

**Charter Township of Canton
Board Proceedings – January 22, 2019**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, January 22, 2019 at 1150 Canton Center S., Canton, Michigan. Supervisor Williams called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance to the Flag.

Roll Call

Members Present: Anthony, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman, Williams
 Members Absent: None
 Staff Present: Director Hohenberger, Director Meier, Director Trumbull, J. Goulet
 Staff Absent: None

Adoption of Agenda

Motion by Siegrist, supported by Anthony to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes

Motion by Siegrist, supported by Sneiderman to approve the Board Meeting Minutes of January 8, 2019 as presented. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve the Board Study Session Minutes of June 20, 2018 as presented. Motion carried unanimously.

Citizen’s Non-Agenda Item Comments:

None

Payment of the Bills:

Motion by Slavens, supported by Sneiderman to approve payment of the bills as presented. Motion carried unanimously.

January 22, 2019		
101	GENERAL FUND	564,922.76
206	FIRE FUND	370,393.93
207	POLICE FUND	625,312.02
208	SUMMIT OPERATING (General)	74,779.31
219	STREET LIGHTING	21,768.17
230	CABLE TV FUND	9,264.45
246	TWP (COMMUNITY) IMPROVEMENT	4,342.00
248	DDA - CANTON TWP ACCT	39,709.12
261	E-911 UTILITY	458.47
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,648.13
274	CDBG	5,957.01
555	Solid Waste	2,648.42
584	GOLF FUND	65,819.60
592	WATER & SEWER FUND	731,129.98
661	FLEET	25,476.91

702	CONSTRUCTION ESCROW	1,240.75
736	POST EMPLOYMENT BENEFITS	111,040.63
TOTAL - ALL FUNDS		2,697,911.66

CONSENT CALENDAR:

Item C-1. Appointment and Reappointments to the Canton Tax Board of Review. (Supv.)

Motion by Siegrist, supported by Sneiderman to approve the reappointments of Charles Ten Broeck, Lois Beerbaum, Elizabeth Manwell, and Anthony Rosati to the Canton Tax Board of Review for two-year terms to expire on 3/1/21, and the appointment of Paul Talwar to the Canton Tax Board of Review for a two-year term to expire 3/1/21. Motion carried unanimously.

Charles Ten Broeck, Lois Beerbaum, Elizabeth Manwell, and Anthony Rosati are experienced members of Canton’s Tax Board of Review, and all have terms expiring in March of 2019. All four have expressed interest in continuing their service, and all four have been rated as excellent board members by our Assessor. The Supervisor is recommending the reappointments of Charles, Lois, Elizabeth and Anthony. Carol Richardson, a Tax Board of Review member for many years, also has a term expiring in March of 2019. Carol is not able to continue serving, which creates an open position. Supervisor Williams would like to appoint Paul Talwar to fill the vacancy. Paul’s bio is attached.

The Tax Board of Review is a 3-member board required by state law who hear property assessment appeals. Canton has always tried to maintain two 3-member boards plus an alternate member so we can offer more times to the residents who are making appeals. The Tax Board of Review hears appeals two times per year: March and December.

Item C-2. Consider Re-Appointment to the Commission for Culture, Arts & Heritage. (CLS)

Motion by Siegrist, supported by Sneiderman to approve the re-appointment of Sharon Dillenbeck to the Commission for Culture, Arts & Heritage for a three-year term to expire December 31, 2021. Motion carried unanimously.

The Commission for Culture, Arts & Heritage was established in 2004 to promote public awareness of culture, arts and heritage in the community. This commission’s members are a very dedicated group of volunteers who provide excellent input for the development of high quality cultural activities that are accessible to all.

The Executive Board of the Commission is recommending the re-appointment of Sharon Dillenbeck whose current term expired on 12-31-18. Sharon has been an active member of this commission since 2004. Sharon is a very strong advocate of the arts in our community, teaching various art classes and offering free classes to veterans. Sharon is the owner of D&M Art Studio in Canton. This appointment will be for three-year term through 12-31-21.

Item C-3. Consider Approval of Budget Amendments for the BLOCK Program. (CLS)

Motion by Siegrist, supported by Sneideman to approve the following budget amendments:

Increase Revenues:

101-756-62.675 Sponsorships \$6,500

Increase Expenses:

101-756-62.760 Operating Supplies \$6,500.

Motion carried unanimously.

In June of 2018, Canton Leisure Services accepted a \$10,000 sponsorship from Masco Corporation for the 2018-2019 school year to support the implementation of the Lead #LikeAGirl Program. \$3,500 of these funds were recognized and expense in 2018. In order to recognize and expense the remaining funds, a budget amendment is necessary.

GENERAL CALENDAR:

Item G-1. Site Plan for Alrig Fast Food Establishment. (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Site Plan for Alrig Fast Food Restaurant

WHEREAS, the Project Sponsor, Mr. Bryan Amann, has requested site plan approval for the Alrig Fast Food Restaurant to be located on Ford Road between Sheldon and Canton Center Roads, identified as tax EDP #039-99-0027-010; and,

WHEREAS, the Planning Commission reviewed the site plan and made a recommendation to approve the request to grant site plan approval, including modifications to planting bed widths, parking lot peninsula widths and the size of the proposed loading zone, as summarized in the attached written analysis and recommendation.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request of the petitioner, Mr. Bryan Amann, to approve the site plan for the proposed Alrig Fast Food Restaurant subject to any and all state and local development regulations and further subject to any conditions recommended by the Planning Commission and staff, as described in the analysis and recommendation attached hereto and made a part hereof.

The applicant proposes to locate a fast food restaurant with drive through window on the parcel currently occupied by Elite Eye Care. The Board approved the special land use request at the meeting of December 11, 2018. The site plan complies with Ordinance standards with the

exception of width of foundation planting beds, width of parking lot peninsulas and size of loading zone. The Planning Commission recommended approval of the modifications due to the size of the site and the applicant's effort to satisfy the intent of the Ordinance.

- **Existing Zoning:** C-2, Community Commercial, Central Business District Overlay, Downtown Development District

- **Location:** North of Ford between Sheldon and Canton Center Roads

- **Net Acres:** 0.58 acres

- **Existing Land Use:** Elite Eye Care

- **Surrounding Land Use & Zoning:**

N- C-2, New Towne Plaza

S- MR, Hidden Glen Condominiums

E- C-2, New Towne Plaza

W- C-2, Comerica Bank

- **Comprehensive Plan:** Community Shopping

- **Community Planner's Recommendation:** Approval of the site plan including the requested modifications.

-**Planning Commission Recommendation:** On January 7, 2019 by a vote of 8-0, the Planning Commission recommended approval of the site plan for the Alrig Fast Food establishment including the requested modifications.

Item G-2. Consider First Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances for the Krupp-Cassalou Family Trust Rezoning. (MSD)

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of the proposed amendment to Appendix A-Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance which rezones the subject parcel (tax parcel # 024-99-0006-708) from RR, Rural Agricultural District to R-1, Single-Family Residential District. Motion carried unanimously.

Resident Donald Garlit, representing the residents on Shenandoah Circle, presented the board with reasons for denying the zoning reclassification.

Motion by Siegrist, supported by Foster to table consideration of the amendment for a second reading on February 12, 2019. Motion carried unanimously.

The applicant is proposing to rezone the subject property from RR, Rural Residential to R-1, Single Family Residential District. The property will be combined with several other parcels near the northwest corner of Ridge and Warren Roads for a potential low-density residential development. The request is consistent with the surrounding zoning future land use designation on the Future Land Use Map of the Comprehensive Plan.

-**Existing Zoning:** RR, Rural Residential

-**Location:** West side of Ridge Road north of Warren Road

-**Net Acres:** 14.75 acres

-**Existing Land Use:** vacant

-**Surrounding Land Use**

N – R-1, Partridge Circle Private Road

S - R-1, vacant and frontage residential

E – R-1, Cheshire Lane Private Road

W- R-1, Hampton Ridge South Site Condominium

-**Comprehensive Plan:** Very- Low Density Residential (up to 1 dwelling units/acre)

- **Community Planner’s Recommendation:** Approval

- **Planning Commission Recommendation:** The Planning Commission voted 8-0 to recommend approval of the request to rezone the parcel from RR, Rural Residential to R-1, Single-Family Residential.

Item G-3. Consider Approval of a Special land Use for a Group Day Care (Tara’s Toddler Time). (MSD)

Motion by Siegrist, supported by Slavens to adopt the following resolution.
Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Approval of the Special Land Use for a Group Day Care Home (Tara’s Toddler Time)

WHEREAS, the Project Sponsor, Tara Towler, has requested special land use approval for a Group Day Care Home at 7060 Epping Drive, located in the Wilshire Subdivision; and,

WHEREAS, the Planning Commission reviewed the request and applicable criteria and voted 8-0 to recommend approval, subject to the hours of operation as provided in the application of 8:00 a.m.to 6:00 p.m. Monday through Friday, and further subject to meeting all of the requirements of MCL 125.3205 and obtaining any applicable building permits for interior alterations as may be required for the use and State License.

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the request for a Group Day Care Home for Tara’s Toddler Time at 7060 Epping Drive on tax parcel no. 037-03-0084-000, subject to the hours of operation as provided in the application of 8:00 a.m.to 6:00 p.m. Monday through Friday, and further subject to meeting all of the requirements of MCL 125.3205 and obtaining any applicable building permits for interior alterations as may be required for the use and State License.

The applicant is proposing to conduct a Group Day Care Home in a personal residence. Ms. Towler presently has a license for a Family Day Care Home, which allows for up to 6 children, which is a permitted use. Anything other than a Family Day Care Home is a Special Land Use. Group Day Care allows for up to 12 children. The Special Land Use criteria are established by the State of Michigan (MCL 125.3205).

The State of Michigan criteria are outlined and addressed as follows:

1. 4(a). Separation: The provided information demonstrates that the proposed group child care home meets the required separation distance from other licensed group child care

homes, adult foster care small and large homes, substance abuse treatment facilities, correction facilities and/or halfway houses.

2. 4(b). Fencing: The plot plan of the home shows that the back yard is enclosed with a privacy fence.
3. 4(c). The existing home maintains consistency with the visible character of the neighborhood.
4. 4(d). Please provide proposed hours and days of operation. MS. Towler has indicated that hours will be from 8:00 a.m. to 5:00 p.m. Drop off times would be from 8:00 a.m. to 9:00 a.m.
5. 4(e). Please note that the only sign permitted by Section 2.06 of the zoning code for a home occupation is one (1) non-illuminated nameplate, not more than one 910 square foot in area that is attached flat to the wall of the house, which displays only the name and occupation of the resident.
6. 4(f). Please provide information relative to off-street parking for employees (e.g. parking in the garage, driveway, etc.) Ms. Towler has indicated that drop-off and parking would occur in the driveway. Employee parking would be in the garage.
7. The home could have up to 12 trips twice per day, double the amount that a Family Day Care Home could have. Please provide information that explains the statement that only 2-3 additional trips twice per day would be generated. Ms. Towler indicated that the 2-3 additional trips twice per day was based on the number of additional families anticipated.

-Existing Zoning: R-5, Single-Family Residential

-Location: Wilshire Subdivision, Corner of Epping Drive and Epping Court.

-Existing Land Use: Single-Family Home (Family Day Care Home)

- Community Planner's Recommendation: Approval, subject to meeting all of the requirements of MCL 125.3205, limited to the hours of operation as provided in the application of 8:00 a.m. to 6:00 p.m. Monday through Friday, and, subject to obtaining any applicable building permits for interior alterations as may be required for the use and State License.

- Planning Commission Recommendation: The Planning Commission voted ---- to recommend approval of the Special Land Use for the Group Day Care Home, subject to:

Item G-4. Consider Award of Contract for a 2019 USFS Tree Planting Program to Crimboli Nursery. (MSD)

Motion by Siegrist, supported by Slavens to award a contract for a 2019 USFS Tree Planting Program to Crimboli Nursery, Inc. for a total amount not-to-exceed \$24,000. Motion carried unanimously.

Planning Services received six qualified bids for a Spring 2019 US Forest Service Tree Planting Project for Patriot Park. The lowest qualified bidder was Crimboli Nursery, Inc. with a bid of \$23,395 for the work.

The qualified low bidder of the 2019 USFS Tree Planting Program is Crimboli Nursery who has performed numerous landscaping projects in Canton for many years. It is well qualified to perform the tree installation work. The three lowest bidders are shown below for your review.

Crimboli Nursery \$23,395

Natural Community Services \$26,790

Margolis Companies \$27,112

Item G-5. Consider Approval of the Purchase of Vehicles for 2019. (Supv.)

Motion by Siegrist, supported by Slavens to approve the purchase of nineteen (19) vehicles totaling \$660,903 as depicted in the spreadsheet. Motion carried unanimously.

MSD Fleet Services evaluates all vehicles that meet the minimum replacement criteria each year and recommends replacements as part of the Capital Improvement Program process. This year nineteen (19) vehicles are budgeted for replacement and/or to meet the services needs of the various users. The on-street vehicle fleet has 171 total units.

The Township will again utilize existing publicly bid government pricing contracts administered through Oakland County (for all GMC purchases), Macomb County (for all Ford purchases) Rochester Hills Co-op for Freightliner, Knaphiede, and Truck and Trailer Specialty for dump truck bodies.

The units taken out of service will be rotated elsewhere in the fleet and/or be auctioned off using our online auction site, BidCorp.com, for disposal.

The total value of the purchases for 2019 is \$660,903 and each unit has adequate funds budgeted in the respective department budgets.

The Fleet Replacement Policy PW:607 has four criteria to establish replacement of an existing vehicles; 1) Vehicle Age, 2) Vehicle Mileage, 3) Maintenance & Repair Costs, and 4) Physical Appearance/Condition.

The nineteen (19) replacements vehicles for 2019 include:

- 12 units for Police
- 1 unit for Fire
- 2 units for Public Works
- 1 unit for Building & Inspection Services
- 1 unit for Recreation BLOCK Teen Center
- 1 unit for Facilities Maintenance
- 1 unit for Parks Maintenance

Item G-6. Consider Purchase of Water Meters and Metering Control Devices for 2019. (Supv.)

Motion by Siegrist, supported by Foster to accept the quote from Etna Supply Company and approve a purchase order not to exceed \$1,012,420 and authorize the Public Works Division to purchase the necessary meter equipment and supplies. Further to waive the Finance Purchasing Policy requiring formal bids, as these items are supplied under a sole-source contract through the Etna Supply Company. Motion carried unanimously.

In order to supply and maintain water service for residential and commercial accounts, The Public Works Division maintains an inventory of supplies. This inventory is replenished yearly

in order to meet projections for the upcoming year. Equipment such as water meters and radio read transceivers (MXU) are installed for new projects and also replaced as equipment wears out.

The Public Works Division continues an on-going replacement program for older meters and MXU devices. This on-going program allows for older, less accurate devices to be replaced with new accurate devices that provide less water loss in our system. Canton's 24,000 plus active water accounts are now all equipped with radio read devices which allow a streamlined, less labor intensive collection of meter data.

In the past, Canton has purchased from Etna Supply Company, a sole source supplier for Sensus meters and equipment. For this reason, we are requesting a waiver of the purchase policy requirements to solicit bids. Most of the unit prices stayed the same for 2019 compared to last year. The total value of the inventory required for 2019 is \$1,012,420.

Item G-7. Consider Approval and Award of a Purchase Order Contract to Fessler Bowman to Remove and Replace Concrete Pavement at the Canton Public Works facility. (Supv.)

Motion by Siegrist, supported by Slavens to authorize a budget amendment as follows:
Increase expense #592-536.970_0050 Water Capital Outlay Infrastructure \$290,538
Increase expense #592-537.970_0050 Sewer Capital Outlay Infrastructure \$290,538
Decrease expense #592-536.999 Transfer to Fund Balance \$581,076. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to award a purchase order contract to Fessler Bowman in an amount of \$528,249.75, plus a 10% contingency of \$52,825 for a total not-to-exceed amount of \$581,074.75. Motion carried unanimously.

As part of Canton Township's effort to effectively manage and maintain its facilities, the concrete pavement at the Public Works facility requires replacement.

The lowest qualified bid obtained by Public Works through the open bid process was \$528,249.75 from Fessler Bowman.

In 2018, an independent pavement assessment was performed at the Public Works facility by Northwest Consultants Incorporated (NCI). The assessment verified that many areas around the facility are in need of replacement. NCI prepared a detailed survey and construction plan for the proposed concrete replacement program.

In November 2018, bids were solicited for the removal and replacement of concrete surrounding the Public Works facility. Much of the concrete was installed in 2002, and is failing. Approximately 5020 Square yards of concrete will be replaced. Six bids were received and reviewed by NCI, and Fessler Bowman of Flushing, Michigan was the qualified lowest bidder in the amount of \$528,249.75.

In the 2018 Water and Sewer rate calculations, many capital items purchases were included with the rates, including \$200,000 for DPW pavement replacement. Other capital items in those calculations also came in lower than anticipated, which resulted in adequate fund reserve amounts to cover the complete pavement project as proposed.

Item G-8. Request Board Approval of 2019 Blanket Purchase Orders. (FBD)

Motion by Siegrist, supported by Slavens to approve the 2019 Purchase Orders as attached.
Motion carried unanimously.

(A copy of the Purchase Order List is available through the Clerk's Office)

Blanket Purchase Orders allow for recurring purchases of a specific service or commodity when the quantity of items or frequency of service cannot be fully determined. Attached is the list of Blanket Purchase Orders requested for 2019.

Per Canton's Purchasing Policy F:10, Blanket Purchase Orders will not be issued in excess of \$30,000, nor will a single purchase in excess of \$1,000 be approved without the Board's approval.

Item G-9. Consider approval of Actuarial Valuation of the Charter Township of Canton Retiree Health Care Plan. (FBD)

Motion by Siegrist, supported by Slavens to approve the proposal from CBIZ Retirement Plan Services to provide an Actuarial Valuation of the Retiree Health Care benefits for a not-to-exceed fee of \$20,250 and to authorize the Finance Director to sign the Acceptance of Letter of Engagement. Motion carried unanimously.

To comply with the reporting requirements of the Governmental Accounting Standards Board (GASB) Statements No. 74 & 75, all Municipals are required to have prepared an Actuarial Valuation of the Retiree Health Care benefits. We are required to update the Actuarial Valuation every two years, with the last one dated December 31, 2016. This report will provide us with required information that is necessary to be disclosed in the 2019 and 2020 Financial Audits.

Additionally, Public Act 202 of 2017 requires that the Township receive an additional valuation using a separate set of standard assumptions as defined by the State of Michigan Treasury Department. We are recommending that the Board approve the Director of Finance & Budget to enter into a contract with CBIZ for the December 31, 2018 Actuarial Valuation for Retiree Health Care benefits. CBIZ has prepared this valuation for us for the last two required valuations. They have agreed to hold their fee flat for the valuation required under the GASB 75, however due to the additional requirements set by the State of Michigan, there is an additional fee of \$2,750. Therefore the total cost of the valuation for the year ended December 31, 2018 amounts to \$20,250.

While the Township has set aside some money to cover this legacy cost, the valuation will determine to what degree our assets cover the liability. The report will also define our annual required contribution for GASB purposes. However, under current State law, there are no requirements to pre-fund the annual required contribution as calculated under GASB rules.

CBIZ is proposing a fee of \$15,000 for this valuation, with a potential for an additional \$2,500 to provide long term planning information. The additional fee will provide useful information regarding the expected future retiree benefit payouts, provide a projected funding study assuming an additional \$1,000,000 annual contribution to the trust fund, and additionally provide 3 scenarios regarding health care rate trends. Furthermore, there is a fee of \$2,750 being assessed for additional calculations and reporting under PA 202 of 2017. The total cost will not exceed \$20,250.

Item G-10. Consider Approval for an Access Control System and Alarm System at Canton Human Services Building. (CLS)

Motion by Siegrist, supported by Slavens to approve the purchase from Interstate Security, 51233 ORO Drive, Shelby Twp., MI 48315 for the installation of an alarm and access control system for the Canton Human Services Building in the amount of \$48,895.00 to be paid from Community Development Block Grant Account #274-694.970_0020. Motion carried unanimously.

The Canton Human Services Building is home to a number of groups which serve the Canton Community. The services that are provided through the Service Center address the needs of individuals and families that are confronted by an array of problems and issues that challenge their resolve and resources. These conditions require the Township to outfit the building and staff with access control and alarm monitoring to assure the security and safety of both participants and employees.

In late 2018 a thorough security survey was completed. As a result, security mirrors and upgraded lighting have already been installed by Township Staff. Access control and an upgraded security system have shown to be a necessity. Interstate Security, the preferred vendor for Canton Township, was contacted and a quote was obtained to replace and upgrade the existing alarm system and to install an access control system for the building. This will be done at a cost of \$48,895.00 which will be paid with Federal Community Development Block Grant (CDBG) funds.

Built in 2002, the Canton Human Services Building has not had a significant upgrade to the building's security or access control since its construction. Since that time, in response to numerous incidents, it has become apparent that for the safety of persons and property an access control system and upgraded alarm system is required. The project was reviewed by township staff and use of CDBG funds was approved.

Interstate Security has been the preferred vendor for security services for several years for the township and has provided excellent service. They were contacted and have provided an estimate for the provision of a new and upgraded security system and an access control system which will affect 17 doors at the facility and will allow for great control and safety to building staff and users. A summary of the scope of work and associated costs are provided in Attachment A.

Item G-11. Consider Approval of Contract for General Paving Rehabilitation. (CLS)

Motion by Siegrist, supported by Sneideman to waive the bidding process and award the contract for the General Paving Rehabilitation project to S&J Asphalt Company, 39571 Michigan Ave., Canton, MI 48188 for \$150,000 with funds to be paid from Account #246-750.970_0020, Capital Outlay Buildings and Improvements. Motion carried unanimously.

In March 2018, bids were solicited for General Paving Rehabilitation for small pavement restoration projects throughout Township properties. The lowest qualified bid was provided by S&J Asphalt Paving Company. The Board awarded a contract for this project in May 2018. The work was performed with excellent service throughout the 2018 paving season. The contractor agreed to continue the service in 2019 holding the same costs identified in the amounts provided in the Invitation to Bid for General Paving Rehabilitation, issued 3/15/18. Based on conversations with experts in the field, prices were not expected to drop in 2019. Leisure Services is recommending waiving the bid process and awarding the 2019 contract to S&J Asphalt Paving Company.

The Township owns and operates multiple parking areas, roadways and paths. The condition of these paved areas range from good to poor. Many of these areas have large pot holes, cracks and conditions that contribute to the accelerated deterioration of the surface. In an effort to complete spot repairs and necessary routine maintenance to extend the life of paved surfaces at specific areas of the township, a bid specification was designed to include pothole filling, pavement repair, crack sealing, sealcoating and restriping.

In 2018, the General Paving Rehabilitation project was awarded to S&J Asphalt Company. Leisure Services has budgeted \$150,000 for the same type of work for the 2019 paving season. The contractor has agreed to hold the same line item costs as bid in 2018.

Item G-12. Consider Approval of an Inter-Governmental Agreement Between Wayne County and Canton Township for the Construction of Historic Ford Plant Pathway Trail and Authorize Budget Amendment. (CLS)

Motion by Siegrist, supported by Slavens to approve accepting \$262,700 in a Transportation Alternative Program grant through the Southeast Michigan Counsel of Governments for the Construction of Historic Ford Plant Pathway Trail, Cherry Hill/West of Ridge – Pathway. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to authorize the Finance Department to make necessary budget adjustments to record grant funds and related expenditures:

Increase Revenue:

246-000.695 Fund Balance Appropriation Increase \$210,016

246-000.501 Federal Grants Increase \$262,700

Increase Expenses:

246-750.970_0080 Capital Outlay Land Improvements Increase \$472,716

Motion carried unanimously.

In June of 2017, Canton entered into an Intergovernmental Agreement with Wayne County for the Construction of the Historic Ford Plant Pathway Trail, Cherry Hill/West of Ridge. The

pathway will connect the subdivisions to the west to the Cherry Hill Village District. Further, in 2017, Canton authorized expending \$210,016 for our portion of the project.

The original budget projection for the project was for a total cost of \$412,716 which included a 10% contingency as well as engineering expenses. Canton was to fund \$210,016 of this cost with the balance funded with a Transportation Alternative Program (TAP) grant through the Southeast Michigan Counsel of Governments (SEMCOG) in the amount of \$202,700.

Once the project was bid, costs came in much higher than anticipated, with a total cost of \$472,595. To continue with the project, staff worked with SEMCOG to secure the additional \$60,000 necessary to fund the project, which will now be split \$210,016 funded by Canton and \$262,700 funded with a TAP grant through SEMCOG.

We are requesting authorization to accept the increased grant funds and further authorize a budget amendment for Canton to pay our portion of the project in the amount of \$210,016.

Improvements will be made along Cherry Hill Road, which is under the jurisdiction of Wayne County and located in Canton Township. Construction will include an asphalt shared-use path along south side of Cherry Hill Road, from the west side of the Historic Ford Cherry Hill Plant property to Ridge Road. The project will include removal of old pavement, relocating utility lines, installation of a 10 foot wide pathway, an ADA accessible crosswalk, and a 14 foot wide pedestrian bridge. The pathway will connect the subdivisions to the west to the Cherry Hill Village District. Currently, there is no pedestrian access from the Rivers Edge Subdivision to the Village District.

Item G-13. Request to Approve a 2019 Fire Budget Amendment for Architectural Services (PSD)

Motion by Siegrist, supported by Sneideman to approve the below listed budget amendment to the 2019 Fire Budget to accommodate the remainder of the 2018 board approved contract for Phase II of architectural services for Fire Station #2.

Decrease Expenditure:

Fire Transfer to Fund Balance: #206-336-50.999 \$317,446

Increase Expenditure:

Professional Contracted Services - Prof #206-336-50.801_0050 \$317,446

Motion carried unanimously.

In October 2018, the Board of Trustees approved an RBA authorizing a contract for Phase II Architectural Services for Fire Station #2, and an associated budget amendment to utilize Fire Fund Balance in the amount of \$340,659. Due to only a small portion of the funds being expensed in 2018, we are requesting to amend the 2019 budget for the remaining balance of the contract in the amount of \$317,446. This is a budgetary request only-the contract remains in place as approved last fall.

Item G-14. Consider Request to Purchase an Upgrade to the Current 911 Dispatch System. (PSD)

Motion by Siegrist, supported by Slavens to approve the upgrade purchase of the West 911 Dispatch System from West Safety Solutions Corporation, in the amount of \$255,550.06, utilizing funds budgeted in the 2019 E-911 Fund. Motion carried unanimously.

In preparation for compliance with the NextGen 911 going into effect this year, we are requesting to do an upgrade our current 911 dispatch system. Upgrading the system at this time is recommended by PSD-IT as being the most cost-effective and least interruptive to the agency. West (formerly Intrado) is quoting the upgrade of four workstations, adding a fifth station for the supervisor, and includes a five-year service and maintenance coverage for a total amount of \$255,550.06. Funds for this purchase are budgeted in the E-911 Account.

Canton is slated for NextGen 911 implementation in early 2019. To be compliant with this new system, there are multiple components of our current West 911 dispatch system that are required to be updated. Due to the system being seven years old, with 10 years being considered full lifespan, PSD-IT staff is recommending a full system upgrade as opposed to upgrading in segments as components are required by NextGen 911, or as they fail. A full upgrade at once will reduce 911 system downtime, as well as the overall costs associated with the upgrade.

ADDITIONAL PUBLIC COMMENT: None

OTHER: Treasurer Slavens has information regarding Wayne County's offer of an extension to federal workers furloughed by government shutdown to pay delinquent property taxes. Information is available through the Treasurer's Office or by calling 734-394-5130.

ADJOURN: Motion by Anthony, supported by Slavens to adjourn at 8:02 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Pat Williams, Supervisor