



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
JULY 9, 2019**

6:30 P.M.:

CALL TO ORDER
PLEDGE OF ALLEGIANCE

CALL FOR A MOTION TO APPOINT MICHAEL SIEGRIST TEMPORARY PRESIDENT PRO TEM FOR THIS MEETING ONLY

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN & WILLIAMS

CLOSED SESSION TO DISCUSS PENDING LITIGATION (KANG VS. CANTON)

ADOPTION OF AGENDA
APPROVAL OF MINUTES: JUNE 25, 2019
CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT
PAYMENT OF BILLS

CONSENT CALENDAR:

- 1) CONSIDER APPROVAL OF THE MUNICIPAL CREDIT AGREEMENT WITH SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION (SMART) (CLS)
- 2) CONSIDER SECOND READING AND ADOPTION OF AN AMENDMENT TO APPENDIX A-ZONING OF THE CODE OF ORDINANCES ESTABLISHING "AIRPORT RELATED BUSINESSES" AS A SPECIAL LAND USE IN THE LI, LIGHT INDUSTRIAL DISTRICT AND ESTABLISHING SITE DEVELOPMENT STANDARDS FOR SAID USE (MSD)
- 3) CONSIDER RE-APPOINTMENT TO THE ZONING BOARD OF APPEALS (MSD)
- 4) RESOLUTION AFFIRMING APPROVAL OF THE SENIOR ALLIANCE 2020-2022 MULTI-YEAR PLAN FOR AGING SERVICES (SUPERVISOR)

GENERAL CALENDAR:

- 1) CONSIDER APPROVING PAYMENT FOR THE SERVICE OF AN INTERNAL PROMOTIONAL PROCESS (PSD)

ADDITIONAL PUBLIC COMMENT
OTHER
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton
Board Proceedings – June 25, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, June 25, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Members Present: Anthony, Foster, Siegrist, Slavens, Sneiderman, Williams
 Members Absent: Graham-Hudak
 Staff Present: Director Trumbull, Deputy Director - Fire -Stoecklein, Public Safety - Police - Deputy Wilshire, Deputy Director - Jon Lafever, Brad Sharp

Adoption of Agenda

Motion by Foster, supported by Anthony to approve the agenda as amended moving item G-18 to G-0. Motion carried by all members present.

Approval of Minutes

Motion by Anthony, supported by Sneiderman to approve the Regular Board Meeting Minutes of June 11 & June 18, 2019 as presented. Motion carried by all members present.

Public Comment was held. Anthony Cauchi, 7410 Hillsboro Dr. spoke opposed to hazardous traffic on Morton Taylor and Warren due to a road closure. George Miller, 1946 Briarfield St. opposed to lack of street sweeper, brush hog, and other equipment use. Bob Parker, 6806 Weathersfield Way complimented sweeper use and drainage issues solved, Rob Grandon, 6738 Burnham Dr. supported Canton Public Safety Department and the Citizen Police Academy.

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried by all members present.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF June 25, 2019		
101	GENERAL FUND	715,019.09
204	ROADS FUND	151,346.95
206	FIRE FUND	264,816.89
207	POLICE FUND	333,220.46
208	SUMMIT OPERATING (General)	71,687.03
219	STREET LIGHTING	19,738.15
230	CABLE TV FUND	9,554.11
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	41,366.39
248	DDA – CANTON	48,132.10
261	E-911 UTILITY	0.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00

274	CDBG	5,718.66
275	ARRA GRANTS FUND	0.00
276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	35,811.90
592	WATER & SEWER FUND	195,971.26
596	SOLID WASTE	28,367.46
661	FLEET	26,380.37
701	TRUST & AGENCY FUND	7,261.57
702	CONSTRUCTION ESCROW	220.00
736	POST EMPLOYMENT BENEFITS	76,780.12
852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		2,031,392.51

Item SH-1 Host Special Hearing for the petition to Appeal Soliciting, Canvassing, and Peddling License Denial; Chapter 54 Article II Section 54-33; for Mr. Masoud Kafaei's Koolies Ice Cream MI

Motion by Siegrist, supported by Slavens to open the appeals hearing at 7:12 p.m. to the denial of a 2019 License for Koolies Ice Cream MI. Motion carried by all members present.

Motion by Siegrist, supported by Foster to close the appeals hearing at 7:29 p.m. to the denial of a 2019 License for Koolies Ice Cream MI. Motion carried by all members present.

Motion by Siegrist, supported by Sneiderman that the determination of the Board of Trustees, upon hearing all the evidence submitted and reviewing documents is to approve the appeal and reverse the Clerk's denial of a 2019 license for Mr. Masoud Kafaei's, Koolies Ice Cream MI. Motion carried with 5 votes in favor and 1 against.

Item PH-1 Host Public Hearing and Consider Approval of the 2019 CDBG Program Year and Annual Action Plan

Motion by Siegrist, supported by Slavens to open the public hearing for comment on the Advisory Council recommendations for the PY 2019 Community Development Block Grant Program at 7:30 p.m. Motion carried by all members present.

Motion by Siegrist, supported by Anthony to close the public hearing at 7:32 p.m. Motion carried by all members present.

Motion by Siegrist, supported by Sneiderman to adopt the 2019 Annual Action Plan and authorize the submission of the 2019 Annual Action Plan to the Department of Housing and Urban Development (HUD). Motion carried by all members present.

Item C-1. Consider Re-Appointment to Downtown Development Authority Board

Motion by Siegrist, supported by Foster to move that the Canton Township Board of Trustees re-appoint Dianne Cojei to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for another four-year term ending June 25, 2023. Motion carried by all members present.

Item C-2. Consider Approval of Budget Amendment for WTUA Capital Expansion Costs

Motion by Siegrist, supported by Foster to approve the following budget amendment in the Water & Sewer fund to increase the budget line item for the WTUA capital expansion project:

Increase Revenue

592-000.695 Fund Balance Appropriation \$5,385,947

Decrease Expense

592-536.999 Transfer to Fund Balance \$2,114,053

Increase Expense

592-537.916_0003 WTUA Capital/Maintenance Charges 7,500,000.

Motion carried by all members present.

Item C-3. Consider Approval of Office 365 Email Service Renewal

Motion by Siegrist, supported by Foster approve the renewal of Office 365 Email System licensing within the Township's Office 365 email installation in an amount not to exceed \$27,000. Motion carried by all members present.

Item C-4. Consider Approval of the Payment of Annual Western Wayne County Mutual Aid Association Dues

Motion by Siegrist, supported by Foster to approve payment of the 2019 Western Wayne County Fire Department Mutual Aid Association dues in the amount of \$11,919.03.

Motion carried by all members present.

Item C-5. Consider Approval of Budget Amendments for the Community Improvement Fund

Motion by Siegrist, supported by Foster to approve the following budget amendments:

Increase Revenues: 246-750.528 Other Grants \$10,831.

Increase Expenses: 246-750.970_0030 Capital Outlay Machinery and Equipment \$10,831.

Motion carried by all members present.

General Calendar:

Item G-0. Approval of appointment of Municipal Services Director

Motion by Siegrist supported by Slavens to approve the appointment of Jade Smith, to Municipal Services Director, effective July 2nd, 2019. Motion carried by all members present.

Item G-1. Consider Approval Amendment to Appendix A- Zoning of the Code of Ordinances establishing “Airport Related Businesses” as a Special Land Use in the LI, Light Industrial District and establishing site development standards for said use

Motion by Siegrist supported by Slavens to introduce and hold the first reading of an ordinance for a proposed amendment to Sections 6.02.B and 22.02.B of Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance. Motion carried by all members present.

Motion by Siegrist supported by Sneideman to table consideration of the amendment for a second reading on July 9, 2019 corrected from 2018. Motion carried by all members present.

Item G-2 Consider preliminary approval of the Arbor Glen Planned Development District

Motion by Siegrist, supported by Slavens to adopt the following resolution for preliminary approval of the Arbor Glen Planned Development District resolution. Motion carried by all members present.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Preliminary Approval of a Planned Development for Arbor Glen

WHEREAS, the Project Sponsor has requested preliminary approval of a Planned Development for Arbor Glen, located on the northwest corner of Warren and Ridge Roads; and,

WHEREAS, the Planning Commission reviewed the preliminary development plan and draft development agreement made a recommendation to approve the request, with conditions, as it meets the criteria for a planned development, fulfills identified needs in the community and results in definite benefits to the community;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Preliminary Planned Development for the Arbor Glen, proposed on tax parcel nos. 024-99-0006-708, 024-99-007-000, 024-99-0008-00, and 024-99-0009-702, as shown on the concept plan and commitments outlined in the draft Planned Development Agreement, subject to any and all applicable state and local development regulations, including the conditions recommended by the Planning Commission on June 3, 2019.

Item G-3. Consider Approval of the Site Plan for Canton Retail Management III (Previously Hayden’s).

Motion by Siegrist supported by Slavens to adopt the following resolution approval of the site plan for multi-tenant commercial building Canton Retail Management III (Previously Hayden's). Motion carried by all members present.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

**Approval of the Site Plan for a Multiple Tenant Commercial Building
(Canton Retail Management III)**

WHEREAS, the Project Sponsor has requested site plan approval to modify the existing restaurant site for a multiple tenant building that would incorporate general office, medical and dental clinics, training and education centers, standard bar/restaurant with accessory pick-up window, specialty retail, business services and personal service establishments, and general retail uses on parcel no. 049-99-0001-704, located at the southeast corner of Ford and Lotz Roads; and,

WHEREAS, the Planning Commission reviewed the request for site plan approval and voted 7-0 to recommend approval of the site plan, subject to revision of the landscape plan to preserve as many of the mature trees in the roadway buffers as possible;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan for Canton Retail Management on parcel no. 049-99-0001-704, subject to revision of the landscape plan to preserve as many of the mature trees along the roadway buffers as possible; and further subject to all applicable local and state regulations.

Item G-4. Consider Approval Special Land Use and Site Plan for Emagine Super EMax Expansion

Motion by Siegrist supported by Slavens to adopt the following resolution special land use and site plan for the Emagine Super EMax expansion and grant approval.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Special Land Use Approval and Site Plan Approval for Emagine Super EMax Expansion

WHEREAS, the Project Sponsor, Mr. Paul Glantz, has requested special land use approval and site plan approval for the Emagine Super EMax Expansion to be located on parcel 049-99-0001-715 pursuant to the information and plans provided; and,

WHEREAS, the Planning Commission found the proposed special land use and site plan to be consistent with the development objectives of the Township and recommended

approval subject to approval by the City of Westland for the portion of the Emagine site in Westland;

WHEREAS, the Township Board has reviewed the proposed special use and site plan and determines the proposal to be consistent with the Zoning Ordinance regulations and development objectives subject to any conditions described in the analysis and recommendation attached hereto and made a part hereof.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the Project Sponsor, Mr. Paul Glantz, for the special land use and site plan for the Emagine Super EMax Expansion on parcel 049-99-0001-715, subject to any and all applicable state and local development regulations, including approval by the City of Westland for the portion of the Emagine site in Westland.

Motion by Siegrist supported by Slavens to approve the Special Land Use Approval and Site Plan Approval for Emagine Super EMax Expansion. Motion carried by all members present.

Item G-5. Consider Approval of award of a contract to Bidigare Contractors, Inc. for the 2019 Water Main Capital Improvement Project

Motion by Siegrist supported by Slavens to approve the following budget amendment: Increase Expense 592-536.970_0050 Capital Outlay Infrastructure \$476,402. Increase Revenue 592-000.695 Fund Balance Appropriation \$476,402. Motion carried by all members present.

Motion by Siegrist supported by Slavens to approve the award a contract to Bidigare Contractors, Inc. for the 2019 Capital Improvement Project in an amount not-to-exceed \$1,476,402; and further authorize the Township Supervisor or Clerk to sign the contract on behalf of the Charter Township of Canton. Motion carried by all members present.

Item G-6. Consider Approval of request to consolidate and upgrade Adobe licensing.

Motion by Motion by Siegrist supported by Slavens to approve the purchase in the amount of \$20,000, payable to CDW Government for the purchase of Adobe Acrobat licensing. Motion carried by all members present.

Item G-7. Consider Approval for request to upgrade Microsoft Server Licensing

Motion by Siegrist supported by Slavens to approve a purchase order in the amount of \$60,538 to CDW Government for the purchase of Microsoft Server 2019 Software Licenses and the required number of client access licenses. Motion carried by all members present.

Item G-8. Consider Approval of Administration Building Wi-Fi Upgrade

Motion by Siegrist supported by Slavens to approve the following budget amendment: Increase Revenues: Fund Balance Appropriation 101-000.695, \$7,741. Increase Expenditures: Capital Outlay Computers & Equipment 101-228.970_0010, \$50,803. Decrease Expenditures: Maintenance & Repair Software Support 101-228.930_0015, \$43,062. Motion carried by all

members present.

Motion by Siegrist supported by Slavens to approve the purchase of wireless network equipment, software licensing, professional services to CDW in an amount not to exceed \$35,708 and network wiring to Vector Technology Group in an amount not to exceed \$15,095 to improve Wi-Fi networking capabilities within the Township Administration Building. Motion carried by all members present.

Motion by Siegrist supported by Sneideman to approve the continued use of CDW Government for potential future Wi-Fi expansion projects for a period of time not to exceed five (5) years from this date. Motion carried by all members present.

Item G-9. Consider Approval to Increase Blanket Purchase Order for Bulk Rock Salt

Motion by Siegrist supported by Slavens to approve the increase to purchase order number 2019-774 for bulk rock salt from Wayne County, Accounts Receivable, 500 Griswold, 20th Floor, Detroit, MI 48226 in the amount of \$5,101 for a purchase order total of \$45,101. Motion carried by all members present.

Item G-10. Consider Approval of Contract for Elevator Modernization–Canton Administration Building

Motion by Siegrist supported by Slavens to award the contract for the Elevator Modernization at the Canton Administration Building project to Great Lakes Elevator 530 E. Grand River Road, Williamston, MI 48895 for \$98,300 with funds to be paid from Account #101.265.970_0020, Capital Outlay Buildings and Improvements using the \$90,000 budgeted dollars and \$8,500 left over from the Administration Lower Level ceiling tile replacement project. Motion carried by all members present.

Item G-11. Consider Purchase Order Approval and Budget Amendment for Invasive Species Removal Program

Motion by Siegrist supported by Slavens to approve the budget amendment:

Increase Expenditures:

#584-772-78.930_0073 FCGC Maintenance and Repair Grounds \$3,803

Increase Expenditures:

#584-773-57.930_0073 PRGC Maintenance and Repair Grounds \$6,435

Decrease Expenditures

#584-773-50.999 Transfer to Fund Balance \$10,238.

Motion carried by all members present.

Motion by Siegrist supported by Slavens to approve a purchase order and allow Wildtype Design, Native Plants & Seed, LTD., 900 North Every Rd., Mason MI 48854, to start the removal process of Phragmites at Fellows Creek Golf Club, Canton Parks, Pheasant Run Golf Club and the Lower Rouge Trail in the amount of \$21,256 to be taken from the following accounts: Fellows Creek Golf Club using Account #584-772-78.930_0073 Maintenance and Repair Grounds Invasive Species Management in the amount of \$3,803. Pheasant Run Golf Club

using Account #584-773-57.930_0073 Maintenance and Repair Grounds Invasive Species Management in the amount of \$6,435. Lower Rouge Trail using Account #592-445.930_0050 Maintenance of Stream Banks in the amount of \$3,413. Parks using Account #101-752-50.930_0072 Maintenance and Repair Grounds in the amount of \$7,605.

Motion carried by all members present.

Item G-12. Consider Approval of Adding a Security Gate Operator with Card Access Controller and Security Upgrades to the Parks/Golf Maintenance Facility at Heritage Park

Motion by Siegrist supported by Slavens to approve the purchase from Interstate Security Inc., 51233 Oro Drive, Shelby Township, MI 48315, to purchase and install an electric gate operator, new lighting and enhanced security system at the parks/golf maintenance facility. Funds for the electronic gate operator and lighting will be paid from Account #101-752-99.970_0080 Capital Outlay Land Improvements in the amount of \$33,385 and the security improvements will be paid from Account #246-750.970_0020 Capital Outlay Buildings and Improvements in the amount of \$15,465. Motion carried by all members present.

Item G-13. Consider approval for the emergency repair of Heritage Park from Liberty Festival and the budget amendment.

Motion by Siegrist supported by Sneideman to approve a purchase order for the restoration of Heritage Park in an amount not to exceed \$44,000 to be paid from account # 101-752-50.930_0070, Parks Maintenance and Repair Grounds with Reliable Landscaping, 8285 Lilley Rd, Canton, MI 48187. Motion carried by all members present.

Motion by Siegrist supported by Slavens to approve the following budget amendment:

Increase Expenditures:

101-752-50.930_0070 Maintenance and Repair Grounds \$44,000

101-756-59-801_0070 Professional and Contractual Svc Special Events \$6,000

Decrease Expenditures:

246-750.970_0020 Capital Outlay Buildings & Improvement \$50,000

101-969.995_2460 Transfer to Community Improvement Fund \$50,000

Decrease Revenue:

246-000.699_1010 Transfer from General Fund \$50,000

Motion carried by all members present.

Item G-14. Consideration of First Reading of an Ordinance to Amend Chapter 46, Article IV of the Canton Code of Ordinances to Update the Fireworks Ordinance to Comply with the Changes to State Law.

Motion by Siegrist supported by Sneideman to introduce for first reading an ordinance which amends Chapter 46, Article IV of the Canton Code of Ordinances. Motion carried by all members present.

Motion by Siegrist supported by Anthony to table for consideration the proposed text amendment to the Code of Ordinances, and to schedule a second reading for July 9, 2019. Motion carried by

all members present.

Item G-15. Consider approval Request to Purchase Equipment to Stock New Fire Engine

Motion by Siegrist supported by Slavens to approve the purchase of the attached fire engine equipment list from Halt Fire, Inc., in the amount of \$13,216.92, utilizing funds in the 2019 Fire Capital Outlay Machinery & Equipment Account. Motion carried by all members present.

Item G-16. Consider the Purchase of Replacement Carpet for Fire Stations #1 & #3

Motion by Siegrist supported by Slavens to approve the purchase of replacement carpet at Fire Stations #1 & #3, in the amount of \$24,349 from Independent Carpet One, utilizing funds budgeted in the 2019 Fire Capital Outlay Buildings & Improvements Account. Motion carried by all members present.

Item G-17. Consider Approving Request for Stabilization of the Gun Range Berm Slope

Motion by Siegrist supported by Slavens to approve Danjo Construction to reconstruct and stabilize the berm slope at the gun range, for a total of \$29,445, utilizing funds in the 2019 Police Capital Outlay Buildings & Improvements Account. Motion carried by all members present.

Additional Public Comments: None

Other: None

Adjourn: Motion by Siegrist, supported by Anthony to adjourn at 8:33 p.m. Motion carried by all members present.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: July 9, 2019

AGENDA ITEM: C-1

ITEM: Consider Approval of the Municipal Credit Agreement with Suburban Mobility Authority for Regional Transportation (SMART)

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

The Township submitted its annual Municipal Credit Program application with SMART to provide funding for the Canton Mobility Transportation Program. SMART has notified the Township that it is eligible for \$88,692 under the program for their upcoming fiscal year, July 2019 – June 2020.

Leisure Services is requesting the Township Board to approve the Municipal Credit Funding Agreement with SMART and to allow the Municipal Credit funds to be transferred to the Nankin Transit Commission, the provider of the Canton Mobility Transportation program.

BACKGROUND INFORMATION:

The Nankin Transit Commission serves the Canton Mobility Transportation program and provides curb-to-curb transportation service for Canton senior residents 55 years of age and older, as well as individuals with disabilities. The program utilizes 15 wheelchair-access connector buses to facilitate these services. The service area includes Canton, Westland, Wayne, Inkster, and Garden City.

Canton Township joined the Nankin Transit Commission in August of 2018, and nearly 12,000 rides were provided to Canton residents in the first 8 months of the program (August 13, 2018 – April 16, 2019). Canton continues to be the second highest participating community in the program, with only Westland residents utilizing it more (nearly 15,000 over that same time span), however that gap is quickly diminishing. Nankin Transit continues to provide great service to our residents, with only a minimal percentage (i.e. 15 out of 3,714 rides from February 1 – April 16, 2019) being turned down for one reason or another. That is just 0.004% of rides, with reasons such as last-minute requests made the day (or hour) of, or a request being bumped in favor of a priority trip such as a medical appointment.

The Canton Mobility Transportation program is funded through the Municipal Credit Grant, Specialized Services Grant, and the Township's General Fund.

- In addition to the Municipal Credit Grant, \$31,942 are received through the Specialized Services Grant, which runs from October 2018 through September 2019.
- Combined, these two grants help to offset the annual program budget of \$416,000. The balance of the contract amount, which is \$295,366 is budgeted for and covered through the Township's General Fund, Social Services Department.

STRATEGIC PLAN/GOALS: Demographically Oriented Community

ACTION REQUESTED: Approve the Municipal Credit Funding Agreement with SMART, and allow Municipal Credit funds to be transferred to the Nankin Transit Commission.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Canton's total allocation of Municipal Credits is \$88,692. There is a local match requirement in order to secure municipal credit dollars. Canton's local match requirement is \$78,805. Given the current level of activity and expenditures under the Township's Transportation Program, it is anticipated that the local match amount will be covered under the current contract with the Nankin Transit Commission. Funds have been budgeted and will be expended from Account #101-670.860, Social Services – Transportation.

IMPLEMENTATION PLAN:

Leisure Services will process the Municipal Credit grant with SMART, which is in effect from July 2019 through June 2020. Grant funds will be utilized for the Canton Mobility Transportation program with the Nankin Transit Commission.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the 2019-2020 Municipal Credit Contract between SMART and the Charter Township of Canton for \$88,692 and to authorize the Township Supervisor to sign the contract on behalf of the Township.

ATTACHMENTS:

Attachment A: Municipal Credit Contract

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: July 9, 2019

AGENDA ITEM #C-2

ITEM: Consider Second Reading and Adoption of an Amendment to Appendix A- Zoning of the Code of Ordinances Establishing “Airport Related Businesses” as a Special Land Use in the LI, Light Industrial District and Establishing Site Development Standards for Said Use

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: Bruce Barget, Casey Leach

EXECUTIVE SUMMARY: The proposed change would create a new use in the zoning code for “Airport related businesses” in the LI, Light Industrial District and establish several site development standards for the use as provided for in the attached ordinance.

BACKGROUND: In 1990, the comprehensive update to the zoning ordinance allowed for “small aircraft landing fields” as a special land use in the GI, General Industrial District. Prior to 1990, this use was also a special land use in the LI-2, Light Industrial District. McMahon Helicopter Service received a special land use for a building on Ronda Drive in the mid-1980s for their business under this previous “small aircraft landing field” classification. They wish to build and expand their business in a new building proposed on a vacant site on the east side of Lilley Road adjacent to Mettetal Airport. Since the zoning code specifically calls out their use as a “small aircraft landing field” in the GI, General Industrial district only, the use cannot be considered in the LI, Light Industrial District.

Staff has evaluated the code and propose to redefine the use to clarify the actual types of businesses that can be considered in the LI, Light Industrial District. The ordinance change also includes some general performance criteria for Airport-related businesses to ensure compatibility with other permitted light-industrial uses.

COMMUNITY PLANNER'S RECOMMENDATION: Approval. The change would define the types of uses that could be considered under the category of “Airport-related businesses” and allow for consideration of “Airport related businesses” adjacent to the airport in the LI, Light Industrial district if the use meets the proposed general performance standards in Section 22.02.

PLANNING COMMISSION RECOMMENDATION: The Planning Commission voted 7-0 to recommend approval of the amendments, with the addition of the term “aircraft” in Section 22.02.B.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Remove consideration of the proposed amendment from the table and adopt the proposed zoning ordinance amendment to Section 22.02.B establishing “Airport related businesses” as a Special Land Use in the LI, Light Industrial District and amending Section 6.02 establishing site development standards for “Airport related businesses.”

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

DIRECTOR’S RECOMMENDATION: Not available

FIANANCE & BUDGET DIRECTOR’S RECOMMEDATION: N/A

SUPERVISOR’S RECOMMEDATION: Approval

MODEL RESOLUTIONS:

1. I move to remove from the table and hold the second reading of an ordinance for a proposed amendment to Sections 6.02.B and 22.02.B of Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance.
2. Further, I move to adopt and publish the second reading of the ordinance of the proposed amendment to Sections 6.02.B and 22.02.B of Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance with an effective date of July 25, 2019.

ATTACHEMENTS:

1. Ordinance

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: July 9, 2019

AGENDA ITEM #C-3

ITEM: Consider Re-Appointment to the Zoning Board of Appeals

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Terms for Mr. James Cisek and Ms. Vicki Welty will expire 8/31/2019 Mr. Cisek was first appointed to the Zoning Board in 1995 and as Chair in 2012. Ms. Welty's first appointment was 08/24/2004 and Vice-Chair in 2012. Their knowledge and experience bring a high degree of professionalism to the Zoning Board.

ACTION REQUESTED: Re-appoint Mr. James Cisek and Ms. Vicki Welty to the Zoning Board of Appeals to a three year term expiring August 31, 2022.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: Mr. James Cisek and Ms. Vicki Welty will be informed upon approval of this re-appointment.

DIRECTOR'S RECOMMENDATION: Not Available

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to re-appoint Mr. James Cisek and Ms. Vicki Welty to the Zoning Board of Appeals, term to expire August 31, 2022.

ATTACHMENTS:

1. Zoning Board of Appeal Member List
2. James Cisek resume
3. Vicki Welty resume

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: July 9, 2019

AGENDA ITEM #C-4

ITEM: RESOLUTION AFFIRMING APPROVAL OF THE SENIOR ALLIANCE 2020-2022 MULTI-YEAR PLAN FOR AGING SERVICES
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PRESENTER: Pat Williams, Supervisor

INDIVIDUALS IN ATTENDANCE None anticipated

EXECUTIVE SUMMARY: The Senior Alliance (TSA) provides services to older adults in the 34 communities of southern and western Wayne County. On June 27, 2019, The Senior Alliance's Board of Directors approved the agency's 2020-2022 Multi-Year Plan (MYP), which outlines the agency's goals and objectives for Older Americans Act and state funds over the next three years.

The State of Michigan's Aging and Adult Services Agency (AASA) requires TSA to request a resolution approving our MYP from each of the 34 municipalities in our planning and service area.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the attached resolution to approve The Senior Alliance's 2020-2022 Multi-Year Plan.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Township Clerk will send The Senior Alliance a copy of the approved resolution.

DIRECTOR'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: See attached resolution.

ATTACHMENTS:

1. Resolution
2. 2020-2022 Multi-Year Plan

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: July 9, 2019

AGENDA ITEM #G-1

ITEM: Consider Approving Payment for the Service of an Internal Promotional Process

PRESENTER: Joshua C. Meier, Director of Public Safety

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: Personnel Assessment Systems, Inc., was utilized to develop and conduct the promotional process needed to establish an eligibility list for the position of Police Lieutenant. The total cost of the service is \$12,200.

BACKGROUND INFORMATION: Personnel Assessment Systems, Inc., and its parent company, have been contracted by Canton Public Safety for the past 20+ years for internal promotional processes. The fee is based on a per candidate charge, along with a process design fee, on-site assessments, and debrief sessions.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the payment of \$12,200, to Personnel Assessment Systems, Inc., for the development and execution of a Police Lieutenant promotional process.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this service will be utilized from the 2019 Police Professional & Contracted Services Account #207-301-50.801_0050.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the payment of \$12,200, to Personnel Assessment Systems, Inc., for the development and execution of a Police Lieutenant promotional process.

ATTACHMENTS: Attachment A – Invoice from Personnel Assessment Systems, Inc.