

**Charter Township of Canton
Board Proceedings – May 10, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 10, 2022. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Motion by Sneiderman, supported by Foster to appoint Treasurer Slavens as temporary secretary for this meeting only. Motion carried by all members present.

Members Present: Foster, Graham-Hudak, Slavens, Sneiderman
Members Absent: Borninski, Ganguly, Siegrist

Adoption of Agenda:

Motion by Slavens, supported by Foster to adopt the agenda with the addition C- 2. Motion carried unanimously.

Approval of Minutes:

Motion by Slavens, supported by Sneiderman to approve the April 26, 2022 Board Minutes as presented. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF May 10, 2022		
101	GENERAL FUND	686,419.55
204	ROADS FUND	54,504.65
206	FIRE FUND	194,209.40
207	POLICE FUND	304,646.19
208	SUMMIT OPERATING (General)	62,962.79
219	STREET LIGHTING	0.00
230	CABLE TV FUND	5,995.77
246	TWP (COMMUNITY) IMPROVEMENT	5,058.00
248	DDA - CANTON	8,558.84
261	E-911 UTILITY	465.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	46,532.07
274	CDBG	0.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	69.57
301	ENERGY PROJECT DEBT SVCE FUND	207,023.74
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAP PROJ - ENERGY PROJECT	133,562.00

402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	34,473.84
592	WATER & SEWER FUND	637,392.97
596	SOLID WASTE	364,517.00
661	FLEET	33,777.69
701	TRUST & AGENCY FUND	4,135.00
702	CUSTODIAL FUND	2,761.55
736	POST EMPLOYMENT BENEFITS	99,222.15
852	SPECIAL ASSESSMENT DEBT	0.00
TOTAL - ALL FUNDS		2,886,287.77

Appeals Hearing:

Item AH-1. Petition to Appeal Soliciting, Canvassing and Peddling License Denial; Chapter 54 Article II Section 54-33; Tarlochan Gill

Motion by Slavens, supported by Sneiderman to open the Appeals Hearing at 7:03 p.m. to hear comments on the Petition to Appeal Soliciting, Canvassing, and Peddling License Denial; Chapter 54 Article II Section 54-33; for Tarlochan Gill. Motion carried unanimously.

Tarlochan Gill’s Sister spoke on behalf of Tarlochan Gill and spoke for 2 minutes in favor of the appeal.

Police Chief Chad Baugh spoke for 2 minutes on the issue.

Motion by Slavens, supported by Foster to close the Public Hearing at 7:10p.m. Motion carried unanimously.

Motion by Slavens, supported by Sneiderman to move that the determination of the Board of Trustees, upon hearing all the evidence submitted and reviewing documents is to deny the appeal and uphold the Clerk’s denial the of a 2022 license for Tarlochan Gill. Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Accepting a Justice Assistance Grant and an Associated Amendment to the 2022 Police Budget

Motion by Slavens, supported by Sneiderman to approve the acceptance of a Justice Assistance Grant for specified equipment through the U.S. Department of Justice, in the amount of \$8,728.90; and to approve the below listed amendment to the 2022 Police Budget:

Increase 2022 Police Revenues:

Federal Grants	#207-000.501	\$8,729
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Increase 2022 Police Appropriations:

Program Expenses 2018 JAG	#207-301-50.763_028	\$8,729
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Motion carried unanimously.

Item C-2. Consider Second Reading of Repeal and Replacement Chapter 22, Article III, Division 2 of the Canton Code of Ordinances entitled “Tax Exemption for Lincolnshire Apartments

Motion by Slavens, supported by Sneiderman to hold the second reading of Repeal and Replacement of Chapter 22, Article III, Division 2, “Tax Exemption for Lincolnshire Apartments.” Motion carried unanimously.

General Calendar:

Item G-1. Consider Authorizing the Use of Township Property for Eagle Scout Project

Presentation given by Braden Michalak’s Troop 784.

Motion by Slavens, supported by Sneiderman to authorize the use of Kinyon Cemetery for Braden Michalak’s Eagle Scout Project. Motion carried unanimously.

Item G-2. Consider Approval of a Purchase Order and Award Bid for Printing, Sorting and Distribution of the Discover Brochure

Motion by Slavens, supported by Sneiderman to award a contract for the printing, sorting, and distribution of four editions of the Discover Brochure to Grand Blanc Printing, 9449 Holly Road, Grand Blanc, MI 48439 and to approve a 2022 purchase order in the amount of \$15,800, a 2023 purchase order in the amount of \$31,600 and a 2024 purchase order in the amount of \$15,800 for a total of \$63,200 to Grand Blanc Printing, 9449 Holly Road, Grand Blanc, MI 48439. Motion carried unanimously.

Item G-3. Consider Approval of the Leisure Services Budget Amendments to fulfill Board Initiatives

Motion by Slavens, supported by Sneiderman to approve the following budget amendments:

Increase Programming for our Diverse Community:

Increase Revenue

101-000.695	Fund Balance Appropriation	\$20,000
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Increase Expense

101-756-59.801_0070	Professional and Contractual Services	\$14,800
101-756-47.801_0070	Professional and Contractual Services	\$5,200

Increase for Senior Services:

Increase Revenue

101-000.695	Fund Balance Appropriation	\$10,000
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Increase Expenses

101-672-53.801_0050	Professional and Contractual Services	\$10,000
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Motion carried unanimously.

Item G-4. Consider Approval of Service Contract for Supplemental Irrigation System Services

Motion by Slavens, supported by Sneiderman to award a 3-year service contract to Reliable Landscaping, Inc., 8285 Lilley Road, Canton MI 48187 for the Supplemental Irrigation System Services for Canton Township. Motion carried unanimously.

Item G-5. Consider Authorization of Bid Award for 2022 Bus Transportation

Motion by Slavens, supported by Sneiderman to award the 2022 Bus Transportation Services to First Student Charter Bus Rental, 1717 Park St, Suite #225, Naperville IL, 60563 in the amount not to exceed \$27,060.00 from the following accounts:

Camp Canton & Canton Activity Crew Recreation Enrichment	#101-756.61.762	\$9,660
B.L.O.C.K. Contractual Services	#101-756-62.801_0050	\$420
Therapeutic Recreation -Camp ABLE and Camp Leisure Club Transportation	#101-691-63.860	\$16,980

Motion carried unanimously.

Item G-6. Consider Approval of Amended 2021 Agreement and 2022 Contract Extension with Kickers of Canton, LLC for Restaurant Operations at the Canton Sports Center

Motion by Slavens, supported by Sneiderman to amend the 2021 agreement with Kickers of Canton, LLC to waive the minimum guaranteed amount due to Canton from \$80,000 to \$62,529 and to authorize a 2022 contract extension ending December 31, 2022 with Kickers of Canton, LLC, 46555 W. Michigan Ave, Canton MI 48188. Motion carried unanimously.

Item G-7. Consider Approval of Adding Responsible Contracting to Purchasing Policy

Motion by Slavens, supported by Sneiderman to approve the Responsible Contracting Policy to become effective July 1, 2022 after the request for proposal templates, and other related internal documents have been updated. Motion carried unanimously.

Item G-8. Consider Approving the Repair of One Outdoor Warning Siren

Motion by Slavens, supported by Sneiderman to approve the purchase of one replacement siren speaker for Canton's outdoor warning siren system from West Shore Services, Inc., in the amount of \$13,364. Motion carried unanimously.

Item G-9. Consider a Request to Approve the Purchase of 20 Body Armor Vests from On Duty Gear, LLC

Motion by Slavens, supported by Sneiderman to approve the purchase of 31 Armor Express Razor Level II vests from On Duty Gear, LLC, at the state bid price of \$13,235, including shipping. Motion carried unanimously.

Motion by Slavens, supported by Sneideman to amend the motion and approve the purchase of 20 Armor Express Razor Level II vests from On Duty Gear, LLC, at the state bid price of \$13,235, including shipping. Motion carried unanimously.

Item G-10. Consider Approving a Request to Award the General Contractor Bid for Dispatch Expansion and Interior Renovations in the Public Safety Building with Associated Auxiliary Expenses and Associated 2022 Budget Amendments

Motion by Slavens, supported by Sneideman to approve awarding the bid for General Contractor of the PSD dispatch expansion and interior renovations to Axiom Construction Services Group, LLC, in the total amount of \$4,915,000, which includes a \$340,000 construction contingency. Motion carried unanimously.

Motion by Slavens, supported by Sneideman to approve awarding the addendum bid for CIP projects to Axiom Construction Services Group, LLC, in the amount of \$75,900. Motion carried unanimously.

Motion by Slavens, supported by Sneideman to approve the purchase of auxiliary expenses as stipulated for this construction project in an amount not-to-exceed \$761,750. Motion carried unanimously.

Motion by Slavens, supported by Sneideman to approve the attached budget amendments as listed on Attachment AA to accommodate motions 1-3. Motion carried unanimously.

Item G-11. Consider Approving the Purchase of Furniture for the Public Safety Dispatch Center and an Associated Amendment to the 2022 E/911 Budget

Motion by Slavens, supported by Sneideman to approve the purchase of furniture for the Public Safety Dispatch Center from Watson Consoles, via Thomas Shelby & Company, in the amount of \$127,246 and approve the below listed amendment to the 2022 E/911 Budget to accommodate this purchase:

Increase 2022 E/911 Revenue

E/911 - Fund Balance Appropriation	#261-000.695	\$127,246
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Increase 2022 E/911 Appropriations

Capital Outlay Office Equipment & Furniture:	#261-346-50.970_0060	\$127,246
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Motion carried unanimously.

Item G-12. Consider Approving the Purchase of Furniture Associated with the Public Safety Building’s Interior Renovation Project with an Associated 2022 Budget Amendments

Motion by Slavens, supported by Sneideman to approve the purchase of furniture associated with the Public Safety Building’s interior renovation project in the amount of \$192,469.58, from Kentwood Office Furniture; and additionally, to approve the below 2022 budget amendments to accommodate this purchase:

Increase 2022 Revenues:

Police - Fund Balance Appropriation:	#207-000.695	\$16,439
Police – State Drug Forfeiture Appropriation:	#207-000.695_1001	\$138,923
Fire – Fund Balance Appropriation:	#206-000.695	\$30,945
E/911 – Fund Balance Appropriation:	#261-000.695	\$6,164

Increase 2022 Appropriations:

Police – Capital Outlay Furniture:	#207-301-50.970.0060	\$16,439
Police – Program Exp. Drug Forfeiture:	#207-301-50.763_0003	\$138,923
Fire – Capital Outlay Furniture:	#206-336-50.970_0060	
E/911 – Capital Outlay Furniture:	#261-346-50.970_0060	

Motion carried unanimously.

Item G-13. Consider A Request to Approve an Administrative Service Fee Agreement with Lincolnshire Preservation Limited Dividend Housing Association, LLC

Motion by Slavens, supported by Sneiderman to approve the Administrative Service Fee Agreement with Lincolnshire Preservation Limited Dividend Housing Association, LLC. Motion carried unanimously.

Item G-14. Consider A Request to Approve Letters of Agreement Between Canton Township and The American Federation of State, County and Municipal Employees (AFSCME) Local 3860

Motion by Slavens, supported by Sneiderman to approve both Letters of Agreement between Canton Township and the American Federation of State, County and Municipal Employees (AFSCME) Local 3860. Motion carried unanimously.

Item G-15. Consider A Request to Approve Contract with Tdk Advisors, LLC

Motion by Slavens, supported by Sneiderman to approve the contract with TDK Advisors, LLC and to approve the following budget adjustment, as discussed with the Board at the January 18, 2022 study session regarding a 5-year plan:

Increase Appropriations

Fund Balance Appropriation	# 101-000.695	\$100,000
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Increase Expenditures

Professional & Contractual Services - Professional	# 101-728.801_0050	\$100,000
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Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Slavens, supported by Foster to adjourn the meeting at 8:20 pm. Motion carried unanimously.

Dian Slavens, Treasurer

Anne Marie Graham-Hudak, Supervisor