

**Charter Township of Canton
Board Proceedings – July 12, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, July 12, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 6:31 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent: None

Closed Session:

Motion by Siegrist, supported by Sneiderman to go into closed session to consider material exempt from discussion or disclosure by state or federal statute, and particularly the discussion of attorney’s written legal memorandum. mcl 15.268(h). Motion carried unanimously.

Motion by Siegrist, supported by Sneiderman to open from closed session. Motion carried unanimously.

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended adding C-11 and G-7. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the June 14, 2022 Board Minutes as presented. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF July 12, 2022		
101	GENERAL FUND	704,320.92
204	ROADS FUND	1,269,161.75
206	FIRE FUND	240,446.80
207	POLICE FUND	363,611.67
208	SUMMIT OPERATING (General)	83,588.63
219	STREET LIGHTING	0.00

230	CABLE TV FUND	10,205.42
246	TWP (COMMUNITY) IMPROVEMENT	4,000.00
248	DDA - CANTON	21,587.01
261	E-911 UTILITY	151.66
265	ORGANIZED CRIME - DRUG ENFORCEMENT	48,341.71
274	CDBG	969.40
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAP PROJ - ENERGY PROJECT	1,904.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	39,295.14
592	WATER & SEWER FUND	89,030.48
596	SOLID WASTE	422,210.71
661	FLEET	31,395.62
701	TRUST & AGENCY FUND	888.16
702	CUSTODIAL FUND	10,532.00
736	POST EMPLOYMENT BENEFITS	182,899.83
852	SPECIAL ASSESSMENT DEBT	0.00
	TOTAL - ALL FUNDS	3,524,540.91

Retirement Recognition

Item R-1. Resolution Recognizing Firefighter Maureen Stoecklein's Retirement

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Recognizing Firefighter Maureen Stoecklein's Retirement

WHEREAS the Canton Fire Department recognizes the importance of its employees;

WHEREAS in 2000, Maureen Stoecklein was hired as a Public Safety Service Officer for the Canton Public Safety Department;

WHEREAS one year later she was sworn-in with the Fire Department as a Firefighter/Paramedic assigned to an ambulance, providing emergency medical treatment to thousands of patients with varying injuries and illnesses;

WHEREAS she later trained as an engine operator, running the various multi-faceted department apparatus on fire scenes;

WHEREAS Maureen was instrumental in bringing awareness to the benefits of firefighter's
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physical fitness, health and well-being;

WHEREAS she played a lead role in many new programs being offered within the department, including various opportunities of peer support, exercise and nutrition education;

WHEREAS after providing 22-years of hard work and dedication, Firefighter Stoecklein retired from her position in June of 2022;

RESOLVED, the Board of Trustees of the Charter Township of Canton is appreciative of the commitment to excellent service as demonstrated by Firefighter Maureen Stoecklein;

FURTHER RESOLVED, the Board of Trustees of the Charter Township of Canton upon does hereby recognize Maureen Stoecklein for his commendable contribution to the Canton community and the Canton Fire Department.

Consent Calendar:

Item C-1. Consider Proposal Award for Design of Administration Building Offices and Bulletproof Glass

Motion by Siegrist, supported by Slavens to award the design for Administration Renovations and Bullet-resistant glazing at the Township Administration Building to A3C, 115 ½ E. Liberty St, Ann Arbor, MI 48104 in an amount of \$13,120 to be paid from Account #264-265.970_0020 Admin Renovations and to approve the following budget adjustment:

Increase Revenue:

246-000.695	Fund Balance Appropriation	\$250,000
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Increase Expenditures:

246-265.970_0020	Capital Outlay Buildings & Improvements	\$250,000
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Motion carried unanimously.

Item C-2. Consider Approval for the Emergency Power Repairs Admin Parking Lot

Motion by Siegrist, supported by Slavens to award purchase order to Corby Energy Services, 6001 Schooner Drive PO Box 970, Belleville, MI 48112 in an amount of \$9,400 to be paid from Account #101-265.930_0030. Also, to U.I.S in the amount of \$10,734.18 to Utilities Instrumentation Service from Account 101-265.930_0030 to Utilities Instrumentation Services, 2290 Bishop Circle East, Dexter, MI 48130 and to approve the following budget adjustment:

Increase Revenue:

101-000.695	Fund Balance Appropriation	\$20,135
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Increase Expenditure:

101-265.930_0030 Maintenance and Repair Machinery and Equipment \$20,135

Motion carried unanimously.

Item C-3. Consider Approval for the Emergency Replacement of the Transformer at Heritage Park

Motion by Siegrist, supported by Slavens award the removal and replacement of the transformer located in Heritage Park to Corby Energy Services, 6001 Schooner Drive PO Box 970, Belleville, MI 48112 in an amount of \$58,875 to be paid from Account #101-265.970_0030.

Motion carried unanimously.

Item C-4. Consider Using Additional Funds for Roof Replacement in Connection with The Capital Improvement Program

Motion by Siegrist, supported by Slavens to increase PO #2021-00002157 for Summit, Fellows Creek Golf Club Roof Replacement, and Fellows Creek Golf Club Maintenance Building Roof Replacement to Schena Roofing & Sheet Metal Co., 28299 Kehrig Drive, Chesterfield, MI 48047 in the amount of \$138,483 to be paid from accounts 401-757.970_0020 for \$124,636 (Summit Roof), 401-772.970_0020 for \$13,847 (Fellows Creek roofs). Motion carried unanimously.

Item C-5 Consider Awarding a Contract to Spalding DeDecker Associates for Engineering Services on Two Sidewalk Gaps Along the ITC Corridor

Motion by Siegrist, supported by Slavens to award a construction contract to Spalding DeDecker Associates for sidewalk gap work in the amount of \$50,000 with a 5% contingency of \$2,500 for a total contract of \$52,500 from the account # 101-447-03.930_0050. Motion carried unanimously.

Item C-6 Consider Increase of \$185,403 to PO #2022-00001698 for the 2022 Major Roads - Asphalt Project for the 2022 Road Improvement Program

Motion by Siegrist, supported by Slavens to allow signature by the Township Supervisor of the attached change order authorizing the increase of PO #2022-00001698 by \$185,403 and to approve increasing PO #2022-00001698 by \$185,403 and to also approve the following Budget Amendment:

Increase Revenue:

204-000.695 Fund Balance Appropriation \$185,403

Increase Expenditure:

204-446-11.970_0050 Major Roads Capital Outlay Infrastructure \$185,403

Motion carried unanimously.

Item C-7 Consider Second Reading of an Amendment to Chapter 36 “Equal Rights” in the Canton Township Code of Ordinances

Motion by Siegrist, supported by Slavens to remove from the table, hold the Second Reading and adopt an amendment to Chapter 36 “Equal Rights” Canton Township Code of Ordinances; to be published and become effective on July 21, 2022. Motion carried unanimously.

Item C-8 Consider Approval for a Purchase Order Increase for the Fungicide at Pheasant Run Golf Club

Motion by Siegrist, supported by Slavens to approve an increase to PO#2021-00002825 in the amount of \$6,300 to be paid from Account #584-773-57.930_0070 Maintenance and Repair Grounds, for the additional fungicide purchase at Pheasant Run Golf Club. Motion carried unanimously.

Item C-9 Consider Approval of Application for MLCC Special Liquor Licenses

Motion by Siegrist, supported by Slavens to authorize the sale and consumption of alcohol at the Michigan Shakespeare Festival taking place at the Cherry Hill Schoolhouse lawn on July 22, 2022, and furthermore; I move that the following resolution be adopted:

That the Michigan Shakespeare, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on July 22, 2022 at the Cherry Hill Schoolhouse lawn located at 50440 Cherry Hill Rd, Canton, Michigan, County of Wayne.

Motion carried unanimously.

Item C-10 Request for Resolution of Local Body of Government to Recognize “Salem Rockettes Booster Club” as a Nonprofit in the Community for Purposes of Making an Application for a “Charitable Gaming License” to the Michigan Gaming Control Board.

Motion by Siegrist, supported by Slavens to approve the resolution for the “Salem Rockettes Booster Club” 811 Pinehurst Dr, Canton, MI 48188, to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license. Motion carried unanimously.

Item C-11 Consider Offer to Purchase Property Under Wayne County Tax Foreclosure

Motion by Siegrist, supported by Slavens to approve the offer to purchase the following parcels of land under Wayne County tax foreclosure at the minimum bid amount listed;

Parcel #1 (Tax ID #71-096-99-0004-701) for an amount of \$ 3,895.53

Parcel #2 (Tax ID #71-131-02-0011-000) for an amount of \$ 31,906.30
 Parcel #3 (Tax ID #71-133-01-0229-301) for an amount of \$ 3,303.55
 Parcel #4 (Tax ID #71-133-01-0230-301) for an amount of \$ 3,303.55
 Parcel #5 (Tax ID #71-133-01-0231-301) for an amount of \$ 3,303.55
 Parcel #6 (Tax ID #71-133-01-0232-301) for an amount of \$ 3,303.55
 Parcel #7 (Tax ID #71-133-01-0265-301) for an amount of \$ 3,285.75
 Parcel #8 (Tax ID #71-133-01-0266-301) for an amount of \$ 3,285.75
 Parcel #9 (Tax ID #71-133-01-0267-301) for an amount of \$ 3,285.75
 Parcel #10 (Tax ID #71-133-01-0268-301) for an amount of \$ 3,285.75; and to authorize the Municipal Services Director to make the written offer on behalf of the Township Board, and to approve the following budget amendment:

Increase Revenues

101-000.695	Fund Balance Appropriation	\$62,159.03
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Increase Expenditures

101-261.970_0070	Capital Outlay Land	\$62,159.03
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Motion carried unanimously.

General Calendar:

Item G-1. Consider Approval to Fill the Lead Tech Position for the Facilities Department

Motion by Siegrist, supported by Slavens to to approve the increase of headcount and the posting and filling of the Lead Tech position for the Facilities Services Department. Motion carried unanimously.

Item G-2. Authorize the Purchase and Installation of Three Generac Commercial Gas Series Standby Generator for the Commerce Park, Hampton Ridge South Pilgrim Hills, and Wildwood Spring Sanitary Sewer Pump Stations from Wolverine Power Systems

Motion by Siegrist, supported by Borninski to approve the purchase and installation of three Generac 22KW Standby Generators from Wolverine Power Systems 46968 Liberty Drive, Wixom MI, 48393 and approve a purchase order for a not-to-exceed amount of \$74,500. Motion carried unanimously.

Item G-3. Consider A Request to Approve Letter Of Agreement Between Canton Township and the TPOAM

Motion by Siegrist, supported by Sneiderman to approve the Letter of Agreement between Canton Township and the TPOAM, to allow Public Safety Clerk III, Christine Skavery, to temporarily perform step-up tasks for the Crime Data Analyst, Grade 6 Merit position, retroactive to May 1, 2022. Motion Carried unanimously.

Item G-4. Consider Reappointment to Downtown Development Authority Board

Motion by Siegrist, supported by Slavens that the Canton Township Board of Trustees reappoint Steven Brock to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for a four-year term ending July 12, 2026. Motion carried unanimously.

Item G-5. Consider Changing that Agent of Record to Kapnick Insurance Group and Streamline Flexible Spending and Cobra Administration with Kapnick Insurance Group

Motion by Siegrist, supported by Slavens to approve Kapnick Insurance Group as the Agent of Record. In addition, I move to approve Kapnick Insurance Group as the vendor for the Township’s Flexible Spending Account and COBRA Administration. Motion carried unanimously.

Item G-6. Consider Waiving the Bidding Process and Approving the Contract from Raftelis Communication to Perform a Communications Assessment

Motion by Siegrist, supported by Borninski approve the contract with Raftelis to perform an organization-wide communications assessment and communications plan for the Township, as well as the following budget amendment:

Increase Expenditures

101-271.801_0050	Professional Services	\$30,000
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Increase Revenues

101-000.695	Fund Balance Appropriation	\$30,000
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Motion carried unanimously.

Item G-7. Consider Approval of Purchase of a Range Vehicle at Pheasant Run Golf Club

Motion by Siegrist, supported by Slavens to approve the purchase of a driving range vehicle for Pheasant Run Golf Club in the amount of \$15,695.91 to be paid from account #584-773-50.970_0030 - Capital Outlay Machinery and Equipment to Deere & Company, 2000 John Deere Run, Cary, NC 27513. Motion carried unanimously.

Item G-8. Read Tribute to Maureen Stoecklein Into Minutes

Motion by Siegrist supported by Sneiderman for the tribute to Maureen Stoecklein to be entered into the minutes. Motion carried unanimously.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting at 8:17 pm. Motion carried unanimously.

Michael A. Siegrist, Clerk
Supervisor

Anne Marie Graham-Hudak,