



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
MAY 28, 2019**

6:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: MAY 14 & 21, 2019

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

PRESENTATION: HUMAN RESOURCES UPDATE

CLOSED SESSION: UPDATE ON UNION NEGOTIATIONS

PUBLIC HEARING:

- 1) HOST PUBLIC HEARING AND CONSIDER APPROVAL OF THE LEISURE SERVICES 2017 5-YEAR PARK MASTER PLAN AMENDMENTS

CONSENT CALENDAR:

- 1) CONSIDER APPROVAL OF MDOT PERMIT FOR MICHIGAN AVENUE WELCOME SIGN REPLACEMENT (CLS)

GENERAL CALENDAR:

- 1) CONSIDER FINAL APPROVAL OF THE PARK CREEK PLANNED DEVELOPMENT DISTRICT AND PRELIMINARY APPROVAL OF THE SITE PLAN FOR PARK CREEK CONDOMINIUMS (MSD)
- 2) CONSIDER APPROVAL OF AN EXTENSION OF THE CONTRACT WITH ARC DOCUMENT SOLUTIONS FOR CONTINUATION OF PHASE 2 OF THE BUILDING & INSPECTION SERVICES DIVISION DOCUMENT SCANNING PROJECT (MSD)
- 3) CONSIDER APPROVAL OF A BUDGET AMENDMENT AND AWARD OF A PURCHASE ORDER CONTRACT TO M-TECH FOR THE PURCHASE OF A GAPVAX COMBINATION SEWER CLEANING TRUCK (MSD)
- 4) CONSIDER APPROVAL FOR SECURITY SYSTEM UPGRADES FOR TOWNSHIP FACILITIES (CLS)

ADDITIONAL PUBLIC COMMENT
OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – May 14, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 14, 2019 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and the Boy Scouts lead the Pledge of Allegiance to the Flag.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
 Members Absent: None
 Staff Present: Director Hohenberger, Director Meier, Director, Director Trumbull

Adoption of Agenda

Motion by Foster, supported by Sneideman to approve the agenda as amended to add Resolution 0 to declare May 12-18, 2019, as Police Week in Canton, Michigan. Motion carried unanimously.

Approval of Minutes

Motion by Siegrist, supported by Anthony to approve the Board Meeting Minutes of April 23 & May 8, 2019 as presented. Motion carried unanimously.

Public Comment was held.

Payment of the Bills:

Motion by Slavens, supported by Sneideman to approve payment of the bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON		
May 14, 2019		
101	GENERAL FUND	581,382.33
204	ROADS FUND	26,431.82
206	FIRE FUND	148,694.80
207	POLICE FUND	317,800.51
208	SUMMIT OPERATING (General)	72,172.39
219	STREET LIGHTING	0.00
230	CABLE TV FUND	6,320.58
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	4,441.25
248	DDA - CANTON	10,316.58
261	E-911 UTILITY	132,555.16
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,776.81
274	CDBG	65,794.03
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	93,185.08
592	WATER & SEWER FUND	2,302,276.60
596	SOLID WASTE	970.67
661	FLEET	68,937.90
701	TRUST & AGENCY FUND	72,097.76

702	CONSTRUCTION ESCROW	40,441.30
736	POST EMPLOYMENT BENEFITS	52,255.52
852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		4,039,851.09

RECOGNITION:

0) Resolution to declare May 12-18, 2019 as Police Week in Canton, Michigan.

Motion by Anthony, supported by Siegrist to approve resolution to declare May 12-18, 2019 as Police Week in Canton, Michigan. Motion carried unanimously.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

A Resolution to Declare May 12-18, 2019, as Police Week in Canton, Michigan

Whereas, In 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others, and;

Whereas, There are more than 800,000 law enforcement officers serving in communities across the United States, including the approximately 17,000 full-time uniformed police officers in Michigan, and;

Whereas, Members of law enforcement deserve the appreciation and respect of the people of Canton, Michigan for the merit, dignity, bravery, and reliability they exhibit each and every day. We must also honor the sacrifices made by families of police officers, as each day they must face constant fear as their loved one works to protect us, and;

Whereas, In 2018 alone, 163 law enforcement officers were killed and many, many more assaulted in the line of duty across the country. The names of these dedicated public servants who made the ultimate sacrifice are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C., and;

Whereas, Michigan's fallen officers will never be forgotten, nor will their service to their respective communities. By choosing to commit themselves to law enforcement, these brave individuals answered the call for service and willingly put their lives in jeopardy. We commend them for recognizing service as a noble career, and protecting the public safety; and also all of those who are serving without incident to date, and;

Whereas, Canton, Michigan and all Michigan citizens have turned to members of law enforcement for assistance and support in times of distress, whether they are coping with a personal crisis, or struggling through civil disorder or a natural disaster. Our communities rely on these courageous individuals when it is difficult to stand on our own, and we are indebted to the unwavering public service of our local and state police. We are indeed fortunate and grateful for the contributions of law enforcement officers to the people of this state;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Charter Township of Canton declares May 12-18, 2019, as Police Week in Canton, Michigan. We publicly salute the service of

law enforcement officers in our community as well as those of our state and nation and honor police who place their lives on the line for the safety and security of their communities.

1) Resolution Recognizing Retired Canine Officer Hoss.

Motion by Anthony, supported by Siegrist to approve resolution to recognize retired Canine Officer Hoss. Motion carried unanimously.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Recognizing Retired Canine Officer Hoss

Whereas, the Canton Public Safety Department recognizes the importance of its Police Canine Unit, and;

Whereas, in April 2011, Hoss started his career in law enforcement with Canton Police Department's Canine Unit where he and his partner, Officer Bryan Szostak, have been responsible for the tracking and apprehension of suspects, searching for evidence and missing persons, building searches, narcotics searches and crowd control, and;

Whereas, Hoss and his partner attended weekly training classes and were required to certify bi-annually with the National Association of Professional Canine Handlers, and;

Whereas, For over seven years, Hoss and his partner worked full-time on patrol, responding to runs that included robbery, breaking & entering, homicide, assault, narcotics possession, and missing & wanted persons, and;

Whereas, Hoss and his partner participated in numerous annual school, special event and public demonstrations, and;

Whereas, Hoss retired from his Canine Unit duties on April 5, 2019, but will continue to reside with his partner, and;

Whereas, The Canton Police Department is appreciative of Hoss and Officer Szostak's dedication and commitment to the Canine Unit;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Charter Township of Canton upon recommendation of the Director of Public Safety, does hereby recognize Hoss for his commendable contribution to the Canton community and the Canton Public Safety Department.

Consent Calendar:

Item C-1. Consider Extension of an Existing Metro-Act Permit with ATT

Motion by Siegrist, supported by Slavens to approve the renewal of the Metro-Act-Right-of-Way Telecommunications permit for ATT and authorize the Township Clerk to sign the permit on behalf of Canton Township. Motion carried unanimously.

Item C-2. Consider the Second Reading of Code of Ordinance to amend Chapter 46, Article II of Canton Code of Ordinances Entitled “Offenses Involving the Person” to revise Section 46-31.

Motion by Siegrist, supported by Slavens to remove from the table, hold the Second Reading and adopt an amendment to Canton Code of Ordinances, which amends Chapter 46 of Canton Code of Ordinances, to be published and become effective on May 23, 2019. Motion carried unanimously.

Item C-3. Consider Authorization of permit for 2019 Liberty Fest fireworks display.

Motion by Siegrist, supported by Slavens to approve authorization of the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks at Canton’s Liberty Fest on June 15, 2019. Motion carried unanimously.

General Calendar:

Item G-1. Consider Approval of Website ADA Compliance service with CivicPlus.

Motion by Siegrist, supported by Sneideman to approve waiving the Township Purchasing Policy requirements for publication of a request for proposal for purchases in excess of \$10,000 and approve the attached 3-year agreement between the Township and CivicPlus for the AudioEye Ally Services. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve a purchase order in an amount not to exceed \$11,300 payable to CivicPlus, Inc. for subscription to and services offered by the AudioEye Ally Services. Motion carried unanimously.

Item G-2. Consider approval of the purchase of 2019 computer workstation replacements.

Motion by Siegrist, supported by Slavens to approve to waive the purchasing policy request for proposal requirement for this purchase utilizing the price as negotiated by the State of Michigan. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to create a new purchase order to Dell Computers in an amount not to exceed \$140,500 to cover the cost of purchasing 153 computers. Motion carried unanimously.

Item G-3. Consider approval of a budget amendment and award of a purchase order contract to Michigan CAT for the purchase of a CAT 308E2 RQ rubber track excavator and Towmaster tilt trailer to transport.

Motion by Siegrist, supported by Slavens to approve the following budget amendment: Increase expense: #592-537.970_0040 Capital Outlay Vehicles; \$69,458; #592-536.970_0040 Capital Outlay Vehicles: \$69,458. Decrease Expense: #592-536.999. Transfer to fund balance: \$138,916. Motion carried unanimously.

Motion by Siegrist, supported by Slavens move to award a purchase order contract to Michigan CAT for an amount not-to-exceed \$138,916 for the purchase of a 2019 CAT 308E2 RQ rubber track excavator and Towmaster tilt transport trailer. Motion carried unanimously.

Item G-4. Consider authorizing an extension of contracts for Schena Roofing, Spectrum Signs, Mannik Smith Group and Kentwood Office Furniture.

Motion by Siegrist, supported by Slavens to authorize the Township Supervisor and/or Township Clerk to sign an extension to the agreements for:

- Roof Repair and Replacement Service to Schena Roofing and Sheet Metal
- Office Furniture Repair and Replacement to Kentwood Office Furniture
- Sign design, manufacture and installation to Spectrum Sign and Design
- Geotechnical Services to Mannik Smith Group

The contract extensions will be for a period of three years each pursuant to the original contracts. Motion carried unanimously.

Item G-5. Consider approval of improvements for irrigation at Heritage Park.

Motion by Siegrist, supported by Slavens to approve the purchase from Reliable Landscaping Inc., 8285 N. Lilley Road, Canton, MI 48187 for the installation of an irrigation system at an amount of \$58,300 to be paid from Account #101-752-99.970_0080. Motion carried unanimously.

Item G-6. Consider approval of bid award for roof and soffit replacement at the Canton Human Services Center.

Motion by Siegrist, supported by Slavens to award the bid and the contract for the Canton Human Services Center Roof and Soffit Replacement to Weatherseal Home Improvement Company 5166 Oro Drive Shelby Twp. MI 48047 in an amount not to exceed \$70,465 with funds to be paid from Account # 274-694.970_0020 Community Development Block Grant fund. Motion carried unanimously.

Item G-7. Consider approval of bid award for sidewalk rehabilitation at Village Theater.

Motion by Siegrist, supported by Slavens to award the bid and the contract for the Sidewalk Rehabilitation at Village Theater to Rotondo Construction Corp. 20771 Randall St. Farmington Hills, MI 48336 in an amount not to exceed \$40,573 with funds to be paid from Account #101-761-50.970_0020 Capital Outlay Buildings and Improvements. Motion carried unanimously.

Item G-8. Consider approval to increase the purchase order for the rental of Liberty Fest tents, tables and chairs.

Motion by Siegrist, supported by Slavens to approve the increase to the purchase order for American Rentals, Inc., 4901 W. Grand River Ave., Lansing, MI 48906 in an amount not to exceed \$21,500 annually with funds to be paid from Account #101-691-59.940 – Recreation Special Events Rentals. Motion carried unanimously.

Item G-9. Consider approval of proposal for Summit Aquatic Center lazy river coating replacement.

Motion by Siegrist, supported by Slavens award a contract for the Summit Aquatic Center Lazy River Coating Replacement project to Aquatic Source 190 Summit St. Brighton, MI 48116 for \$30,000 with funds to be paid from Account #208-757-50.970_0020, Capital Outlay Buildings and Improvements. Motion carried unanimously.

Item G-10. Consider approval of 2019 budget amendments to Police Forfeiture accounts.

Motion by Siegrist, supported by Slavens to approve amendments to forfeiture revenue and expenditure accounts in the 2019 Police Budget, as stated below:

Increase 2019 Police Revenues:

Fund Balance Appropriation Federal DEA Forfeitures Acct #207-000-695_1004: \$50,000

Fund Balance Appropriation OMNIBUS Forfeitures Acct #207-000-695_1006: \$45,000

Increase 2019 Police Expenditures:

Program Expenses OMNIBUS Forfeiture Acct #207-301-50.763_0020: \$45,000

Program Expenses DEA Forfeitures Acct #207-301-50.763_0021: \$50,000

Motion carried unanimously.

Item G-11. Consider approval of the purchase of a one-year extended warranty for 800 MHz radios.

Motion by Siegrist, supported by Sneideman to approve the purchase of a Motorola one-year extended warranty for 227 mobile and portable 800 MHz radios in the amount of \$15,810, from ComSource Inc., 41271 Concept Drive, Plymouth, Michigan. Motion carried unanimously.

Item G-12. Consider approval of request to renew billing service agreement with AccuMed Billing, Inc.

Motion by Siegrist, supported by Slavens to approve the renewal of a five-year contract with AccuMed Billing, Inc., for the cost recovery billing of emergency medical services and limited fire services offered by the Canton Fire Department, utilizing the Michigan Inter-Governmental Trade Network quote of a six percent service fee. Motion carried unanimously.

Item G-13. Consider approval of the purchase of a replacement Ford Explorer Police Interceptor and an associated 2019 police budget amendment.

Motion by Siegrist, supported by Slavens to approve the purchase of one (1) 2020 Ford Explorer Hybrid from Signature Ford, 3942 W. Lansing Rd, Perry, MI 48872 via a Macomb County Bid #21-18 MY2020 in the amount of \$35,834. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve an amendment to the 2019 Police Budget as listed below: INCREASE REVENUE: 207-301.695 Fund Balance Appropriations \$35,834. INCREASE EXPENSES: 207-301-50.970.0040 Capital Outlay Vehicles \$35,834. Motion carried unanimously.

Item G-14. Consider approval of appointment to the Board of Ethics of Charise Anderson.

Motion by Siegrist, supported by Slavens to approve the appointment of Charise Anderson to the Board of Ethics as the Township Board Appointee. Motion carried unanimously.

Item G-15. Consider approval of a purchase order to Dominion Voting Systems for purchase of Election equipment.

Motion by Siegrist, supported by Slavens to approve a purchase order to Dominion Voting Systems, Inc. for the purchase of software in the amount of \$23,600. Motion carried unanimously.

Additional Public Comment: None

Other:

Adjourn: Motion by Anthony, supported by Foster to adjourn at 7:53 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

May 14, 2019

**Charter Township of Canton
Board Proceedings – May, 21, 2019**

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 21, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 5:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Sneideman, Williams
Members Absent: Slavens
Staff Present: Director Trumbull, Director – Public Safety – Meier, Deputy Director – Police – Baugh, Deputy Chief – Police – Wilsher, Deputy Chief – Fire – Strassner , Deputy Director – Fire – Stoecklein.

Adoption of Agenda

Motion by Siegrist, supported by Anthony to approve the agenda as presented. Motion carried by all members present.

STUDY SESSION:

TOPIC 1: Review feasibility study and needs assessment for improvements to Public Safety’s Dispatch Center and Administration Building.

Public Safety Director Meier presented Public Safety’s needs and an estimate of the proposed improvements as the Police department expands.

Michael Malone, Partners in Architecture presented his experience and plans to work with Canton Township in the desired improvements.

Presentation with a slide show by Public Safety Director Meier of the plans to separate Police from the Administration Building to create the storage and accessibility needs of the department.

ADDITIONAL PUBLIC COMMENT: None

OTHER: None

ADJOURN: Motion by Anthony, supported by Sneideman to adjourn at 5:59 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 28, 2019

AGENDA ITEM #PH-1

ITEM: Host Public Hearing and Consider Approval of the Leisure Services 2017 5-Year Park Master Plan Amendments.

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Canton Leisure Services is requesting the Township Board host a public hearing and adopt the final draft of the Canton Leisure Services (CLS) 2017 5-Year Park Master Plan Amendments to pages 80-81. The amendments to pages 80-81, Capital Action Plan, has been solicited for public input for over 30 days with no substantive changes received.

After adoption by the Board, the amendments will be submitted to Wayne County, SEMCOG, and the Michigan Department of Natural Resources (MDNR) for approval. An approved Master Plan, including any amendments, must be on file with the MDNR for Canton to be eligible to apply for grants through the State of Michigan.

BACKGROUND:

Canton Leisure Services 2017 5-Year Park Master Plan was adopted by the Canton Township Board on October 11, 2016. Since that time, staff have executed projects identified for the first three years. Due to recent public interest in new park amenities and grant funding opportunities, CLS surveyed the public to identify any new needs. Results of the month long survey indicated that residents are still consistently supportive of walking trails/pathways, shade structures, and additional park space in northeast Canton and further development of Patriot and Preservation Parks. In addition, there was high support for adding smaller amenities to each park such as: permanent restrooms, shade structures, drinking fountains, non-invasive species planting, and tree management.

The results of the survey, as well as foreseeable grant opportunities helped to frame the updates to the capital lists on pages 80-81 of the 2017 5-Year Park Master Plan. The completed projects have been listed, as well as budgeted 2019 projects. In addition, any potential capital project was included. The "Future Projects" will be completed based on funding and resource availability that is approved by the Township Board. The 5-Year Park Master Plan will be fully updated later in 2020.

STRATEGIC PLAN/GOALS: Fiscal Sustainability, Livable Walkable Attractive Community, Infrastructure, Demographically Oriented Community

ACTION REQUESTED:

1. Host a public hearing to solicit public input and approve the resolution adopting the Canton Leisure Services 2017 5-Year Park Master Plan Amendments.
2. Adopt the Canton Leisure Services 2017 5-Year Park Master Plan Amendments.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Upon Board approval, Leisure Services staff will forward the amendments to the appropriate agencies including Wayne County, SEMCOG, and MDNR.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to open the public hearing for comment on the Leisure Services 2017 5-Year Park Master Plan Amendment to pages 80-81.
2. I move to close the public hearing.
3. I move to approve adoption of the amendment to pages 80-81 of the Leisure Services 2017 5-Year Park Master Plan.

ATTACHMENTS:

Attachment A – Leisure Services 2017 5-Year Park Master Plan Amendment to pages 80-81.

The current Leisure Services 2017 5-Year Park Master Plan can be located online at: www.canton-mi.org/147/Parks

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 28, 2019

AGENDA ITEM #C-1

<p>ITEM: Consider Approval of MDOT Permit for Michigan Avenue Welcome Sign Replacement</p>
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PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Due to traffic accidents and other unforeseeable damage, Canton Welcome signs may need to be fixed from time to time. In this case, the sign at Michigan Avenue and Denton Road has been damaged as a result of a traffic accident and is in need of replacement. Canton Leisure Services has requested a permit from the Michigan Department of Transportation (MDOT) to restore the sign located in the center island of the Michigan Avenue road right-of-way. As a condition of the permit, MDOT requires that the Township Board approve the Permit for Special Trunkline Maintenance (refer to Attachment A for permit language and proposed sign drawing).

BACKGROUND INFORMATION: Canton's Welcome signs are placed at the main entrance points on State of Michigan roads for enhancement to the community. These signs are built to be breakable in accordance with MDOT standards. When the signs endure damage, it is the Township's responsibility to make necessary repairs.

STRATEGIC PLAN/GOALS: Create and ensure quality facilities and services.

ACTION REQUESTED: Approve request for replacement of Canton's Welcome sign and indemnify Michigan Department of Transportation.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN: Upon approval, the signed permit will be forwarded to MDOT to allow for replacement of the Welcome sign.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the Supervisor to sign the Michigan Department

of Transportation Permit for Special Trunkline Maintenance for replacement of the Canton Welcome sign located in the center island of the Michigan Avenue road right-of-way near Denton Road.

ATTACHMENTS:

Attachment A - MDOT Permit

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 28, 2019

AGENDA ITEM #G-1

ITEM: Consider Final Approval of the Park Creek Planned Development District and Preliminary Approval of the Site Plan for Park Creek Condominiums

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: Nikki Jeffries, Matt Bush

EXECUTIVE SUMMARY: The applicant proposes to locate 75 site condominiums and 91 detached condominiums (active adult), a total of 166 residential units on the approximately 89 acres located at the northwest corner of Beck and Geddes Roads. This property was previously part of the Charing Cross Planned Development District that has since expired. Road connections will be made to Charing Cross as well as to Geddes and Beck Roads.

Each Planned Development District is required to demonstrate definite benefit to the community. The project sponsor proposes to maintain a 9.30 acre private park at the northwest corner of Beck and Geddes Roads and 38.10 acres of general common open space for a total of 57% open space. The park includes a fitness area and playground, a park trail and roadway landscaping along the edges of the park. Sheet 3 of the concept plan and Schedule A of the Planned Development Agreement outline the improvements. Sidewalks will be installed along Geddes Road and along Beck Road north to connect with the sidewalk at the entry to Charing Cross Condominiums, including a pedestrian bridge crossing at the Fowler Creek on Beck Road.

Based on the traffic analysis, M/I Homes is also proposing to improve the intersection of Beck and Geddes Road by adding the left turn phase signals to manage traffic at the intersection in addition to any lane improvements normally required by Wayne County at each of their entrances. These improvements are also described in Schedule A.

Preliminary approval of the Planned Development was granted by the Township Board on March 26, 2019.

BACKGROUND:

Due to the presence of the Fowler Creek on the site much of the area is impacted by the floodplain and regulated and un-regulated wetlands. Modifications to Ordinance requirements for setbacks, lot area and lot width are being requested and are outlined in Schedule B, Schedule of Modifications. A modification to Township Ordinance requirements to maintain a 25 foot setback from wetlands and watercourses is being requested. The applicant proposes to defer to the MDEQ for permitting since the State has ultimate jurisdiction over those areas.

The conceptual plan also shows colored elevations of housing product proposed for this development. Article 26 of the Zoning Ordinance allows for elimination of the 50% brick or masonry requirement if the house style reproduces a specific historic period design. M/I homes is utilizing a reproduction of the Craftsman Bungalow or Farmhouse. In order to satisfy this design standard, M/I Homes has included several design specifications to ensure the homes are appropriate to the style. These specifications include: a minimum 3 foot masonry base around the entire home; incorporation of upgraded side elevations where facing a street on a corner lot; use of full cornice returns rather than boxed out returns on gable ends; window trim with drip caps above the head casing that projects from the face of the exterior wall; and use of upgraded garage doors that are architecturally compatible with the Craftsman Farmhouse style.

M/I Homes has also made a commitment to remove the turnaround at the end of Haverford north of the bridge in Charing Cross when the road is extended and permanent connection is made to Charing Cross. M/I will also dedicate easements to Charing Cross for the existing entry monument and fencing on Beck Road which are located within the Park Creek site.

Phase 1 of the project includes completion of the park, frontage landscaping and sidewalks, the pedestrian bridge on Beck Road, and the traffic signal upgrades at the Beck and Geddes Road intersection.

- **Existing Zoning:** R-2, Single Family Residential

- **Location:** Northwest corner of Beck and Geddes Roads

- **Net Acres:** 89 acres

- **Existing Land Use:** Vacant

- **Surrounding Land Use & Zoning:**

N- R-2, Charing Cross Site Condominiums, Central Park South Subdivision

S- R-6, Chatterton Village and Woodlands of Chatterton Attached Condominiums

E- R-3, Villas of Maple Creek Attached Condominiums

W- R-2, Central Park South Subdivision

- **Comprehensive Plan:** Low Density Residential (up to 2 d.u. per acre)

- **Community Planner's Recommendation:** Approval of the Final Planned Development and Preliminary Site Plan.

- **Planning Commission Recommendation:** The Planning Commission voted 8-0 to recommend final approval of the Park Creek Planned Development and Preliminary Site Plan on tax parcel nos. 116-99-0002-710 and 116-99-0002-711, as provided in the Planned Development Agreement and site plan documents, subject to clarification of the areas and improvements which are included in Phase 1.

STRATEGIC PLA/GOALS: N/A

ACTION REQUESTED: Approve the Final Planned Development and Preliminary Site Plan for Park Creek of Canton Site and Detached Condominiums.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Not Available

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

**Approval of the Final Planned Development and Preliminary Site Plan
for Park Creek of Canton Site and Detached Condominiums**

WHEREAS, the Project Sponsor has requested final approval of the Planned Development for Park Creek of Canton and preliminary Approval of the Site Plan for Park Creek of Canton Site and Detached Condominiums on property located on the northwest corner of Beck and Geddes Roads; and,

WHEREAS, the Planning Commission reviewed the Final Planned Development agreement Preliminary Site Plan for Park Creek of Canton and voted 8-0 to recommend approval of the request as it meets all applicable criteria for a planned development and the site design guidelines of the zoning ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby grant final approval of the Park Creek of Canton Planned Development and preliminary approval of the site plan for Park Creek of Canton Site and Detached Condominiums on parcel nos. 116-99-0002-710 and 116-99-0002-711, as proposed, subject to any and all applicable state and local development regulations.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map
3. Final PDD Agreement
4. Preliminary Site Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 28, 2019

AGENDA ITEM #G-2

ITEM: Consider Approval of an Extension of the Contract with ARC Document Solutions for Continuation of Phase 2 of the Building & Inspection Services Division Document Scanning Project

PRESENTER: Robert Creamer, Building Official

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: In March of 2018, the Board awarded Phase 2 of this five year project to ARC Document Solutions (ARC) of Clawson, Michigan. ARC has performed well under the first and second phase of the project and has offered to extend its unit prices to the Township for the completion of Phase 2. Staff is recommending approval of a contract extension to ARC Document Solutions of Clawson in an amount not-to-exceed \$30,000 for completion of Phase 2. This would leave \$10,000 remaining for ARC to begin scanning Phase 3. \$10,000 for any support expenses of Phase 3 from Kiriworks and \$5,000 for any needed software and hardware.

BACKGROUND INFORMATION: The Municipal Services Department has been engaged in a pilot project to demonstrate a document management software program using On-Base since early 2015. The initial phase focused on water service stop box cards for Public Works, plus a host of other Public Works and Engineering records. The second phase of the pilot dealing with recommendations on Township-wide implementation is to be completed over the next three months.

Building & Inspection Services has an estimated 570,000 records currently, the majority of which must be retained forever according to the State of Michigan record retention laws. As such, we consciously decided to make these records a high priority over the next several years. The first 25,000 drawings of new homes were scanned and imported into On-Base Software for retrieval electronically from July 2018 to December 2018.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve an extension of the contract to ARC Document Solutions for completion of Phase 2 of the Building & Inspection Services Scanning Project in an amount not-to-exceed \$30,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A budget of \$55,000 was approved for completion of Phase 2 and beginning of Phase 3 of this project. The expenses for this project are budgeted in Account # 101-371.801_0050 (Professional & Contractual Services).

IMPLEMENTATION PLAN: With Board approval, a new PO will be issued under the terms of the existing contract. The scanning work is ongoing and will be complete in the end of August.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve an extension of the professional services contract with ARC Document Solutions for completion of Phase 2 of the Building & Inspection Services Document Scanning Project in an amount not-to-exceed \$30,000.

ATTACHMENTS:

1. Letter from ARC Document Solutions
2. 2019 Document Scanning Project Budget

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 28, 2019

AGENDA ITEM #G-3

ITEM: Consider Approval of a Budget Amendment and Award of a Purchase Order Contract to M-Tech for the Purchase of a GapVax Combination Sewer Cleaning Truck

PRESENTER: Pat Williams, Township Supervisor

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: Our Public Works staff cleans and inspects the Township's 360 miles of sanitary sewer on a 5-year continuing cycle. In order to provide the necessary level of service, several sewer cleaning trucks are necessary. Our 1999 Vactor unit has exceeded its serviceable life and is due for replacement.

The GapVax Combination Sewer cleaning truck is to be purchased from M Tech a sole source supplier of GapVax from Cleveland Ohio. The cost of the purchase is \$465,551 with the options specified. A budget amendment is necessary; however, it was accounted for in the 2019 water and sewer rates recently adopted by the Board.

BACKGROUND: The proposed equipment was originally budgeted for replacement/purchase in 2020. Due to the reduction in both water and sewer costs from our providers in the 2019/2020 rate season, this purchase was moved to 2019 in order to spread capital expenses out and ease effects on future rates. This purchase was calculated into the 2019/2020 water and sewer rates, which were adopted in April.

The vehicle is designed to clean the sewer mains located throughout Canton. Currently, the DPW has three sewer cleaning unit and utilizes the equipment to maintain our 360 miles of sanitary sewer. Proper operation and cleaning of these sewers ensures worry free sanitary flow and disposal of waste water from the Township's 24,000 plus sanitary sewer customers.

The current unit that is scheduled to be replaced and auctioned off is a 1999 Sterling with Vactor equipment and components that has exceeded its serviceable life. Public Works has budgeted \$500,000 to replace this unit and the new unit has come in at \$465,551. We have shopped and surveyed the market and believe the best fit for Canton is the GapVax Combination Sewer cleaning truck manufactured in Johnstown, Pennsylvania. Public Works purchased a GapVax Combination sewer cleaner in 2018 and has been pleased with the performance.

STRATEGIC PLAN/GOALS: Our ongoing maintenance operation includes maintaining present assets and replacing aging equipment when necessary.

ACTION REQUESTED: Authorize a budget amendment, accept the quote from MTech, and award a purchase order contract not-to-exceed \$465,551 for the purchase of a GapVax Combination Sewer Cleaning Truck.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A budget amendment will be necessary for this expense. Funding as follows:

Increase expense: #592-537.970_0040 Capital Outlay Vehicles: \$465,551

Decrease Expense: #592-536.999 Transfer to fund balance: \$465,551

IMPLEMENTATION PLAN: Upon approval by the Township Board of Trustees, the Public Works Division will create a purchase order and place the order with MTech, 7401 First Place, Cleveland Ohio 44146. It is anticipated that the unit will take approximately Eight (8) months to fabricate.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1) I move to approve the following budget amendment:

Increase expense: #592-537.970_0040 Capital Outlay Vehicles: \$465,551

Decrease Expense: #592-536.999 Transfer to fund balance: \$465,551

2) I further move to award a purchase order contract to MTech for an amount not-to-exceed \$465,551 for the purchase of a GapVax combination Sewer Cleaning unit.

ATTACHMENTS:

1. Quote from MTech dated May 3, 2019

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 28, 2019

AGENDA ITEM #G-4

ITEM: Consider Approval for Security System Upgrades for Township Facilities

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The existing security camera systems at the Summit, Sports Center and Administration buildings are outdated and at their full capacity. Therefore, funds were budgeted for 2019 to upgrade the systems for better camera image quality and expanded number of camera locations. In addition, the existing security camera system is not integrated and stored in a manner that allows Public Safety quick access to camera images, therefore, funds were budgeted for security upgrades to the IT infrastructure for managing the Township wide security camera system.

Interstate Security has been under contract as the Township preferred vendor for security services for several years and has provided excellent service. They were contacted and have provided proposals for new and upgraded security camera systems (refer to the attached proposals). Based on the Interstate Security proposals the total cost of the project is \$121,885

BACKGROUND INFORMATION: The Canton Administration Building, Summit on the Park and the Canton Sports Center Buildings receive many visitors throughout the year. Based on the active nature of the buildings, the management staff are often confronted by many issues that could be resolved through more security resources. These conditions require the Township to outfit the building and staff with security cameras to assure the security and safety of both participants and employees.

Canton Township currently manages its security through a contract with Interstate Security for design and upgrades to security camera systems. Staff from Leisure Services, Finance and Public Safety had set goals regarding camera images being distributed and stored in a manner suitable for the size and complexity of the security needs of the Departments. Interstate has provided quotes to improve the entire Township security camera system based on input from Township Staff. The new system will allow for a controlled image distribution and storage program that will provide viewing by Public Safety of the cameras throughout Township facilities.

Based on the Interstate Security proposals the total cost of the project is \$121,885. Of that, Leisure Services cost is \$104,585 for new cameras, camera licenses and video servers at the Summit, Sports Center, Administration Building and Public Safety Headquarters. In addition, the video server to be installed in the Public Safety Headquarters has been designed to meet the Public Safety standard of 90 day image storage. Therefore, Public Safety will be funding the extra cost for the larger video server system that will allow for the extra storage time. The additional cost is \$17,300. This will also allow Public Safety the ability to add security cameras in the future. Forfeiture funds in the amount of \$17,300 will be used.

STRATEGIC PLAN/GOALS: Improve infrastructure.

ACTION REQUESTED: Approve the purchase and installation of an upgraded security camera system from Interstate Security, 51233 ORO Drive, Shelby Twp., MI 48315 in the amount of \$121,885 at Township facilities.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are available in the following accounts:

- Summit on the Park Account #208-757.-50.970_0010 Capital Outlay Computers and Equipment in the amount of \$30,000.
- Canton Sports Center Account # 101-755-50.970_0010 Capital Outlay in the amount of \$20,000.
- Facility Maintenance Capital Improvement Account #101-265.970_0020 Capital Outlay in the amount of \$54,585.
- Public Safety Account #207-301.-50.763_0020 OMNIBUS Forfeiture in the amount of \$17,300.

IMPLEMENTATION PLAN: Upon approval, a purchase order will be made and the contractor will be contacted to install the equipment.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve Interstate Security, 51233 ORO Drive, Shelby Twp., MI 48315 for the upgrade of security camera systems at the Administration complex, Summit on the Park and Canton Sports Center buildings in the total amount of \$121,885 to be paid from the following accounts:

- Summit on the Park Account #208-757.-50.970_0010 Capital Outlay Computers and Equipment in the amount of \$30,000.
- Canton Sports Center Account # 101-755-50.970_0010 Capital Outlay in the amount of \$20,000.
- Facility Maintenance Capital Improvement Account #101-265.970_0020 Capital Outlay in the amount of \$54,585.
- Public Safety Account #207-301.-50.763_0020 OMNIBUS Forfeiture in the amount of \$17,300.

ATTACHMENTS:

Attachment A – Interstate Security Proposals