilizing budgeted forfeiture funds.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$20,000 is budgeted in the 2019 Police Program DEA Forfeiture Account #207-301-50.763_0021.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to waive the bidding process and approve the purchase of 13 Taser X26P packages from Axon Enterprise, Inc., in the amount of \$20,001 utilizing budgeted drug forfeiture funds.

ATTACHMENTS: Attachment A – Price Quote from Axon Enterprises, Inc.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: February 26, 2019

AGENDA ITEM #G-7

ITEM: Consider Request for the Renewal of Vigilant Solutions Intelligence Led Police Package

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The police department is requesting to renew its Vigilant Solutions Intelligence Led Police Package, which includes cameras and mounting equipment for one patrol vehicle, software, intelligence database access, and a warranty for \$21,720 from Capital Electronics, Inc. Traffic forfeiture funds are budgeted for this renewal purchase.

BACKGROUND INFORMATION: Last year, following a competitive bidding process, the Township Board approved the purchase of a Vigilant Solutions Intelligence Led Police Package (ILPP) from Capitol Electronics, Inc., (attachment B: G-13, 02/13/18).

Capitol Electronics, Inc., offers a renewal of the ILPP that includes a new camera set at a reduced rate. Renewal of the subscription intelligence database only (no new cameras) is also offered, but in doing so, any future camera purchases are at the full-price rate. The department is requesting to take advantage of the renewal ILPP to outfit a second patrol car with the license plate reader system, consistent with the department's five-year strategic plan.

STRATEGIC PLAN/GOALS:

ACTION REQUESTED: Approve the renewal purchase of Vigilant Solutions Intelligence Led Police Package from Capital Electronics, Inc., in the amount of \$21,720 utilizing traffic forfeiture funds.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds in the amount of \$25,000 are budgeted in the 2019 Police Program Traffic Forfeiture Account #207-301-50.763_0004 for this purchase.

IMPLEMENTATION PLAN:

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the renewal purchase of Vigilant Solutions Intelligence Led Police Package from Capital Electronics, Inc., in the amount of \$21,720 utilizing budgeted traffic forfeiture funds.

ATTACHMENTS: Attachment A – Capitol Electronics, Inc. Price Quote
Attachment B – RBA G-13, 02/13/18