



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
OCTOBER 8, 2019**

7:00 P.M.:

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: ANTHONY, FOSTER, GRAHAM-HUDAK, SIEGRIST, SLAVENS, SNEIDEMAN &
WILLIAMS

ADOPTION OF AGENDA

APPROVAL OF MINUTES: SEPTEMBER 24 & OCTOBER 1, 2019

CITIZEN'S NON-AGENDA ITEM COMMENTS/PUBLIC COMMENT

PAYMENT OF BILLS

LEGISLATIVE UPDATE – SENATOR DAYNA POLEHANKI

CONSENT CALENDAR:

- 1) IMPLEMENTATION OF THE CIP (CAPITAL IMPROVEMENT PLAN) (FBD)
- 2) CONSIDER APPROVAL OF PAYMENT OF THE ANNUAL SOFTWARE LICENSE FEES TO KIRIWORKS FOR THE ON-BASE DOCUMENT MANAGEMENT SYSTEM (MSD)
- 3) CONSIDERATION OF RESOLUTION ON MATTER REFERRED FROM MERIT COMMISSION (SUPERVISOR)
- 4) CONSIDER BUDGET INCREASE FOR THE 2019 TREE REMOVAL & PRUNING PROJECT PURCHASE ORDER FOR OWEN TREE SERVICE, INC. (MSD)

GENERAL CALENDAR:

- 1) CONSIDER A PURCHASE ORDER REDUCTION AND APPROVAL OF AN EMERGENCY REPLACEMENT PURCHASE ORDER FOR REPLACEMENT OF DAMAGED CONTACTORS, RELAYS AND FUSES AT THE VILLAGE THEATER (2) (CLS)
- 2) CONSIDER SALE OF CANTON PROPERTY AND AUTHORIZE SUPERVISOR WILLIAMS TO SIGN ALL DOCUMENTS NECESSARY TO CLOSE ON THE SALE (1) (SUPERVISOR)

ADDITIONAL PUBLIC COMMENT

OTHER

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Kerreen Conley, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice.

**Charter Township of Canton Board
Proceedings – September 24, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, September 24, 2019 at 1150 Canton Center S. Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams
 Members Absent: None
 Staff Present: Kerreen Conley, HR Manager, Director Hohenberger, Director – Public Safety – Meier, Deputy Director – Fire – Stoecklein, Director Trumbull, Director Smith, Deputy Fire Chief – Strassner

Adoption of Agenda

Motion by Siegrist, supported by Sneiderman to adopt the agenda as amended removing legislative update by Senator Dayna Polehanki. Motion unanimously approved.

Approval of Minutes

Motion by Siegrist, supported by Foster to approve the proposed September 10 & 17, 2019 minutes. Motion unanimously approved.

Public comment was held.

Payment of the Bills:

Motion by Slavens, supported by Anthony to approve payment of the bills as presented. Motion unanimously approved.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF September 24, 2019		
101	GENERAL FUND	741,411.13
204	ROADS FUND	272,078.97
206	FIRE FUND	390,225.31
207	POLICE FUND	545,303.10
208	SUMMIT OPERATING (General)	70,319.69
219	STREET LIGHTING	21,960.82
230	CABLE TV FUND	10,286.03
245	PUBLIC IMPROVEMENT	0.00
246	TWP (COMMUNITY) IMPROVEMENT	37,756.45
248	DDA - CANTON	17,956.28
261	E-911 UTILITY	23,974.39
265	ORGANIZED CRIME - DRUG ENFORCEMENT	1,253.93
274	CDBG	15.00
275	ARRA GRANTS FUND	0.00

276	NSP GRANTS FUND	0.00
401	CAP PROJ - ENERGY PROJECT	0.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	103,631.54
592	WATER & SEWER FUND	653,896.24
596	SOLID WASTE	8,755.53
661	FLEET	44,025.72
701	TRUST & AGENCY FUND	0.00
702	CONSTRUCTION ESCROW	34,486.46
736	POST EMPLOYMENT BENEFITS	84,748.55
852	SPECIAL ASSESSMENT DEBT	0.00
	TOTAL - ALL FUNDS	3,062,085.14

Public Hearing

Item 1. Public Hearing and approval of millage rate for December 1, 2019 tax levy.

Motion by Siegrist, supported by Foster to open the Public Hearing on the millage rates for the December 1, 2019 tax levy at 7:03 p.m. Motion unanimously approved.

Siegrist and Sneiderman spoke in favor of the millage rates.

Motion by Siegrist, supported by Slavens to close the Public Hearing at 7:08 p.m. Motion unanimously approved.

Motion by Siegrist, supported by Sneiderman to approve the millage rates to be levied by Canton Township on December 1, 2019. Motion unanimously approved.

Charter Mills (General Fund) 1.4760
 Fire Protection Special Assessment 3.7480
 Police Protection Special Assessment 5.6760
 Roads Assessment 1.4351
 Total 12.3351

Consent Calendar:

Item C-1. Consider approval of implementation of the ADA transition plan.

Motion by Siegrist, supported by Slavens to approve to adopt the ADA Transition Plan which will serve as a road map to bring Canton Township in compliance with ADA regulations, making it a barrier free community. Motion unanimously approved.

General Calendar:

Item G-1. Consider approval of the Ford-Canton Center office building site plan.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Approval of the site plan for a Business/Professional
Office Building (Ford-Canton Center Office Building)

Whereas the project sponsor has requested site plan approval for a business/professional office building to be located on parcel 036-01-0016-701, located on the west side of Canton Center Road and north of Maben Road, pursuant to the information and plans provided;

Whereas the Planning Commission reviewed the request for site plan approval and voted 7- 0 to recommend approval of the site plan, including a 20-foot front yard setback for the parking lot and a waiver from the loading space requirement, subject to ZBA approval of the setback variances from the Fellows Creek drain easement;

Whereas the Zoning Board of Appeals approved the setback variances from the Fellows Creek drain easement proposed on the site plan recommended for approval by the Planning Commission; and

Whereas the Township Board has reviewed the proposed site plan and determines the proposal to be consistent with the Zoning Ordinance regulations and development objectives subject to any conditions described in the analysis and recommendation attached hereto and made a part hereof; now, therefore, be it

1. *resolved*, that the Board of Trustees of the Charter Township of Canton, Michigan: does hereby approve the site plan for the Ford-Canton Center Office Building on parcel 036-01-0016-701, subject to any and all applicable state and local development regulations.

Motion by Siegrist, supported by Slavens to approve to adopt the resolution.

Motion withdrawn by Siegrist.

Motion reintroduced by Siegrist, supported by Slavens to adopt the resolution: Ford-Canton Center Office Building on parcel 036-01-0016-701, subject to any and all applicable state and local development regulations. Motion unanimously approved.

Ayes: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Nays: None
Abstain: None
Absent: None

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Canton, County of Wayne, State of Michigan, at a regular meeting held on the 24th Day of September, 2019 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: September 24, 2019

Michael A. Siegrist, Clerk
Charter Township of Canton

Item G-2. Consider approval of the Grandview-South Planned Development District Amendment (Amendment to Grandview Estates Planned Development District) and Preliminary Site Plan.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

**Approval of the Planned Development District Amendment
and Preliminary Site Plan for Grandview-South**

Whereas the project sponsor has requested approval of a Planned Development District amendment for Grandview-South and Preliminary Site Plan approval for Grandview-South, located on the north side of Mott Road between Denton Road and Barr Road and directly south of Grandview Estates; and

Whereas the Planning Commission reviewed the Planned Development District amendment and Preliminary Site Plan and voted 7-0 to recommend approval of the requests, with conditions, as they meet the criteria for a planned development, result in definite benefits to the community, and comply with the site design requirements of the Zoning Ordinance; now, therefore be it

1. *resolved*, that the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Grandview-South Planned Development District amendment and approve the Preliminary Site Plan of Grandview-South on tax parcel nos. 124- 99-0001-701, 124-99-0002-000, 124-99-0003-005, 124-99-0004-000, and 124-99-0010-000, as proposed in the Planned Development Agreement and plan documents, subject to the conditions recommended by the Planning Commission on September 9, 2019 and subject to all applicable state and local development regulations.

Residents in Grandview South spoke regarding improvements by Pulte for traffic control.

Motion by Siegrist, supported by Slavens adopt to approve the resolution.

Ayes: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Nays: None
Abstain: None
Absent: None

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Charter Township of Canton, County of Wayne, State of Michigan, at a regular meeting held on the 24th Day of September, 2019 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: September 24, 2019

Michael A. Siegrist, Clerk
Charter Township of Canton

Item G-3. Consider approval for Liberty Fest 5-year contract for sound and light.

Motion by Siegrist, supported by Foster to approve the 5-year Liberty Fest Sound and Lights service contract with: Production Assets in the amount of \$12,500.00; with funds to be paid from Account # 101-756-47.801_0070 – Contracted Services. Motion unanimously approved.

Item G-4. Consider approval for waiving the bidding process and approve the purchase of (20) Body Armor Vests.

Motion by Siegrist, supported by Slavens to approve waiving the bidding process and purchase 20 Armor Express Razor Level II vests from On Duty Gear, LLC, in the amount of \$15,480. Motion unanimously approved.

Item G-5. Consider approval to purchase one fire extinguisher training system.

Motion by Siegrist, supported by Anthony to approve the purchase of one Bulls Eye Fire Extinguisher Training System in the amount of \$14,999.95 from Phoenix Safety Outfitters. Motion unanimously approved.

Item G-6. Consider approval for waiving the bidding process and approve the purchase of McGrath Video Laryngoscopes and blades.

Motion by Siegrist, supported by Sneideman to waive the bidding process and approve the purchase of seven McGrath EMS Video Laryngoscopes and assorted blades in the amount of \$16,817.96 from Stryker, the sole-source provider of this equipment. Motion unanimously approved.

Item G-7. Consider approval for waiving the bidding process and the purchase of One Zoll Heart Monitor/Defibrillator.

Motion by Siegrist, supported by Sneideman to waive the bidding process and approve the purchase of one X Series Zoll Heart Monitor/Defibrillator in the amount of \$33,976.84 from Zoll Medical Corporation, the sole source provider of this unit. Motion unanimously approved.

Additional Public comment was held.

Motion by Siegrist, supported by Sneideman to move from open session to closed session at 8:20 pm under section 8(h) of the Open Meetings Act for the purpose of discussion of a confidential legal opinion. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to move from closed to open session at 9:36 pm
Motion carried unanimously.

Other: None

Adjourn: Motion by Siegrist, supported by Sneideman to adjourn at 9:36 p.m. Motion unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

**Charter Township of Canton Board
Proceedings – October 1, 2019**

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, October 1, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneideman, Williams
Members Absent: None
Staff Present: Brad Lear, DPW Manager, Director Jade Smith
Guests: From GFL Joe, Evan and Paul, Matt and Jim from Resource
Recycling Systems, Hannah from Congresswomen Stevens office.

Adoption of Agenda

Motion by Siegrist, supported by Sneideman to approve the agenda as presented. Motion carried unanimously.

STUDY SESSION:

TOPIC 1: Recycling

Presentation by Jade Smith on the state of recycling and future plans.

Public Comment was held

OTHER: None

ADJOURN: Motion by Anthony, supported by Sneideman to adjourn at 7:52 p.m.
Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor

October 1, 2019

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: October 8, 2019

AGENDA ITEM# C-1

ITEM: Implementation of the CIP (Capital Improvement Plan)

PRESENTER: Wendy Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: During the most recent recession, the Township deferred much of the capital spending as a means to cut costs. However, as the Township's infrastructure has continued to age, it became evident that a more formal improvement plan needed to be devised. This not only will help provide a road map which departments will use for capital improvements, but it will also serve as an official plan which will be provided to bond rating agencies when requested and to bond counsel when issuing capital improvement bonds. The Capital Improvement Plan (CIP) has identified the capital needs of the Township for the next 5 years. The plan details the projects necessary at each building and park site location to fix existing capital and bring the Township up to date with current needs. This plan will be updated annually and brought before the Board for approval.

BACKGROUND INFORMATION: Canton has spent the past several years evaluating the capital needs throughout all buildings and park sites. OHM was hired to provide a 3rd party assessment in addition to Canton Employees completing a self-evaluation of the facilities. The created plan improves the capital infrastructure over the next 5 years by starting with the most critical items (such as roof tops, heating/cooling systems, and pavement) and ending with less critical items (such as carpet and wall covering replacement). The entire CIP was presented to the Board during the September 17th Study Session and will be available on the Canton Township website.

STRATEGIC PLAN/GOALS: The plan will serve as a road map to update existing capital infrastructure. While specific projects are listed in the plan, the Township Board will still have to approve all projects and dollar amounts as they are planned in accordance with the purchasing policy. While the CIP serves as a guide of projects each year, the Township will adjust as necessary as actual dollar amounts are determined and if more urgent needs arise throughout the year.

ACTION REQUESTED: Adoption of the CIP Plan.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Future budgets will incorporate CIP estimates for the projects listed.

IMPLEMENTATION PLAN: Once adopted, the Township will begin planning the projects listed in the CIP.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to adopt the Capital Improvement Plan which will serve as a road map to repair and replace existing Canton Township capital infrastructure.

ATTACHMENTS: CIP 2019-2023

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: October 8, 2019

AGENDA ITEM #C-2

ITEM: Consider Approval of Payment of the Annual Software License Fees to Kiriworks for the On-Base Document Management System

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Implementation of the On-Base document management system is ongoing in the Public Works Division of Municipal Services. To date, over 32,000 water stop-box locations, and numerous development associated drawings & documents have been put into the system. These documents have also been attributed to assets within our current GIS framework. The project will continue over the forthcoming years, as we continue to populate the system with archived documents. The cost of the software license is \$11,065.19 to be funded by the water & sewer fund.

BACKGROUND: In 2015 Public Works commenced a four year long pilot project to evaluate implementation of a document management program. The initial components of the pilot are largely completed which involved primarily the Division of Public Work's needs. Public Works continues to implement the system and integrate all of the information with our required Asset Management Plan for total organization use.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve payment of the yearly License and Assurance Plan for 2019 to Kiriworks for the ongoing implementation of the On-Base Document Management System.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The expense will be funded from account #592-536.930_0010 and #592-537.930_0010, Maintenance and Repair of Computer Equipment. Note, up to 75% of this expense will be reimbursed through the SAW Grant.

IMPLEMENTATION PLAN: Upon approval, the renewal invoice will be paid and annual license will extend from 12/1/19 to 11/30/20. Additionally, the expense will be added to our on-going reimbursement requests through the SAW grant.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve payment of \$11,065.19, for the annual software license fees to Kiriworks for the On-Base document management system.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: October 8, 2019

AGENDA ITEM #C-3

ITEM: Consideration of Resolution on Matter Referred from Merit Commission

PRESENTER: Pat Williams, Canton Supervisor

INDIVIDUALS IN ATTENDANCE: None

BACKGROUND: On July 22, 2019 and September 16, 2019, the Merit Commission conducted hearings on the request of Public Safety Director Joshua Meier to return his MERS Defined Benefit Pension multiplier to the pre-2013 concession level of 2.8%. At the conclusion of the September 16, 2019, meeting, the Merit Commission moved by a vote of 2-1 to turn this matter over to the Township Board for resolution.

ACTION REQUESTED: Consider adoption of proposed Resolution prepared by labor counsel.

BUDGET IMPLICATIONS: None, if the Board adopts the Resolution as presented.

IMPLEMENTATION PLAN: Should the Board adopt the Resolution as presented, Supervisor Williams shall notify Director Meier in writing of the Board's action.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTION: I move to approve the attached Resolution.

Canton Township
Draft Resolution

Resolution

Whereas, A Special Meeting of the Canton Township Merit Commission was held on September 16, 2019 to consider a request presented by a Merit System Employee at the Commission's July 22, 2019 Regular Meeting regarding the employee's pension benefit(s) level, and the Merit Commission resolved to forward this request to the Board of Trustees; and

Whereas, the request involved the application of Section 2-103 (c) of the Canton Township Ordinances concerning the impact of a promotion to a position in the Classified Service from a bargaining unit position to Fringe Benefits received after the date of promotion; and

Whereas, Appendix 5 to the Merit System Human Resources Policy, Non-Union Classified Employees – Fringe Benefits, Section I 6a. iv, which governs such promotions, provides in part that “The retirement benefit level for both the Defined Benefit and Defined Contribution Plan includes years of service, multiplier, and any age requirement at the time of transfer”; and

Whereas, The Township has notified the employee, as outlined in various employment letters and associated documents, that the MERS Defined Benefit Pension Benefits provided to the Employee would be the same benefits provided to members of the IAFF bargaining unit employed by the Township prior to July 1, 2013 who participate in the Firefighters Retirement Program as provided in the Collective Bargaining Agreement, including future changes; and

Whereas, The Employee's pension benefit level has been calculated according to this method in the Township's annual MERS retirement system valuation since 2012, utilizing the MERS DB multiplier, vesting, and years of service requirements, FAC calculation and employee contribution rate applicable to participants in that plan program, including any changes; and

Whereas, the Board of Trustees has conducted a thorough review of the documents and materials provided by the Employee and the Township Administration, including the Resolution of the Merit Commission:

Now Therefore Be It Resolved:

The Canton Township Board of Trustees hereby affirms that the Merit Commission Human Resources Policy Manual, Appendix 5 Non-Union Classified Employees – Fringe Benefits Section I 6a. iv, governing members of the Classified Service promoted from bargaining units, has been properly applied to the Employee.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: October 8, 2019

AGENDA ITEM #C-4

ITEM: Consider Budget Increase for the 2019 Tree Removal & Pruning Project Purchase Order for Owen Tree Service, Inc.

PRESENTER: Jeff Goulet, Community Planner

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY: On February 12, 2019 the Canton Township Board approved a bid for tree removal and pruning to Owen Tree Service in the amount of \$36,500. Due to several additional large trees needing emergency pruning, the contractor exceeded its contract by \$1,000.

BACKGROUND: Owen Tree Service has performed tree removal and pruning services for Canton for several years.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approval of an increase to the 2019 tree removal and pruning budget by \$1,000, and an increase to the purchase order to Owen Tree Service by \$1,000 for a total purchase order of \$37,500.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The funds for this project are available in The Tree Fund revenue account #101.000_481. The Tree Fund Account is used to plant and maintain trees on major roads and Canton property, and this is a continuation of that program.

IMPLEMENTATION PLAN: Planning Services will notify and make arrangements to execute the contract.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to increase the Tree Fund expenditure account #101 585.930_0070 by \$1,000, and increase the purchase order for the 2019 tree removal and pruning to Owen Tree Service, Inc. by \$1,000 for a total amount not-to-exceed \$37,500.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: October 8, 2019

AGENDA ITEM #G-1

ITEM: Consider a Purchase Order Reduction and Approval of an Emergency Replacement Purchase Order for Replacement of Damaged Contactors, Relays and Fuses at the Village Theater

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

As a result of a power outage at the Village Theater, the air conditioning units stopped working and the Theater temperatures were rising. Bumler Mechanical was called out to inspect the issue and make the necessary repairs. It was determined that a power surge damaged the controls to 6 mechanical units.

Bumler Mechanicals cost to replace the damaged parts was \$11,231. It is recommended there be a reduction to the Blanket Purchase Order 2019-00000702 (Item G-11 approved at the 1/22/19 Board Meeting to S&J Asphalt Paving) in the amount of \$11,231 and a Purchase order be authorized to Bumler Mechanics in the amount of \$11,231.

BACKGROUND:

Facility Services staff was notified that the Theater was very hot and uncomfortable. The air conditioning units seem to stop working after the Village Theater encountered a power outage over the weekend. Upon inspection, it was found that there were contactors, relays and numerous fuses on 6 units that were damaged and in need of replacement. Emergency repairs were made by Bumler Mechanical.

STRATEGIC PLAN/GOALS: Provide High Quality Services

ACTION REQUESTED:

Authorize the reduction to Blanket Purchase Order 2019-00000702 in the amount of \$11,231 and a new Purchase order be authorized to Bumler Mechanics, 6260 18 ½ Mile Rd, Sterling Heights, MI 48314 in the amount of \$11,231 for the damaged parts to the units.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

A reduction to Blanket Purchase Order 2019-00000702 from account #246-750.970_0020 in the amount of \$11,231. A Purchase order be authorized to Bumler Mechanics, 6260 18 ½ Mile Rd, Sterling Heights, MI 48314 from account #246-750.970_0020 Capital Outlay Buildings & Improvements in the amount of \$11,231.

IMPLEMENTATION PLAN: Upon Board approval, a reduction to Blanket Purchase Order 2019-00000702 from account #246-750.970_0020 in the amount of \$11,231 and a new purchase order will be generated to Bumler Mechanics, 6260 18 ½ Mile Rd, Sterling Heights, MI 48314 from account #246-750.970_0020 Capital Outlay Buildings & Improvements in the amount of \$11,231.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: N/A

MODEL RESOLUTION:

- 1) I move to approve the reduction of Purchase Order 19-00000702 in the amount of \$11,231.

- 2) I further move to approve an emergency purchase order for the replacement of the damaged air conditioning parts at the Village Theater to Bumler Mechanics, 6260 18 ½ Mile Rd, Sterling Heights, MI 48314 from account #246-750.970_0020 Capital Outlay Buildings & Improvements in the amount of \$11,231.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: October 8, 2019

AGENDA ITEM # G-2

ITEM: Consider sale of Canton property and authorize Supervisor Williams to sign all documents necessary to close on the sale.

PRESENTER: Pat Williams, Canton Supervisor

INDIVIDUALS IN ATTENDANCE: None

BACKGROUND: Canton's Economic Development Manager received a Letter of Intent from Allen and Jennifer Williams (604 N. Willard), offering \$3,000 for approximately 0.10 acres east of Willard Street and west of the ITC corridor north of Saltz (060-01-0817-300 and (060-01-0818-300). They were informed the price would be \$4,000 for both, as that is what their neighbors paid for their parcels of the same size. They agreed to the price.

The Williams' intend to eliminate the weeds and brush, keep the healthy trees, and use the space as a play area for their dogs.

The Letter of Intent has been reviewed by Kristin Kolb, and should the Board approve the Letter of Intent, a formal Purchase Agreement will be drafted then signed by Supervisor Williams.

ACTION REQUESTED: Accept the Letter of Intent to purchase above property.

BUDGET IMPLICATIONS: The proceeds from the sale would be placed in the General Fund (101-000.673).

IMPLEMENTATION PLAN: With Board approval, Supervisor Williams will complete the sale of property located east of Willard Street and to the west of the ITC corridor.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move that Canton accept the Letter of Intent from Allen and Jennifer Williams and authorize Supervisor Williams to sign the formal Purchase Agreement and any other documents necessary to complete the sale of the parcel located east of Willard Street and to the west of the ITC corridor.