

**Charter Township of Canton
Board Proceedings – May 24, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 24, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 6:30 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent: Foster

Adoption of Agenda:

Motion by Siegrist, supported by Sneiderman to adopt the agenda as presented. Motion carried unanimously.

Closed Session:

- 1) Discuss Pending Litigation (Hunter V Canton Township)
- 2) Discuss Material Subject to Attorney-Client Privilege
- 3) Discuss Purchase or Lease of Real Property

Motion by Siegrist, supported by Slavens to go into closed session to consider material exempt from discussion or disclosure by state or federal statute, and particularly the discussion of attorney’s written legal memorandum. mcl 15.268(h), to discuss pending litigation (Hunter v. Canton Township) and to discuss the purchase or lease of real property. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Borninski to open from closed session. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Sneiderman to amend the agenda, adding item G-0 “Consider Authorizing Counsel to Negotiate toward a Settlement in FP Development v. Canton as discussed in closed session.” Motion carried unanimously.

Approval of Minutes:

None.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously.

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| CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF May 24, 2022 | | |
| 101 | GENERAL FUND | 724,487.74 |

| | | |
|-----|------------------------------------|---------------------|
| 204 | ROADS FUND | 58,497.16 |
| 206 | FIRE FUND | 447,201.39 |
| 207 | POLICE FUND | 599,354.05 |
| 208 | SUMMIT OPERATING (General) | 56,229.48 |
| 219 | STREET LIGHTING | 21,284.07 |
| 230 | CABLE TV FUND | 12,474.64 |
| 246 | TWP (COMMUNITY) IMPROVEMENT | 2,737.50 |
| 248 | DDA - CANTON | 24,730.94 |
| 261 | E-911 UTILITY | 6,144.97 |
| 265 | ORGANIZED CRIME - DRUG ENFORCEMENT | 1,246.63 |
| 274 | CDBG | 759.52 |
| 276 | NSP GRANTS FUND | 0.00 |
| 285 | AMERICAN RESCUE PLAN ACT | 0.00 |
| 301 | ENERGY PROJECT DEBT SVCE FUND | 0.00 |
| 302 | CAPITAL PROJECT DEBT SERVICE | 0.00 |
| 401 | CAP PROJ - ENERGY PROJECT | 24,550.00 |
| 402 | CAP PROJ - SUMMIT CONSTR | 0.00 |
| 403 | CAP PROJ - ROAD PAVING | 0.00 |
| 584 | GOLF FUND | 40,512.87 |
| 592 | WATER & SEWER FUND | 1,078,751.91 |
| 596 | SOLID WASTE | 3,394.47 |
| 661 | FLEET | 45,105.86 |
| 701 | TRUST & AGENCY FUND | 0.00 |
| 702 | CUSTODIAL FUND | 15,031.69 |
| 736 | POST EMPLOYMENT BENEFITS | 142,101.49 |
| 852 | SPECIAL ASSESSMENT DEBT | 0.00 |
| | TOTAL - ALL FUNDS | 3,304,596.38 |

Consent Calendar:

Item C-1. Consider Resolution for the Township Board to Be the Adopting Body for the Master Plan and to Establish a Master Plan Advisory Board

Motion by Siegrist, supported by Borninski to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Authorization for the Master Plan to be Adopted by Township Board of Trustees

WHEREAS, the current Canton Township Master Plan was adopted in 2017, and the Michigan Planning Enabling Act requires communities to review their Master Plans every five (5) years; and,

WHEREAS, Canton Township has deemed it necessary to update the Master Plan in accordance with the Michigan Planning Enabling Act;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby take the following actions:

1. Directs the Planning Commission to begin the update of the Master Plan in accordance with the Michigan Planning Enabling Act;
2. Asserts the right of the Board of Trustees to adopt the Township Master Plan in accordance with the Act after approval by the Planning Commission;
3. Establishes a Master Plan Advisory Board to be comprised of Township Trustees, Planning Commissioners, and members of the public at large, and authorizes the Township Supervisor to select members of the Advisory Board.

Resolution passed unanimously.

Item C-2. Consider Approval of Professional Services Agreement for Master Plan Consulting Services

Motion by Siegrist, supported by Borninski to approve a Professional Services Agreement with McKenna Associates for the Master Plan project in an amount not to exceed \$94,500, subject to approval of the contract by Township legal counsel and to approve the following budget amendment for the Master Plan update:

Increase Revenue

| | | |
|-----------------------|----------|----------------------------|
| Account # 101-000.695 | \$69,500 | Fund Balance Appropriation |
|-----------------------|----------|----------------------------|

Increase Expense

| | | |
|----------------------------|----------|---|
| Account # 101-701.801_0050 | \$69,500 | Professional and Contractual Svc Professional |
|----------------------------|----------|---|

Motion carried unanimously.

Item C-3. Consider Approval of the Purchase of 20-Ton Tag-a-Long (Tilt Top) Equipment Trailer

Motion by Siegrist, supported by Borninski to approve the purchase of a 20-ton tag-a-long tilt top trailer from Trail Boss Trailers 15722 US Highway 45, Macon Mississippi 39341 for an amount not to exceed \$34,650. Motion carried unanimously.

Item C-4. Consider Approval of 2023 Vactor Combination Sewer Cleaning Truck and an Associated Budget Amendment to the 2022 Water & Sewer Budget

Motion by Siegrist, supported by Borninski to award a purchase order contract to Jack Doheny Company, 777 Dohney Drive, Northville, MI 48167 for an amount not to exceed \$507,027 for the purchase and approve the purchase of the 2023 Vactor Combination Sewer Cleaning truck utilizing the Sourcewell Contract # 101221-VTR and to approve the following budget amendment to the 2022 Water and Sewer budget:

Increase Revenue

| | | |
|-------------|----------------------------|-----------|
| 592-000.695 | Fund Balance Appropriation | \$507,027 |
|-------------|----------------------------|-----------|

Increase Expenditure

| | | |
|------------------|-------------------------|-----------|
| 592-537.970_0040 | Capital Outlay Vehicles | \$507,027 |
|------------------|-------------------------|-----------|

Motion carried unanimously.

Item C-5. Consider Authorization of Permit for 2022 Liberty Fest Fireworks Display

Motion by Siegrist, supported by Borninski to authorize the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks at Canton’s Liberty Fest on June 17, 2022. Motion carried unanimously.

Item C-6. Consider Request to Increase the Purchase Order Issued to Partners in Architecture

Motion by Siegrist, supported by Borninski to approve increasing Purchase Order #2021-00001408, issued to Partners in Architecture, by \$4,000 for reimbursables as listed in their A& E contract approved by the Board in 2021. Motion carried unanimously.

Item C-7. Consider the Purchase of a One-Year Extended Warranty for 800 MHz Radios

Motion by Siegrist, supported by Borninski to approve the purchase of a one-year extended warranty for Motorola 800 MHz mobile and portable radios in the amount of \$18,851.50, from Mobile Communications America, Michigan, the local authorized repair vendor of Motorola products. Motion carried unanimously.

Item C-8. Resolution of Support for Michigan Townships Association’s Robert R. Robinson Scholarship Application

Motion by Siegrist, supported by Borninski to adopt the Resolution of Support for Jessica Hobbs to apply for the Michigan Townships Association’s Robert R. Robinson Scholarship. Motion carried unanimously.

Item C-9. Consider Approval to Create Fund 260 – Indigent Defense Fund and Associated Budget

Motion by Siegrist, supported by Borninski to approve the creation of Fund 260 – Indigent Defense Fund and the following budget amendment:

Increase Revenue:

| | | |
|-----------------------|--------------------------------|-----------|
| Account # 260-000.539 | State Grant Revenue | \$360,000 |
| Account # 260-000.580 | Contributions from Local Units | \$40,000 |

Increase Expenditures:

| | | |
|----------------------------|-----------------------------|-----------|
| Account # 260-286.801_0020 | Professional Services Legal | \$400,000 |
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Motion carried unanimously.

General Calendar:

Item G-0. Consider Authorizing Counsel to Negotiate toward a Settlement in FP Development v. Canton as discussed in closed session.

Motion by Siegrist, supported by Slavens to authorize counsel to negotiate toward a settlement in FP Development v. Canton as discussed in closed session. Motion carried unanimously.

Item G-1. Consider Contract Amendment with Great Lakes Contracting Solutions, LLC for the Canton Center, Ford to Warren Full Reconstruct Road Project & Approve a

Contract Amendment with Fishbeck LLC for Construction Engineering and Testing

Motion by Siegrist, supported by Slavens to approve the following budget amendment as presented and awarding a construction contract amendment and purchase order to Great Lakes Contracting Solutions, LLC. for the Canton Center Road (Ford to Warren) Project in the amount of \$4,498,037.92 with a 10% contingency of \$449,803.79 for a total contract amount of \$4,947,841.71 from the Fund #204-446-11.970_0050. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve a contract amendment and purchase order with Fishbeck LLC under their existing master services agreement for CE Services for the 2022 Major Roads - Asphalt Project in the amount of \$104,508 plus a 10% contingency of \$10,451 for a total of \$114,959 from the Fund #204-446-11.970_0050. Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to approve the following Budget Amendment as presented:

Increase Revenue:

| | | |
|-------------|----------------------------|-----------|
| 204-000.695 | Fund Balance Appropriation | \$838,485 |
|-------------|----------------------------|-----------|

Increase Expenditure:

| | | |
|---------------------|---|-----------|
| 204-446-11.970_0050 | Major Roads Capital Outlay Infrastructure | \$838,485 |
|---------------------|---|-----------|

Motion carried unanimously.

Item G-2. Request to Purchase Computer Workstation Replacements

Motion by Siegrist, supported by Ganguly to create a new purchase order to Dell Computers in an amount not to exceed \$80,678.16 from account 101-228.970_0010 to cover the cost of replacement laptops, computers, and displays. Motion carried unanimously.

Item G-3. Request to Upgrade Cyber Security Subscription Level

Motion by Siegrist, supported by Borninski to create a purchase order to KnowBe4 Inc. in an amount not to exceed \$12,993 to cover the cost of increasing user training licenses for the duration of the Township’s current agreement. Motion carried unanimously.

Item G-4. Consider Approval of Fund Balance Commitments for Board Related Goals

Motion by Siegrist, supported by Borninski to commit the unspent fund balance resulting from these projects in the Community Improvement Fund at the end of 2022 for the following priorities:

| | | |
|---|--|---------------------|
| Sidewalk Gap (\$500,000*4 years) | | \$ 2,000,000 |
| Ridge Road Development | | \$ 1,000,000 |
| Pocket Parks | | \$ 550,000 |
| Admin Building Renovations | | \$ 250,000 |
| Cherry Hill Redevelopment | | \$ 4,000,000 |
| Other future priorities identified by the Board | | <u>\$ 1,000,000</u> |
| | | \$ 8,800,000 |

And further move to approve the following budget amendment for the spending of the ARPA funds:

| | | |
|--|------------------|-----------|
| <u>Decrease Revenue</u> | | |
| Fund Balance Appropriation | 207-000.695 | 1,000,000 |
| <u>Increase Revenue</u> | | |
| Transfers In from ARPA | 101-000.699_2850 | 7,551,719 |
| Transfers In from ARPA | 207-000.699_2850 | 1,000,000 |
| Other Grants Federal | 285-000.528_0003 | 8,551,719 |
| <u>Increase Expense</u> | | |
| Transfers Out to Community Improvement | 101-969.995_2460 | 7,551,719 |
| Transfers Out to General Fund | 285-706.995_1010 | 7,551,719 |
| Transfers Out to Police | 285-706.995_2070 | 1,000,000 |

Motion carried unanimously.

Item G-5. Consider Approval of a Purchase Order for Sound & Lighting Support Services for the 2022 Liberty Festival

Motion by Siegrist, supported by Slavens to authorize a purchase order in the amount \$21,085.00 from account # 101-756-47.801_0070 – Professional and Contractual Svc Special Events for Great Lakes Sound, Inc., 230 Arco Drive, Toledo, OH 43607. Motion carried unanimously.

Item G-6. Consider Approving the Purchase of 20 Avail Web Rocket IoT Modems and an Associated Amendment to the 2022 Fire Budget

Motion by Siegrist, supported by Borninski approve the purchase of 20 Avail Web Rocket IoT modems from Utility Associates, Inc., in the amount of \$53,400 and to approve a 2022 Amendment to the Fire Budget as listed below:

Increase 2022 Police Revenues:
 Fire Fund Balance – Fund Balance Appropriation: #206-000.695 \$53,400

Increase 2022 Police Appropriations:
 Capital Outlay Computers: #206-336-50.970_0010 \$53,400

Motion carried unanimously.

Item G-7. Consider Approving the Purchase of a Three-Year Subscription to CodeRED with an associated 2022 Emergency Management Budget Amendment

Motion by Siegrist, supported by Borninski to approve the purchase of a three-year subscription to CodeRED, from OnSolve, for an annual amount of \$14,921.44; and to approve a 2022 Emergency Management Budget Amendment as listed below for this purchase:

Increase Revenues:
 General Fund – Fund Balance Appropriation: #101-000.695 \$6,921.00

Increase Appropriations:

Emergency Management – Maint. Software Support #101-426-930_0015 \$6,921.00

Motion carried unanimously.

Item G-8. Consider the Purchase of 16 Taser X26P Units and Accessories

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the purchase of 16 Taser X26P units and accessories from the sole-source vendor Axon Enterprise, Inc., in the amount of \$24,988.52, utilizing funds in the 2022 Police Budget. Motion carried unanimously.

Item G-9. Consider Waiving the Bidding Process and Approve the Purchase of Two Motorola 800 MHz Mobile Radios

Motion by Siegrist, supported by Borninski to waive the bidding process and approve the purchase of two Motorola mobile radios from Motorola Solutions, Inc., in the amount of \$11,477, utilizing E/911 Funds. Motion carried unanimously.

Item G-10. Consider Approval of the Purchase of 33 Honeywell Barcode Scanners

Motion by Siegrist, supported by Borninski to approve the purchase of 33 Honeywell Barcode Scanners from MSS Software and the following Budget Adjustment:

Increase Revenue:

Acct# 101-000.695 Fund Balance Appropriation \$6,305

Increase Expense:

Acct# 101-262.970_0010 Professional Services \$6,305

Motion carried unanimously.

Item G-11. Consider a Request to Approve Service Agreement Between Canton Township and the Partnership for the Arts & Humanities

Motion by Sneiderman, supported by Borninski to allow Clerk Siegrist to recuse himself due to a conflict of interest. Motion carried 5-0-1 with Clerk Siegrist abstaining.

Motion by Slavens, supported by Borninski to approve the service agreement with the Partnership for the Arts & Humanities to provide programming in the arts and humanities in Canton Township and the following budget adjustment:

Increase Expenditures:

101-728-801-0050 Professional Services \$14,000

Increase Revenue:

101-006-695 Fund balance appropriation \$14,000

Motion carried 5-0-1 with Clerk Siegrist abstaining.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Sneideman to adjourn the meeting at 8:38pm. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor