



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
MARCH 26, 2019**

6:00 P.M.: CLOSED SESSION TO DISCUSS PENDING LITIGATION:

CANTON V 44650, INC.
CANTON V IMAC PROPERTIES
CANTON INVESTMENTS V CANTON
IMAC V CANTON TOWNSHIP
KANG V CANTON TOWNSHIP
F.P DEVELOPMENT V CANTON
GRANBERRY V CANTON
ESTATE OF STEPHEN GREENE V CHOROBA AND ROWELL

7:00 P.M.:

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS
ADOPTION OF AGENDA
APPROVAL OF MINUTES: MARCH 12 & 19, 2019
CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT
PAYMENT OF BILLS

PUBLIC HEARING:

- 1) PUBLIC HEARING FOR THE 2019 SIDEWALK REPAIR PROGRAM

CONSENT CALENDAR:

- 1) REAPPOINTMENTS TO THE HISTORIC DISTRICT COMMISSION (SUPERVISOR)
- 2) APPOINTMENT TO THE COMMISSION FOR CULTURE, ARTS & HERITAGE (CLS)

GENERAL CALENDAR:

- 1) CONSIDER FIRST READING OF AN AMENDMENT TO APPENDIX A- ZONING OF THE CODE OF ORDINANCES FOR THE OAKWOOD HEALTHCARE/FILMORE PLACE REZONING (MSD)
- 2) CONSIDER PRELIMINARY APPROVAL OF THE PARK CREEK PLANNED DEVELOPMENT DISTRICT (MSD)

- 3) CONSIDER APPROVAL OF ANNUAL MAINTENANCE & TECHNICAL SUPPORT AGREEMENT FOR CITYWORKS ASSET MANAGEMENT SOFTWARE (MSD)
- 4) CONSIDER AWARD A PURCHASE ORDER CONTRACT TO CORE AND MAIN FOR 7,380 FEET OF TYPE K COPPER TUBING, BRASS FITTINGS AND STOP BOX AND ROD (MSD)
- 5) CONSIDER AWARD OF A CONTRACT TO HUTCH PAVING FOR THE MAJOR ROAD, MAJOR ASPHALT PROJECTS FOR THE 2019 ROAD IMPROVEMENT PROGRAM AND AUTHORIZE A BUDGET AMENDMENT (MSD)
- 6) CONSIDER AWARD OF A CONTRACT TO GREAT LAKES CONTRACTING SOLUTIONS, LLC. FOR THE MAJOR ROAD, MAJOR CONCRETE PROJECTS FOR THE 2019 ROAD IMPROVEMENT PROGRAM AND AUTHORIZE A BUDGET AMENDMENT (MSD)
- 7) CONSIDER AWARD OF A CONTRACT TO GREAT LAKES CONTRACTING SOLUTIONS, LLC. FOR THE MAJOR ROAD, MINOR CONCRETE PROJECTS FOR THE 2019 ROAD IMPROVEMENT PROGRAM AND AUTHORIZE A BUDGET AMENDMENT (MSD)
- 8) CONSIDER AUTHORIZING THE PURCHASE OF PROPERTY FOR DEVELOPMENT OF A NORTHEAST NEIGHBORHOOD PARK (CLS)
- 9) CONSIDER APPROVING A 2019 BLANKET PURCHASE ORDER (PSD)
- 10) CONSIDER WAIVING THE BIDDING PROCESS AND APPROVE THE PURCHASE AND TRAINING OF TWO GERMAN SHEPHERDS (PSD)
- 11) CONSIDER WAIVING THE BIDDING PROCESS AND PURCHASING PRIORITY DISPATCH SOFTWARE (PSD)

ADDITIONAL PUBLIC COMMENT
OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – March 12, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 12, 2019 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance to the Flag.

Motion by Foster, supported by Sneiderman to appoint Treasurer Slavens as temporary clerk for this meeting only. Motion carried by all members present.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Slavens, Sneiderman, Williams
 Members Absent: Clerk Siegrist
 Staff Present: Director Hohenberger, Director Trumbull, Director Meier, Bill Serchak, Annette Luke
 Guests Present: Stephanie Johnson, Commissioner Samar Sakakini, Mr. Rotondo, Rotondo Construction

Adoption of Agenda

Motion by Slavens, supported by Sneiderman to approve the agenda as presented. Motion carried by all members present.

Approval of Minutes

Motion by Slavens, supported by Anthony to approve the Board Meeting Minutes of February 26, 2019 as presented. Motion carried by all members present.

Citizen’s Non-Agenda Item Comments: Mark Slavens, Canton resident presented a birthday cake for Dian, his wife to share with the board. Bryan Amann, commented on Dian getting a rose too.

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried by all members present.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF March 12, 2019		
101	GENERAL FUND	396,586.80
204	ROADS FUND	1,795.46
206	FIRE FUND	166,716.81
207	POLICE FUND	207,960.48
208	SUMMIT OPERATING (General)	67,785.28
219	STREET LIGHTING	0.00
230	CABLE TV FUND	4,200.43
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	0.00
248	DDA - CANTON	48,137.97
261	E-911 UTILITY	455.40
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,772.59
274	CDBG	42.11
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00

403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	39,550.83
592	WATER & SEWER FUND	880,925.26
596	SOLID WASTE	276,962.47
661	FLEET	30,411.59
701	TRUST & AGENCY FUND	13,842.50
702	CONSTRUCTION ESCROW	7,279.45
736	POST EMPLOYMENT BENEFITS	86,678.71
TOTAL - ALL FUNDS		2,273,104.14

Presentations:

Supervisor Williams requested Commissioner Samar Sakakini, representative of the Cultural Commission and of the Arab American Community of Canton to go ahead of Stephanie Johnson, representing Khandler, Reed, Khoury & Muchmore due to the larger group in attendance and all agreed.

1. Proclamation Recognizing April 2019 as National Arab American Heritage Month.

Supervisor Williams read the Proclamation recognizing April 2019 as National Arab American Heritage month.

Motion by Slavens, supported by Sneiderman. Motion carried by all members present.

Motion by Slavens, supported by Williams to add the Proclamation to the minutes. Motion carried by all members present.

**Proclamation Recognizing
April 2019 as National Arab
American Heritage Month**

Whereas, for over a century, Arab Americans have been making valuable contributions to virtually every aspect of American society: in medicine, law, business, education, technology, government, military service, culture; and

Whereas, since migrating to America, men and women of Arab descent have shared their rich culture and traditions with neighbors and friends, while also setting fine examples of model citizens and public servants; and

Whereas, they brought with them to America their resilient family values, strong work ethic, dedication to education, and diversity in faith and creed that have added strength to our great democracy; and

Whereas, Arab Americans have also enriched our society by sharing in the entrepreneurial American spirit that makes our nation free and prosperous; and

Whereas, the history of Arab Americans in the US. remains neglected or defaced by misconceptions, bigotry, and anti-Arab hate in the forms of crimes and speech; and

Whereas, Arab American issues, such as civil rights abuses, harmful stereotyping, and bullying must be combatted in the forms of education and awareness; and

Whereas, they join all Americans in the desire to see a peaceful and diverse society, where every individual is treated equally and feels safe; and

Whereas, the incredible contributions and heritage of Arab Americans have helped us build a better nation;

Now, Therefore, Be It Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve that we announce that Canton Township celebrates the contributions Arab Americans have made to society, and does hereby declare April 2019 to be National Arab American Heritage Month in Canton. We encourage our community to join us in this special observance.

Pat Williams, Canton Township Supervisor

Seal Attest:

Commissioner Samar Sakakini, representative of the Cultural Commission and of the Arab American Community of Canton spoke to the board saying thank you and speaking on the positive impact of Arab Americans.

2. **Legislative Update:** Stephanie Johnson, representing Khandler, Reed, Khoury & Muchmore gave a legislative update about Governor Whitmer’s budget proposal and upcoming legislation. Motion by Slavens, supported by Sneiderman to place Stephanie Johnson’s comments in the records. Motion carried by all members present.

Stephanie Johnson, representing Khandler, Reed, Khoury & Muchmore explains the lame duck session was active due to the many changes in legislators and governor leadership. Canton Township Tree Ordinance was successfully kept in place. Future legislation is possible. With lifetime term limits in the House and Senate there was a change of 43 in the House out of 110. Committee assignments were made in mid-January and a change creating New Ways and Means Committee in the House and as a bill is reported out of the subcommittees creating a 2 step process before reporting it to the House. Last week was the Ways and Means Committee meeting. Not much legislative activity due to weather and Governor Whitmer’s budget recommendation which came out later on March 5, 2019, which is allowed for a new governor. Governor Whitmer put out a gas tax proposal for fixing the roads was of .45/gallon. Which would be in \$.15 increments every 6 months for 18 months, with a total gas tax of \$.71. Proposal includes a new formula will be in place unlike the previous one giving priority to roads not previously given funds. Governor is looking into new programs funding and into making college more affordable, taking general fund money for the schools and the gas tax fully funding the roads. Auto No Fault policy reform is possible. Dark Store legislation by Representative Beau LaFave, creating a fair assessment of businesses tax rate. Supervisor Williams reminded the board of the contribution of \$5,000 toward the Escanaba Case “Dark Stores”, tax assessment. Proposal 3 passed and will make significant changes in voter rights and the voting process and the governor has created funding to communities for these changes. Trustee Foster agreed with the possible new roads revenue going through the Fixing Roads program instead of PA51 and Ms. Johnson stated there is a positive path moving forward. Recreational Trustee Sneiderman asked if small cell technology is being considered in Lansing. Representative Johnson will do research this technology and get back with the board. William asked the cells put up on top buildings rather than easement for aesthetic purposes. Trustee Anthony asked when budget will be finalized and Ms. Johnson said July at the earliest. Ms. Johnson addressed gas tax and Act 51. Stephanie Johnson said discussion on changing Act 51 possible but legislation not probable to pass. Supervisor Williams spoke about the internet tax passed for \$62M for recycling grants across the state and stated meetings are taking place for short term and long term plans for recycling. A meeting with Pat Colin, Wayne County is planned.

Public Hearing:

PH-1: Public hearing for Canton Leisure Services to apply for a Michigan Department of Natural Resources Trust Fund Grant that, if awarded, would be implemented in 2019-2020.

Motion by Slavens, supported by Sneideman to open the public hearing at 7:43 p.m. for comment on the MDNR Michigan Natural Resources Trust Fund grant application towards funding the purchase and installation of bridges on the Lower Rouge Trail between I-275 and Hannan Road. Motion carried by all members present.

Canton Leisure Services previously applied for this same grant project in 2018, but needed to remove the application due to the trail connectors not in place. In 2019, the Public Works Division will have the trail connectors built in preparation for the bridges.

The Lower Rouge Trail is a highly trafficked non-motorized and pedestrian pathway along the southern part of Canton. The trail was installed as a dual purpose to provide the Public Works division access to water/sewer lines, while also giving residents a non-motorized trail system. Over the past few years, the trail has continued to expand, now connecting Canton Center Road S. to the I-275 Metro Trail. Public Works and Leisure Services would like to continue extending the trail east to Hannan Road, thus creating additional water/sewer line access and added non- motorized pathways.

In 2017, Canton was awarded a design and engineering grant through the Ralph C. Wilson, Jr. Legacy Foundation. This grant gave Canton the opportunity to work with Smithgroup JJR to create the pathway and bridge design, traffic study and environmental study. Based on the Lower Rouge Trail usage and environment, the recommendation is to install two bridges crossing the Lower Rouge River. These bridges are conducive to the needs of both the Public Works Division and Canton's non-motorized users.

The grant project to install two bridge crossings is part of an overall larger project to complete the Lower Rouge Trail Canton segment. In 2019, Public Works and Engineering will be working together to prep and install the crushed gravel trail in the east expansion. This is to prepare for the bridge work which, if awarded, would take place in 2020. In addition, residents have expressed a need for increased safety and awareness at the existing trail crossings.

Based on a traffic study and engineering, Leisure Services will be working with the Engineering Department to coordinate the installation of new signage and striping at two road crossings: Sheldon Road and Lotz Road. Full Hawk Signals are not recommended based on the traffic study.

The property is owned by Wayne County Parks, with the trail being developed and maintained by Canton Township through an Intergovernmental Agreement. Wayne County Parks has agreed to extend access to an additional segment of the Lower Rouge Trail to increase the distance of the trail making the total length of the trail Canton Center Road S. to Hannan Road.

Motion by Slavens, supported by Anthony to close the Public Hearing at 7:47 p.m. to consider the request for an application for MDNR Natural Resources Trust Fund Grant. Motion carried by all members present.

Motion by Slavens, supported by Sneideman to approve submission of an application to the Michigan Natural Resources Trust Fund towards the purchase and installation of two bridges along the Lower

Rouge Trail between I-275 and Hannan Road, and to accept the funds if approved. Motion carried by all members present.

Motion by Slavens, supported by Foster to approve the following resolution in support of the Michigan Natural Resources Trust Fund grant: Motion carried by all members present.

**Resolution of
Board of Trustees
Charter Township of Canton, Michigan**

**Natural Resources Trust Fund Grant
Program Resolution of Authorization**

Whereas, Charter Township of Canton supports the submission of an application titled, “Lower Rouge Trail East Expansion” to the Michigan Natural Resources Trust Fund for development of a trail extension to the east from I-275 to Hannan Road; and,

Whereas, the proposed application is supported by the community’s 5-Year Approved Parks and Recreation Master Plan; and,

Whereas, Charter Township of Canton has made a financial commitment to the project in the amount of \$155,217.30 matching funds, in cash; and,

Now Therefore, Be It Resolved the Board of Trustees of Charter Township of Canton hereby authorizes submission of a Michigan Natural Resources Trust Fund application for \$155,216 (50%) for bridges and installation along the Lower Rouge Trail, and further resolves to make available its financial obligation amount of \$155,217.30 (50%) of a total \$310,433.30 projected cost (cost based on Engineers Estimate), during the 2019 and 2020 fiscal years.

Consent Calendar:

Item C-1. Consider the request for resolution for a Local Body of Government to recognize the Workman Elementary School PTO at 250 N Denton Rd Canton, MI 48187 as a Nonprofit in the community for purposes of making application for a “Charitable Gaming License” to the Bureau of State Lottery.

The application to the Bureau of State Lottery requires the organization to get a resolution passed by the Canton Board of Trustees stating that the Workman Elementary School PTO is recognized as a non-profit in the community at 250 Denton Rd. N Canton, Michigan 48187 and is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

The goals of the Workman PTO Council are to support their students, classroom teaching and learning and to provide family activities that promote a strong school community. A resolution passed by the Township Board of Trustees is required to allow them to conduct a raffle at their school’s spring fair.

Motion by Slavens, supported by Sneideman to adopt the resolution for a Local Body of Government to recognize the Workman Elementary School PTO at 250 N Denton Rd Canton, MI 48187 as a Nonprofit in the community for purposes of making application for a “Charitable Gaming License” to the Bureau of State Lottery. Motion carried by all members present.

Item C-2. Set Public Hearing on April 9, 2019 for the consideration of the Local Government Approval of the request for a quota Class “C” Liquor License by Desi restaurant Group, LLC located at 42075 Ford Road Canton, Michigan 48187, Canton Township

Motion by Slavens, supported by Sneideman to set the Public Hearing on April 9, 2019 for the consideration of a new Class “C” Liquor License from Desi Restaurant Group LLC located at 42070 Ford Road, Canton MI 48187. This would be a quota license. The Township currently has four available quota licenses. (one is tied to a PDD amendment in Uptown, which does not expire until 2020). Desi Restaurant Group is opening Authentikka, a full service neighborhood Indian restaurant serving multi-ethnic cuisine. The Notice of Public Hearing to be published on March 21, 2019. Motion carried by all members present.

There is a Public Hearing set for April 9, 2019 to review the application of Desi Restaurant Group LLC located at 42070 Ford Road, Canton MI 48187. This applicant is requesting one of the remaining four.

Item C-3. Consider the request for resolution declaring the month of April as “fair housing month” in Canton Township.

Motion by Slavens, supported by Sneideman to adopt the resolution to declare the month of April as “fair housing month” in Canton Township Michigan, County of Wayne. Motion carried by all members present.

Item C-4. Consider second reading of the Amendment to Appendix A- Zoning of the Code of Ordinances for the S&S Homes Rezoning and Approval of the Third Amendment to the Mocerri Consent Judgment.

The applicant is proposing to amend the Mocerri Consent Judgement for the remaining 2 acres (known as Commercial Site No. 2) to allow rezoning from C-2, Community Commercial, to R-6, Single-Family Attached Residential. The conceptual plan that is included with the amendment would permit construction of 11 residential units (Five 2-unit buildings and one single detached unit)

Motion by Slavens, supported by Sneideman to hold the second reading of the amendment to the Mocerri Consent Judgement for the remaining 2 acres (known as Commercial Site No. 2) to allow rezoning from C-2, Community Commercial, to R-6, Single-Family Attached Residential. The conceptual plan that is included with the amendment would permit construction of 11 residential units (Five 2-unit buildings and one single detached unit). Motion carried by all members present.

Item C-5. Consider approval of a Memorandum of Understanding with the Friends of the Rouge Regarding a Future Water Trail on the Rouge River.

In January 2018, Canton Township received the attached “Memorandum of Understanding” (MOU) from the Friends of the Rouge regarding the future water trail along the Rouge River. This document provides a framework for communities and public entities to work together and develop access, and other improvements along the river. Canton has worked with Friends of the Rouge for several decades, and there is a long-range desire to further develop recreation activities along the river. For this reason, we recommend approving this MOU.

Motion by Slavens, supported by Sneideman to approve of a “Memorandum of Understanding” (MOU) from the Friends of the Rouge regarding the future water trail along the Rouge River. Motion carried by all members present.

General Calendar:

Item G-1. Consider payment of the annual GIS Software Maintenance Fees to ESRI. (Environmental Systems Research Institute, Inc.)

The Township staff has been utilizing Geographic Information System (GIS) software for over twenty (20) years. This software houses the property and land record information plus the public-owned utilities on over 31,000 parcels and is used by staff from Municipal Services, Public Safety, Leisure Services, and the DDA. Over 60 employees rely on this software to provide ongoing service to the public.

Motion by Slavens, supported by Foster to move to approve the following budget adjustment: Increase Revenues: Fund Balance Appropriation 101-000.695 \$9,400. Increase Expenditures: Maintenance & Repair Computer Equipment 101-701.930_0010 \$9,400. Motion carried by all members present.

Motion by Slavens, supported by Foster to move to authorize the Supervisor to sign the 3 year agreement effective March 2019 – March 2022 and a payment to ESRI for Maintenance and Support, for a total cost not-to-exceed of \$50,000 per year. Motion carried by all members present.

Item G-2. Consider approval of the annual payment for the Township’s Microsoft Email Archiving Services.

IT Services prepares budgets two years in advance with the best possible financial projections available at the time. As Microsoft Corporation had held its prices email archive service fees flat, IT Services did not anticipate or budget for the increase in fees when preparing the 2019 budget in 2017. The amount requested on January 22, 2019 (item # G-8) is insufficient to cover the costs for 2019 once actual costs were provided to the Township in February of 2019.

Motion by Slavens, supported by Foster to approve annual payment for the Township’s Microsoft Email Archiving Services. Motion carried by all members present.

Item G-3. Consider to award a contract for a 2019 Street Tree Planting Program to Margolis Companies for a total amount not-to-exceed \$13,500.

The qualified low bidder of the 2019 Street Tree Planting Program is Margolis Companies who has performed landscaping projects in Canton and Ypsilanti for many years. It is well qualified to perform the tree installation work.

Motion by Slavens, supported by Sneideman to award a contract for a 2019 Street Tree Planting Program to Margolis Companies for a total amount not-to-exceed \$13,500. Motion carried by all members present.

Item G-4. Consider increase of P.O. 2018-2645 for professional design and construction engineering services to Northwest Consultants, Inc. for the 2018 water main replacement projects.

On August 14, 2018, the Board awarded professional design and construction engineering services to NCI to complete the design and obtain permitting from the MDEQ for water main replacement on Franciscan Ct. E & W, and Princeton St, prepare the plans for bidding, obtain permitting from Wayne County, hold a pre-bid meeting, and evaluate the bidders. This work also included abandoning a small portion of water main on Cornell St. NCI was also asked to handle all construction engineering and inspection.

Upon review of the plans and bid documents, Engineering Services identified additional work at these project locations that should be completed with the 2018 Water Main Replacement Projects. These include; extending water main replacement on Dartmouth Street, Princeton Street, and adding water main replacement under Sheldon Road that was not completed with last year's project, as well as associated construction engineering and inspection.

Motion by Slavens, supported by Sneideman to approve the following budget amendment: Increase Expenditure 592-536.970_0050 Water Capital Outlay-Infrastructure \$42,440 Decrease Expenditure 592-536.801_0040 Professional Services – Engineering \$42,440. Motion carried by all members present.

Motion by Slavens, supported by Foster to increase of P.O. 2018-2645 for the 2018 Water Main CIP Design to Northwest Consultants, Inc. by \$42,440, combined with the limit of \$86,270 approved on August 14, 2018 for a total limit to P.O. 2018-2645 of \$128,710. Motion carried by all members present.

Item G-5. Consider request to an extension of the contract with Rotondo Construction Corporation for the 2019 sidewalk repair program in the amount of \$475,000; and further authorize the Township to further extend the contract with Rotondo Construction Corporation into the 2020 program year based on satisfactory performance and stable prices.

In January 2017 Canton Township publicly bid our annual Sidewalk Repair Program, including the sidewalk gaps, and incidental flatwork on Township properties. The Board awarded a contract to Rotondo Construction Corporation from Farmington Hills, Michigan for the 2017 program. Rotondo performed well in the 2017 & 2018 program with minimal complaints from the residents. As provided for in the RBA from last year, there is a provision to extend this contract into 2019 “based on satisfactory performance and stable prices”. Staff agree the contractor displayed satisfactory performance and is only requesting a change in the unit cost to reflect the increase in concrete in 2019.

This year's sidewalk repair program represents the fourth year of the second cycle in repairs. Based on the concrete unit costs, the total estimated cost for the 2019 program and the portion of the 2018 sidewalk program that was not completed is \$475,000.

Motion by Slavens, supported by Foster to approve an extension of the contract with Rotondo Construction Corporation for the 2019 sidewalk repair program in the amount of \$475,000; and further authorize the Township to further extend the contract with Rotondo Construction Corporation into the 2020 program year based on satisfactory performance and stable prices. Motion carried by all members present.

Motion by Slavens, supported by Sneideman to approve the following budget amendment:

Increase Revenues:

Fees – Sidewalk Replacements #101-000.607_0026 \$31,000

Increase Expenses:

Maintenance and Repair of Sidewalks #101-447-03.930_0050 \$31,000

ATTACHMENTS:

1. Concrete Costs (from Contractor & Supplier)

2. Memo from Engineering Services - 2019 Sidewalk Program Budget and Scope of Work

Motion carried by all members present.

Additional Public Comment: Mike Shultz, resident 44580 Dionne St, Canton voiced his frustration of the \$.45 increase in the gas tax that Governor Whitmer is proposing.

Other:

Adjourn: Motion by Anthony, supported by Sneiderman to adjourn at 8:06 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**Charter Township of Canton
Board Proceedings – March 19, 2019**

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 19, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak (arrived 6:17 p.m.), Siegrist, Slavens, Sneiderman, Williams
Members Absent: None
Staff Present: Director Trumbull, Bob Belair, Deputy Director – Fire – Stoecklein, Sarah Clay, Brad Lear

Adoption of Agenda

Motion by Siegrist, supported by Anthony to approve the agenda as amended including add on item. Motion carried by all members present.

STUDY SESSION:

TOPIC 1: Add On, considering the approval of 2019 GMC Yukon XL, in lieu of the previously board approved 2019 Ford F250, in the amount of \$45, 545, from Todd Wenzel Buick GMC to carry the fire fighters gear.

Deputy Director Stoecklein explained the cut off for 2019 GM purchases is Thursday, March 21, 2019 and therefore it was necessary to come before the Board tonight. This vehicle will meet the needs of the department and no new money is used instead a changing of the type of vehicle and a request to do it now because of the Thursday deadline.

Motion by Siegrist, supported by Slavens to approve the purchase of one 2019 GMC Yukon XL, in lieu of the previously board approved 2019 Ford F250 in the amount of \$45,545, from Todd Wenzel Buick GMC. Motion carried unanimously.

TOPIC 2: 2019 Recommended Water & Sewer Rates.

Presenters: Bob Belair, Public Works Manager
Wendy Trumbull, Finance & Budget Director
Brad Lear, Public Works Superintendent
Sarah Clay, Accounting Manager

Belair presented the Board with the Water & Sewer Rate Study outlining staff recommendations including the assumptions and inputs that factor into setting the new rates to take effect on May 1, 2019. Belair reviewed the methods to calculate water/sewer rates in Canton. The cost to Ypsilanti Community Utility Authority (YCUA) for water treatment, is shared with Plymouth Township and Northville Township. Canton Township has diverted all sanitary sewer flow to YCUA from Wayne County-Great lakes Water Authority (GLWA) sewer system. This has resulted in a combined water and sewer rate reduction. The average township wide reduction is 3.36 percent. Slavens commented on the transition to a bi-monthly

billing cycle for residents.

Trumbull explained the factors included in determining the water rates.

Belair stated a public forum is scheduled for March 27, 2019 at 6 pm to communicate with the customers of Canton Township and answer questions. A first reading is scheduled for April 9, 2019 for the recommended ordinance revisions and adoption of the rate study. A final reading will be April 23, 2019.

A complete copies of the document(s) is available through the Township Clerk's Office, 1150 S. Canton Center Road, Canton MI 48188 during regular business hours or by calling 734-394-5120.

ADDITIONAL PUBLIC COMMENT: None

OTHER: None

ADJOURN: Motion by Siegrist, supported by Anthony to adjourn at 6:51 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA # PH-1

ITEM: Consider Holding the Public Hearing for the 2019 Sidewalk Repair Program

PRESENTER: William Serchak, Engineering Manager

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Sidewalk Ordinance became effective on July 1, 1999 and was amended on August 2, 2001 (Chapter 62, Article II, Section 31-36). The ordinance was adopted to protect the public health, safety and welfare of the citizens of the Charter Township of Canton through adoption of regulations concerning the construction and maintenance of sidewalks within the Township. The Sidewalk Ordinance requires the Township to hold a Public Hearing regarding the necessity of repairs for the 2019 Sidewalk Repair Program.

BACKGROUND: The Township is targeting subdivisions, residential, and commercial owners located along the public road right-of-way, in a consolidated area known as "Zone Four". The targeted subdivisions this year are located south of Palmer Road in Bi-Parkview Estates #1, Bi-Parkview Estates #2, Forest Brook #1, Forest Brook #2 and Poplar Ridge. This year's program represents the twentieth year in sidewalk repairs since the program started. Notice of the Public Hearing has been properly advertised and letters were provided to the residents affected.

STRATEGIC PLAN/GOALS: To provide safe, barrier free sidewalks in the community.

ACTION REQUESTED: Open the Public Hearing, close the Public Hearing and adopt a Resolution finding the necessity of sidewalk repairs pursuant to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Not Applicable

IMPLEMENTATION PLAN: Upon adopting the resolution, those sidewalks not repaired by the owners after 60 days will be repaired by the Township's contractor.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTION:

Motion #1: I move open the Public Hearing to hear comments on the necessity of sidewalk repairs pursuant to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989.

Motion #2: I move to close the Public Hearing after hearing the comments on the necessity of sidewalk repairs to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989.

Motion #3: I move to adopt the attached resolution requiring replacement of sidewalks in Bi-Parkview Estates #1, Bi-Parkview Estates #2, Forest Brook #1, Forest Brook #2, Poplar Ridge, and miscellaneous locations as indicated on the attached list and published in the Canton Eagle on March 7, 2019 & March 21, 2019.

ATTACHMENTS:

1. Resolution
2. Additional Information
3. Copy Public Notice
4. Copy of letter sent to residents

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM # C-1

ITEM: Reappointments to the Historic District Commission

PRESENTER: Pat Williams, Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

On April 30, 2019, two terms for Commissioners on the Historic District Commission (HDC) will expire. The two Commissioners, Dave Curtis and Ralph Welton, both have agreed to serve another three-year term that will expire on April 30, 2022.

Dave Curtis has served on the Commission since 2010. Mr. Curtis provides historical knowledge of the township and is an active member of the Canton Historical Society.

Ralph Welton has served since 2006. As a licensed builder Mr. Welton has served as Building Official for local communities in the State of Michigan. He has extensive knowledge of historical construction and building materials.

Both members are a great asset to the Commission with their knowledge, resources, and commitment to historic preservation.

STRATEGIC PLAN/GOALS:

Reappointment of qualified individuals to the Historic District Commission.

ACTION REQUESTED:

Approve Supervisor Williams' recommendation for reappointment of Dave Curtis and Ralph Welton for a three-year term on the Historic District Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Historic District Commissioners are unpaid.

IMPLEMENTATION PLAN:

The Supervisor's office will handle all communications regarding the reappointments.

DIRECTOR'S RECOMMENDATION:

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the Township Supervisor's recommendation for reappointment of Dave Curtis and Ralph Welton to the Canton Historic District Commission for three year terms effective through April 30, 2022.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #C-2

ITEM: Appointment to the Commission for Culture, Arts & Heritage

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

The Executive Board of the Cultural Commission is recommending the appointment of Nick Brandon to the Commission for Culture, Arts & Heritage. Per its bylaws, the Commission has designated a position on its board as the Plymouth-Canton Community Schools (PCCS) Representative. The Commission is recommending Nick to fill this vacant position and serve as the designated PCCS representative for a three-year term through 12/31/2021.

BACKGROUND INFORMATION:

The Commission for Culture, Arts & Heritage was established in 2003 to promote public awareness of cultural arts and heritage in the community. Its members are very dedicated volunteers who advocate the development of high quality cultural activities that are accessible to all.

Nick Brandon will fill the position for a school representative on the Commission. Nick currently works at the Plymouth-Canton Community Schools as the Executive Director of Communications and Marketing. He also owns and operates a non-profit music studio for student musicians called "In The Band," which offers artist mentoring to growing musicians in the community.

STRATEGIC PLAN/GOALS: Demographically Oriented Community

ACTION REQUESTED: Appoint Nick Brandon to the Commission for Culture, Arts & Heritage.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: CLS will notify the candidate of his appointment.

DIRECTOR'S RECOMMENDATION Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move that the Board of Trustees of the Charter Township of Canton approve the appointment of Nick Brandon to the Commission for Culture, Arts & Heritage to serve as the PCCS Representative for a three-year term through 12/31/2021.

ATTACHMENTS:

Attachment A – Letter of Interest and Resume

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-1

ITEM: Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Oakwood Healthcare/Filmore Place Rezoning

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: Kevin Spizizen, Crescendo Homes

EXECUTIVE SUMMARY: The applicant is proposing to rezone the subject property from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District, allowing a maximum of 5-8 dwelling units/acre. The request is consistent with the surrounding zoning to the north and the east. The request is also consistent with the Medium-High Density Residential future land use designation on the Future Land Use Map of the Comprehensive Plan. The Future Land Use Map also requires development of this parcel be done through use of a Planned Development (PDD) so we can evaluate impacts and transitions between the industrial area on Michigan Avenue and Chatterton Condominiums on Geddes Road.

BACKGROUND:

-Existing Zoning: LI-R, Light Industrial Research

-Location: West side of Beck Road between Geddes Road and Michigan Avenue

-Net Acres: 97.33 acres

-Existing Land Use: vacant

-Surrounding Land Use

N : R-6, Woodlands of Chatterton, Chatterton Village, and Chatterton Square

S : LI-R, Canton Business Park (Kingfa Engineering Building)

E : R-3, Meadow Villages of Canton

R-6, Victorian Square Apartments

C-3- Target (Crossroads Village Shopping Center

W: R-6, Woodbridge Estates Condominiums

-Comprehensive Plan: Medium-High Density Residential (up to 8 dwelling units/acre)

-Community Planner's Recommendation: Approval

-Planning Commission Recommendation: The Planning commission voted 6-0 to recommend approval of the rezoning to R-6, Single-Family Attached residential District.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Introduce and table the amendment to Appendix A- Zoning of the Code of Ordinances which proposes to amend the zoning on the subject parcel from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

DIRECTOR'S RECOMMENDATION: Not Available

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTIONS:

1. I move to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 125-99-0002-709) from LI-R, Light Industrial Research to R-6, Single-Family Attached Residential District.
2. Further, I move to table consideration of the amendment for a second reading on April 9, 2019.

ATTACHMENTS:

- 1 Planning Commission Minutes
- 2 Draft Ordinance
- 3 Maps

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-2

ITEM: Consider Preliminary Approval of the Park Creek Planned Development District

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUAL IN ATTENDANCE: Nikki Jeffries, William Anderson

EXECUTIVE SUMMARY: The applicant proposes to locate 75 site condominiums and 91 detached condominiums (active adult), a total of 166 residential units on the approximately 89 acres located at the northwest corner of Beck and Geddes Roads. This property was previously part of the Charing Cross Planned Development District that has since expired. Road connections will be made to Charing Cross as well as to Geddes and Beck Roads.

Each Planned Development District is required to demonstrate definite benefit to the community. The project sponsor proposes to maintain a 9.30 acre private park at the northwest corner of Beck and Geddes Roads and 38.10 acres of general common open space for a total of 57% open space. The park includes a fitness area and playground, a park trail and roadway landscaping along the edges of the park. Sheet 3 of the concept plan and Schedule A of the Planned Development Agreement outline the improvements. Sidewalk will be installed along Geddes Road and along Beck Road north to connect with the sidewalk at the entry to Charing Cross Condominiums, including a pedestrian bridge crossing at the Fowler Creek on Beck Road.

Based on the traffic analysis, M/I Homes is also proposing to improve the intersection of Beck and Geddes Road by adding the left turn phase signals to manage traffic at the intersection in addition to any lane improvements normally required by Wayne County at each of their entrances. These improvements are also described in Schedule A.

BACKGROUND:

Due to the presence of the Fowler Creek on the site much of the area is impacted by the floodplain and regulated and un-regulated wetlands. Modifications to Ordinance requirements for setbacks, lot area and lot width are being requested and are outlined in Schedule B, Schedule of Modifications. A modification to Township Ordinance requirements to maintain a 25 foot setback from wetlands and watercourses is being requested. The applicant proposes to defer to the MDEQ for permitting since the State has ultimate jurisdiction over those areas.

The conceptual plan also shows colored elevations of housing product proposed for this development. Article 26 of the Zoning Ordinance allows for elimination of the 50% brick or masonry requirement if the house style reproduces a specific historic period design. M/I homes is utilizing a reproduction of the Craftsman Bungalow or Farmhouse. In order to satisfy this design standard, M/I Homes has included several design specifications to ensure the homes are appropriate to the style. These specifications include: a minimum 3 foot masonry base around the entire home; incorporation of upgraded side elevations where facing a street on a corner lot; use of full cornice returns rather than boxed out returns on gable ends; window trim with drip caps above the head casing that projects from the face of the exterior wall; and use of upgraded garage doors that are architecturally compatible with the Craftsman Farmhouse style.

M/I Homes has also made a commitment to remove the turnaround at the end of Haverford north of the bridge in Charing Cross when the road is extended and permanent connection is made to Charing Cross. M/I will also dedicate easements to Charing Cross for the existing entry monument and fencing on Beck Road which are located within the park Creek site.

- **Existing Zoning:** R-2, Single Family Residential

- **Location:** Northwest corner of Beck and Geddes Roads

- **Net Acres:** 89 acres

- **Existing Land Use:** Vacant

- **Surrounding Land Use & Zoning:**

N- R-2, Charing Cross Site Condominiums, Central Park South Subdivision

S- R-6, Chatterton Village and Woodlands of Chatterton Attached Condominiums

E- R-3, Villas of Maple Creek Attached Condominiums

W- R-2, Central Park South Subdivision

- **Comprehensive Plan:** Low Density Residential (up to 2 d.u. per acre)

- **Community Planner's Recommendation:** Approval of the Preliminary Planned Development, based upon the concept plan and definite benefits identified in the draft PDD agreement.

- **Planning Commission Recommendation:** The Planning Commission voted 6-0 to recommend preliminary approval of the Park Creek Planned Development on tax parcel nos. 116-99-0002-710 and 116-99-0002-711, as shown on the concept plan and commitments outlined in the draft Planned Development Agreement.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Grant Preliminary Approval of the Park Creek Planned Development District on tax parcel nos. 116-99-0002-710 and 116-99-0002-711, as shown on the concept plan and commitments outlined in the draft Planned Development Agreement.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Not Available

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Preliminary Approval of a Planned Development for Park Creek

WHEREAS, the Project Sponsor has requested preliminary approval of a Planned Development for Park Creek, located on the northwest corner of Beck and Geddes Roads; and,

WHEREAS, the Planning Commission reviewed the preliminary development plan and draft development agreement made a recommendation to approve the request as it meets the criteria for a planned development, fulfills identified needs in the community and results in definite benefits to the community;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Preliminary Planned Development for the Park Creek, proposed on tax parcel nos. 116-99-0002-710 and 116-99-0002-711, as shown on the concept plan and commitments outlined in the draft Planned Development Agreement, subject to any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. PDD Preliminary Development Plan and Agreement

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM # G-3

ITEM: Consider Approval of Annual Maintenance & Technical Support Agreement for Cityworks Asset Management Software

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: As part of Canton Township's effort to more effectively automate information processing, Municipal Services incorporated the use of the Cityworks asset management software in 2007. This GIS-centric software is used to record and process Service Requests from residents, businesses and staff, as well as to track labor, material, and equipment costs on Work Orders associated with maintaining over \$300 million worth of water distribution, sanitary sewer collection system, stormwater and fleet assets within the community.

Public Works is requesting approval of the annual maintenance and technical support for the Cityworks software application. This year's cost of \$40,000 is the same as last year's support package.

BACKGROUND: The annual maintenance and technical support fees are the ongoing costs associated with maintaining the latest version of the software by Azteca. This keeps us current with enhancements to ensure that all users have the latest version of tools used in the software, includes version updates and patches on a regular basis, protects against software viruses and bugs, and most importantly allows us to call Technical Support 24/7 to resolve any issues that occur.

STRATEGIC PLAN/GOALS: Continue to update and develop Canton's Asset Management System in order to optimize use of and improve our vital public infrastructure.

ACTION REQUESTED: Approve payment of the annual maintenance & technical support contract to Azteca Systems, Inc. 11075 South State St., Suite 24, Sandy, UT 84070, provider of the Cityworks software.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funding to come from accounts:

Public Works - Water:	#592-536.930_0010	\$19,200
- Sewer:	#592-537.930_0010	\$19,200
Public Works - Fleet:	#661-530.930_0010	\$1,000
DDA:	#248-729.930_0010	\$600
	Total:	<u>\$40,000</u>

IMPLEMENTATION PLAN: Upon approval by the Board of Trustees, the Public Works staff will enter a Purchase Order to Azteca Systems, Inc. for the annual maintenance & technical support agreement renewal.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve payment of the Annual Software Maintenance and Technical Support Agreement for Cityworks from Azteca Systems, Inc., 11075 South State St., Suite 24, and Sandy, UT 84070 and approve a purchase order for a not-to-exceed amount of \$40,000.

ATTACHMENTS:

1. 2019-2020 Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM: G-4

ITEM: Consider Award a Purchase Order Contract to Core and Main for 7,380 Feet of Type K Copper Tubing, Brass Fittings and Stop Box and Rod

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: In order to provide necessary water service to new homes within the community, copper water service line and Brass supplies will be needed by our Public Works Division. Public Works received two (2) bids on the requested materials on March 14, 2019. Core and Main in Canton was the low bid for copper tubing and supplies in the amount of \$103,316.30.

BACKGROUND: The charges for a customer to connect to the water system cover the expense to purchase these materials.

STRATEGIC PLAN/GOALS: Provide water service to our customers.

ACTION REQUESTED: Authorize the purchase of 7,380 feet of type k copper tubing and brass supplies from low bidder, Core and Main.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds will come from Water Inventory, Account #592-536.939

IMPLEMENTATION PLAN: Upon approval, Public Works will enter a purchase order and order the materials.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to award a purchase order contract for the purchase of 7,380 feet of Type K copper tubing and Brass fittings to Core and Main for an amount not to exceed \$103,316.30.

ATTACHMENTS:

1. Bid Tab
2. Bid Request

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-5

ITEM: Consider Award of a Contract to Hutch Paving for the Major Road, Major Asphalt Projects for the 2019 Road Improvement Program and Authorize a Budget Amendment

PRESENTER: William Serchak, Engineering Manager

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The designs for the planned 2019 road improvements on the Major Roads was completed in January 2019, and the projects designated as Major Asphalt Roads were publically bid in March 2019. Four contractors submitted bids for this work on March 7, 2019, ranging from \$1,080,800 to \$1,419,643. Hutch Paving, Inc. was the apparent low bidder at \$1,080,800. Our engineer, Northwest Consultants, Inc. (NCI) evaluated the bids and recommended an award to Hutch Paving.

BACKGROUND: In 2018 a 1.45-mill road funding millage was approved by the voters in the August Primary ballot, and based on the public education sessions prior to the vote, Canton committed to begin construction on road repairs immediately in the 2019 construction season. In the Fall Canton Township retained NCI as designer for the Major Road projects. The work on the Major Roads was broken into three packages for bidding purposes: (1) Major Concrete, (2) Minor Concrete, and (3) Major Asphalt. NCI completed the design, obtained all approvals and permit reviews, and has bid the project in anticipation of starting the work in the spring. All of the bids are provided in the attached table, along with the recommendation letter from NCI. The bid from Hutch Paving is also attached.

STRATEGIC PLAN/GOALS: Board Goal #2: Maintenance of Infrastructure in the community

ACTION REQUESTED: Consider award of a contract to Hutch Paving, Inc, for Major Asphalt projects in the amount of \$1,080,800 plus a 10% contingency of \$108,080 a total of \$1,188,880.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this project will come from the Road Construction Fund, #204-446-11.970_0050 (Roads Major – Capital Outlay) in an amount not-to-exceed \$1,188,880. Currently, all road millage funds are placed in Account 204-446-11.801_0040 (Roads, Major – Professional Services, Engineering), therefore a budget amendment will be required.

IMPLEMENTATION PLAN: Upon Board approval, Engineering Services will issue purchase orders for this work to Hutch Paving, Inc. and will initiate the work.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the following budget amendment:

Increase Expenditures:

Roads, Major – Capital Outlay	#204-446-11.970_0050	\$1,188,880
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Decrease Expenditures:

Roads, Major – Professional Services, Engineering	#204-446-11.801_0040	\$1,188,880
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I move to approve a purchase order and contract with Hutch Paving, Inc. for the 2019 Major Road-Major Asphalt Projects construction in the amount of \$1,080,800 plus a 10% contingency of \$108,080 a total of \$1,188,880.

ATTACHMENTS:

1. Bid Tabulation – Major Asphalt Projects
2. Recommendation Letter from Northwest Consultants, Inc.
3. Proposal from Hutch Paving, Inc.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-6

ITEM: Consider Award of a Contract to Great Lakes Contracting Solutions, LLC. for the Major Road, Major Concrete Projects for the 2019 Road Improvement Program and Authorize a Budget Amendment

PRESENTER: William Serchak, Engineering Manager

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The designs for the planned 2019 road improvements on the Major Roads was completed in January 2019, and the projects designated as Major Concrete Roads were publically bid in March 2019. Three contractors submitted bids for this work on March 7, 2019, ranging from \$660,607.47 to \$798,667.87. Great Lakes Contracting Solutions, LLC (Great Lakes) was the apparent low bidder at \$660,607.47. Our engineer, Northwest Consultants, Inc. (NCI) evaluated the bids and recommended an award to Great Lakes.

BACKGROUND: In 2018 a 1.45-mill road funding millage was approved by the voters in the August Primary ballot, and based on the public education sessions prior to the vote, Canton committed to begin construction on road repairs immediately in the 2019 construction season. In the Fall Canton Township retained NCI as designer for the Major Road projects. The work on the Major Roads was broken into three packages for bidding purposes: (1) Major Concrete, (2) Minor Concrete, and (3) Major Asphalt. NCI completed the design, obtained all approvals and permit reviews, and has bid the project in anticipation of starting the work in the spring. All of the bids are provided in the attached table, along with the recommendation letter from NCI. The bid from Great Lakes is also attached.

STRATEGIC PLAN/GOALS: Board Goal #2: Maintenance of Infrastructure in the community

ACTION REQUESTED: Consider award of a contract for Major Concrete projects to Great Lakes Contracting Solutions, LLC in the amount of \$660,607.47 plus a 10% contingency of \$66,060.74 for a total of \$726,668.21.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this project will come from the Road Construction Fund, #204-446-11.970_0050 (Roads Major – Capital Outlay) in an amount not-to-exceed \$726,668.14. Currently, all road millage funds are placed in Account 204-446-11.801_0040 (Roads, Major – Professional Services, Engineering), therefore a budget amendment will be required.

IMPLEMENTATION PLAN: Upon Board approval, Engineering Services will issue purchase orders for this work to Great Lakes Contracting Solutions, LLC. and will initiate the work.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the following budget amendment:

Increase Expenditures:

Roads, Major – Capital Outlay	#204-446-11.970_0050	\$726,669
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Decrease Expenditures:

Roads, Major – Professional Services, Engineering	#204-446-11.801_0040	\$726,669
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I move to approve a purchase order and contract with Great Lakes Contracting Solutions, LLC. for the 2019 Major Road-Major Concrete Projects construction in the amount of \$660,607.47 plus a 10% contingency of \$66,060.74 for a total of \$726,668.21.

ATTACHMENTS:

1. Bid Tabulation – Major Asphalt Projects
2. Recommendation Letter from Northwest Consultants, Inc.
3. Proposal from Great Lakes Contracting Solutions, LLC.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-7

ITEM: Consider Award of a Contract to Great Lakes Contracting Solutions, LLC. for the Major Road, Minor Concrete Projects for the 2019 Road Improvement Program and Authorize a Budget Amendment

PRESENTER: William Serchak, Engineering Manager

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The designs for the planned 2019 road improvements on the Major Roads was completed in January 2019, and the projects designated as Minor Concrete Roads were publically bid in March 2019. Four contractors submitted bids for this work on March 7, 2019, ranging from \$883,040.65 to \$1,165,661. Great Lakes Contracting Solutions, LLC (Great Lakes) was the apparent low bidder at \$883,040.65. Our engineer, Northwest Consultants, Inc. (NCI) evaluated the bids and recommended an award to Great Lakes.

BACKGROUND: In 2018 a 1.45-mill road funding millage was approved by the voters in the August Primary ballot, and based on the public education sessions prior to the vote, Canton committed to begin construction on road repairs immediately in the 2019 construction season. In the Fall Canton Township retained NCI as designer for the Major Road projects. The work on the Major Roads was broken into three packages for bidding purposes: (1) Major Concrete, (2) Minor Concrete, and (3) Major Asphalt. NCI completed the design, obtained all approvals and permit reviews, and has bid the project in anticipation of starting the work in the spring. All of the bids are provided in the attached table, along with the recommendation letter from NCI. The bid from Great Lakes is also attached.

STRATEGIC PLAN/GOALS: Board Goal #2: Maintenance of Infrastructure in the community

ACTION REQUESTED: Consider award of a contract for Minor Concrete projects to Great Lakes Contracting Solutions, LLC in the amount of \$883,040.65 plus a 10% contingency of \$88,304.06 for a total of \$971,344.71.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this project will come from the Road Construction Fund, #204-446-11.970_0050 (Roads Major – Capital Outlay) in an amount not-to-exceed \$971,344.71. Currently, all road millage funds are placed in Account 204-446-11.801_0040 (Roads, Major – Professional Services, Engineering), therefore a budget amendment will be required.

IMPLEMENTATION PLAN: Upon Board approval, Engineering Services will issue purchase orders for this work to Great Lakes Contracting Solutions, LLC. and will initiate the work.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the following budget amendment:

Increase Expenditures:

Roads, Major – Capital Outlay	#204-446-11.970_0050	\$971,345
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Decrease Expenditures:

Roads, Major – Professional Services, Engineering	#204-446-11.801_0040	\$971,345
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I move to approve a purchase order and contract with Great Lakes Contracting Solutions, LLC. for the 2019 Major Road-Minor Concrete Projects construction in the amount of \$883,040.65 plus a 10% contingency of \$88,304.06 for a total of \$971,344.71.

ATTACHMENTS:

1. Bid Tabulation – Minor Concrete Projects
2. Recommendation Letter from Northwest Consultants, Inc.
3. Proposal from Great Lakes Contracting Solutions, LLC.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-8

ITEM: Consider Authorizing the Purchase of Property for Development of a Northeast Neighborhood Park

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: On November 14, 2017, the Board approved the sale of 2.44 acres of vacant land for an amount of \$183,000. The Board approval also specified that, “The net proceeds from the sale will be dedicated for parks funds. An example may be a pocket park at a location on the East side that Supervisor Williams has asked Leisure Services to consider.”

A Real Estate Agreement, identified in Attachment A, was developed between Canton’s Legal Council and the Northgate Apartment Complex developer, TKB, LLC, for Canton’s purchase of a future park parcel located on the north side of Koppernick east of I-275 for the negotiated price of \$25,000.

BACKGROUND:

Throughout 2018 Leisure Services sought a location for a new park within the northeast quadrant of Canton. An excellent location for a small neighborhood park was identified on undeveloped land on the north side of Koppernick east of I-275. Upon inquiry into the availability of land for a park, it was identified that the land was planned to be developed into an apartment complex named Northgate. Leisure Services negotiated with the property owner for a section of the apartment complex property to be identified for a public park. Refer to Attachment A - Real Estate Purchase Agreement for identification of the property.

The negotiated price of the property is \$25,000. Market value of the property was reviewed with the Township assessor. It was estimated that the parcel value including the property road and utility improvements to be close to \$100,000 per acre or \$25,000 per quarter acre. Therefore, since the park parcel is 0.2429 acres it was determined that the property value was appropriate.

In order to confirm that size and layout of the proposed park property was favorable for the development of a public playground Leisure Services hired a recreation consultant, MCSA Group, Inc., to design a potential playground. Preliminary sketches of possible playground options are provided in Attachment B. The playground design will not be finalized until staff obtains public input and Board approval.

STRATEGIC PLAN/GOALS: Livable Walkable Attractive Community

ACTION REQUESTED: Consider authorizing the Township Supervisor to sign all documents necessary to close on the purchase of the property. Upon the Board approval of the property purchase, the real estate agreement and the formal property split will be implemented.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The money for the purchase, \$25,000, would come from Account # 246-750.970_0070 Capital Outlay Land. The following Budget Amendment is necessary:

Increase Revenue

246-000.695	Fund Balance Appropriation	\$25,000
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Increase Expense

246-750.970_0070	Capital Outlay Land	\$25,000
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IMPLEMENTATION PLAN: If approved, the seller will be notified and a closing will be scheduled.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to authorize the Township Supervisor to sign any documents necessary to complete the sale of an approximate one quarter acre parcel along Koppernick Road east of I-275 for a cost of \$25,000 with the land to be developed into a neighborhood park.

I further move to approve the following budget amendment:

Increase Revenue

246-000.695	Fund Balance Appropriation	\$25,000
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Increase Expense

246-750.970_0070	Capital Outlay Land	\$25,000
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ATTACHMENTS:

Attachment A – Proposed Real Estate Purchase Agreement

Attachment B – Proposed Future Playground Options

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-9

ITEM: Consider Approving a 2019 Blanket Purchase Order

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Fire Department is requesting a 2019 Blanket Purchase Order be issued to Douglass Safety Systems, LLC, in the amount of \$40,000. The vendor was inadvertently left off of the department's master list, and was not included on the township-wide RBA for blanket purchase orders in January.

BACKGROUND INFORMATION: In accordance with Canton's Purchasing Policy F:10, Blanket Purchase Orders will not be issued in excess of \$30,000...without the Board's approval. This blanket PO will be used for the purchase of new and replacement firefighter turnout gear as necessary throughout the year.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve a 2019 blanket purchase order in the amount of \$40,000, issued to Douglass Safety Systems, LLC, 2566 N. Meridian Rd., Suite #6, Sanford, MI 48657.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this purchase/purchase order are budgeted in the 2019 Fire Uniform Capital Account #206-336-50.767_0006.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve a 2019 blanket purchase order in the amount of \$40,000, issued to Douglass Safety Systems, LLC, 2566 N. Meridian Rd., Suite #6, Sanford, MI 48657.

ATTACHMENTS: n/a

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-10

ITEM: Consider Waiving the Bidding Process and Approve the Purchase and Training of Two German Shepherds

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to purchase two German Shepherds for its K-9 Unit, replacing canine Thor, and retiring canine Haas. The department is also requesting to waive the bidding process due to the uniqueness of police canine and their training methods, and utilize K9 Academy Training Facility, at a proposed total amount of \$24,200. This includes the purchase, supplies and one-year training for two canine and their handlers.

BACKGROUND INFORMATION: The Police Department has conducted numerous studies on canine training philosophies of working dogs over the years, and has continually chosen to stay with the K9 Academy Training Facility for their ability to match handlers (officers) with green German Shepherds, and focus training on obedient and control-oriented techniques. The process of selecting a replacement canine is unlike purchasing any other piece of equipment. Based on department experience, past K9 officer input, and trainers, the consensus is to maintain training philosophies that fit with Canton's policies, practices and procedures, placing emphasis on obedience, tracking and scent work, and less on aggression and bite work. Working with one facility also provides for continuity of handler/canine training methods for interoperability within the department.

The department budgeted for the purchase of one replacement canine (for Haas) this year, but due to the unexpected passing of Thor, is now requesting to purchase two dogs utilizing drug forfeiture funds.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Waive the bidding process and approve the purchase and training of two German Shepherds in the total amount of \$24,200, from K9 Academy Training Facility.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Drug Forfeiture funds will be utilized for this purchase from the 2019 Police Program Expense DEA Forfeiture Account #207-301-50.763_0021.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to waive the bidding process and approve the purchase and training of two German Shepherds in the total amount of \$24,200, from K9 Academy Training Facility.

ATTACHMENTS: Attachment A – K9 Academy Training Facility Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: March 26, 2019

AGENDA ITEM #G-11

ITEM: Consider Waiving the Bidding Process and Purchase Priority Dispatch Software

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Public Safety Department is requesting to purchase Priority Dispatch's ProQA Emergency Medical/Fire Dispatch software, to integrate the International Academies of Emergency Dispatch protocols with the CLEMIS computer aided dispatch system. Priority Dispatch has quoted the EMD/EFD package at \$115,995, and includes all components necessary including software, server, support, and training. ProQA is the only EMD/EFD software offered that integrates with CLEMIS, and it is proprietary to Priority Dispatch.

BACKGROUND INFORMATION: EMD/EFD software will assist dispatchers through case entry and key questioning, assisting them to quickly identify the appropriate call type and clearly display the response configuration specifically assigned to that call type. ProQA then guides dispatchers in providing all relevant post-dispatch and pre-arrival instructions, as well as important case completion information.

Priority Dispatch includes the AQUA Quality Assurance software which automates the entire emergency dispatch case review process. It assists in everything from data entry, to compliance scoring, to record keeping and reporting. AQUA would allow the department to measure and document the quality of service dispatchers are providing to the community, as well as the level of compliance to International Academies of Emergency Dispatch (IAED) standards. AQUA is a QI program that measures analyzes, improves, protects the department from liability lawsuits, and ensures that citizens are receiving the safest and best possibly dispatch service.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Waive the bidding process and approve the purchase of ProQA Emergency Medical/Fire Dispatch software in the amount of \$115,995 from Priority Dispatch, 110 Regent Street, Suite 500, Salt Lake City, UT 84111.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds in the amount of \$116,000 are budgeted for this purchase in the 2019 E/911 Capital Outlay Computers & Equipment Account #261-346-50.970_0010.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to waive the bidding process and approve the purchase of ProQA Emergency Medical/Fire Dispatch software in the amount of \$115,995 from Priority Dispatch, 110 Regent Street, Suite 500, Salt Lake City, UT 84111.

ATTACHMENTS: Attachment A – Priority Dispatch Price Quote