

HISTORIC DISTRICT COMMISSION
Cherry Hill School
MEETING MINUTES OF
April 6, 2022

Roll Call:

Members Present: Kathy Martin, Bill Tesen, Phyllis Redfern Jo Ann Dionne

Member Absent: Dave Curtis

Staff Present: Tom Gaffka

Guests: Gregg King, Wendy Harless, Greg Barnett

Call to Order:

Once a quorum was assembled, Chairperson Bill Tesen called the meeting to order at 7:00p.m. and led the Pledge of Allegiance.

Approval of Agenda:

Motion by Tesen, supported by Martin to approve the agenda. Motion carried by all members present.

Approval of Minutes:

Motion by Dionne, supported by Redfern to approve the minutes of the October, 6 2021 meeting. Motion carried.

Committee Reports:

I. Historical Society

Tesen discussed that the Museum was going to reopen on May 13th and that the display this year was one that visitors could look and see what farm used to be where they now live and what school they may have went to as well. Tesen mentioned that there was going to be a clean-up date soon at the Museum. Tesen talked about the planning stages of B4 and the new challenges this year. Martin discussed that volunteers were starting to conduct a photographic survey of the content of the Bartlett Travis house.

II. Buildings and Grounds

King discussed the need to have a contractor look at the cedar shake roof at Bartlett Travis house as shakes had been blown off and that there was a need to investigate. Martin commented that there appears to be a water leak at the chimney as there is water damage to the ceiling in the yellow room of the house. Martin also mentioned that the steps at the Bartlett Travis house appeared to be in need of repair. Gaffka said that he would follow up.

III. Education

Nothing to report.

IV. Development

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Nothing to report

- V. Legal
Nothing to report.

Old Business:

- I. Commissioner re-appointments
King indicated that a Request for Board Action from the Township Supervisors office was pending and once completed the two candidates for the two vacancies on the commission will be filled. Karen Krepps and Gregg King interviewed and were going to be appointed by the Board in the RBA. Once that is complete swearing in will be done at the Clerks office along with Martin as she has not been re- sworn in due to Covid restrictions and timing issues.
- II. Staff Liaison Replacement
Tom Gaffka was introduced as the new Township Liaison for the HDC.

New Business:

- I. Certificate of Appropriateness, Henry Ford Dormitory
Greg Barnett from Barnett Roofing came in to discuss his proposal. Mr. Barnett presented packets to the Commissioners that showed the damage to the existing roof and showed the scope of work proposed. The existing roof is an architectural black asphalt roof shingle and the proposal is to replace it with same. After some discussion a motion by Redfern to approve the Certificate of Appropriateness was made. It was seconded by Dionne. Unanimous vote to approve followed.
- II. Introduction of Staff Liaison and New Commissioners
There was discussion about the role of the new Liaison and contact information was provided.
- III. Discuss Roles of Officers
King discussed that once the Board has approved his appointment to the commission that he would like to take on the role of Secretary so he could assist Mr. Gaffka with his transition.

Adjourn:

Motion by Tesen, supported by Redfern to adjourn at 7:40 p.m. Motion carried by all members present.

Next meeting is planned for June 1st. The meeting will be live at the Cherry Hill School.