

**Charter Township of Canton
Board Proceedings – October 25, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, October 25, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 6:00 p.m.

Members Present: Foster, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent: Borninski

Adoption of Agenda:

Motion by Slavens, supported by Foster to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Slavens, supported by Sneiderman to approve the October 11, 2022 board minutes as presented. Motion carried unanimously.

Public Comment on Agenda Items Only: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Ganguly to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF October 25, 2022		
101	GENERAL FUND	635,081.19
204	ROADS FUND	2,964.70
206	FIRE FUND	400,046.57
207	POLICE FUND	566,992.78
208	COMMUNITY CENTER FUND	47,356.82
219	STREET LIGHTING FUND	21,421.59
230	CABLE TV FUND	11,138.13
246	COMMUNITY IMPROVEMENT FUND	0.00
248	DDA - CANTON	30,351.10
260	INDIGENT DEFENSE FUND	14,075.50
261	E-911 UTILITY	18,851.50
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG FUND	0.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	281,587.25
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

584	GOLF FUND	49,124.64
592	WATER & SEWER FUND	1,853,499.04
596	GARBAGE & RUBBISH COLLECTIONS	3,009.21
661	FLEET MAINTENANCE FUND	34,323.20
701	TRUST & AGENCY FUND	0.00
702	CUSTODIAL FUND	1,503.30
736	POST EMPLOYMENT BENEFITS FUND	121,269.92
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
	TOTAL - ALL FUNDS	4,092,596.44

Study Session:

- 1) 2023 Budget Adjustments/Budget Final Review

Recognition:

Item R-1. Resolution in Recognition of the Canton Chamber of Commerce 50th Anniversary

Motion by Graham-Hudak, supported by Foster to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution in Recognition of the Canton Chamber of Commerce 50th Anniversary

WHEREAS, the Mission of the Canton Chamber of Commerce is to provide enhanced business growth and professional development opportunities to its members by building a strong network of diverse, locally based businesses, offering quality networking and business education seminars to its members, and acting as a business resource for its members and the community;

WHEREAS, the Canton Chamber of Commerce was established in 1972 and is a non-profit corporation of voluntary membership that invests time and money to carry forward programs relevant to member's needs;

WHEREAS, for the last 50 years, the Canton Chamber has partnered with local professionals to cultivate a network designed to bolster our economy, provide businesses with a way to make vital connections, all while improving the overall community and quality of life for our citizens;

WHEREAS, the Canton Chamber of Commerce hosts a variety of events, programs, and educational seminars that cater to business owners, professionals seeking employment opportunities, and the entire Canton Township community;

WHEREAS, the Chamber recently celebrated their 50th anniversary at a black-tie gala at the Henry Ford Museum with 250 in attendance; now, therefore be it

RESOLVED, that the Canton Township Board of Trustees congratulates the Canton Chamber of Commerce on 50 years of helping our local business community thrive. We appreciate the Chamber's partnership and dedication to Canton.

Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Approval of Payment of the Annual Software License Fees to Kiriworks for the On-Base Document Management System

Motion by Siegrist, supported Slavens to approve payment of \$12,326.01 for the annual software license fees to Kiriworks for the On-Base document management system. Motion carried unanimously.

Item C-2. Consider Increasing a Blanket Purchase Order for Municipal Services

Motion by Siegrist, supported by Slavens to approve amendment to the following purchase order: PO#2022-00000625 Spartan Distributors increase from \$25,000 to \$35,000. Motion carried unanimously.

Item C-3. Consider Second Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Harvest Creek Rezoning

Motion by Siegrist, supported by Slavens to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #075-RZ-7471, which rezones tax parcel nos. 075-99-0004-002 and 075-99-0005-000 from RR, Rural Residential to R-3, Single Family Residential. Further move to adopt and publish the second reading of the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel nos. 075-99-0004-002 and 075-99-0005-000 from RR, Rural Residential to R-3, Single Family Residential. Motion carried unanimously.

Item C-4. Consider Request to Increase Blanket Purchase Order for RICOH USA, INC

Motion by Siegrist, supported by Slavens to approve increasing blanket purchase order 2022-755 issued to RICOH USA, INC by \$7,000 to accommodate the remaining maintenance fees for 2022. Motion carried unanimously.

Item C-5. Consider Second Reading of an Amendment to Chapter 46 in the Canton Township Code of Ordinances Regarding the Youth Tobacco Act 167 of 2022

Motion by Siegrist, supported by Slavens to remove from the table, hold the Second Reading, and adopt an amendment to Chapter 46 of the Canton Township Code of Ordinances regarding the Youth Tobacco Act 167 of 2022, to be effective November 3, 2022. Motion carried unanimously.

Item C-6. Request Budget Amendments to the 2022 Capital Improvement Plan

Motion by Siegrist, supported by Slavens to approve the 2022 budget amendment required for the 2020 & 2021 CIP bond projects.

Increase Expense: 246-969.995_4010	Transfers Out	\$100,000
Decrease Expense: 246-261.999	Transfer to Fund Balance	\$100,000

Increase Revenue: 401-000.699_2460	Transfers In	\$100,000
Decrease Revenue: 401-000.695	Fund Balance Appropriation	\$100,000

Motion carried unanimously.

General Calendar:

Item G-1. Consider Preliminary Planned Development District for Creekview Landings

Motion by Siegrist, supported by Sneiderman to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Preliminary Planned Development District for Creekview Landings

WHEREAS, the Project Sponsor has requested preliminary approval of a Planned Development District for Creekview Landings, located north of Geddes Rd. and west of Denton Rd.; and,

WHEREAS, the Planning Commission reviewed the Preliminary Planned Development Plan and Planned Development Agreement, and voted 8-0 to recommend approval of the request, with conditions, as the request meets the criteria for a Planned Development and results in definite benefits to the community;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Creekview Landings Preliminary Planned Development District on the subject tax parcels (i.e., tax parcel nos. 118-99-0005-000, 119-99- 0001-702, 119-99-0002-001, 119-99-0003-001, 119-99-0007-000 (50400 Geddes Rd.), 120-99-0002-000; 120-99-0003-000 (50356 Geddes Rd.), 120-99-0004-701 (50300 Geddes Rd.), 120-99-0006-000 (50200 Geddes Rd.), 120-99-0009-001 (50760 Geddes Rd.), 120-99-0015-000 (49952 Geddes Rd.), 120-99-0016-000 (49940 Geddes Rd.), 120-99-0017-001 (49828 Geddes Rd.), 120-99-0017-002 (49828 Geddes Rd.), and 120-99-0018-702 (3506 Denton Rd.)) as provided in the Planned Development Agreement and plan documents, subject to the following conditions:

1. That the plans show the improvements noted in the TIS to the satisfaction of Canton Township’s Engineering Services Division and Wayne County.
2. That the minimum front yard setback/separation distance between the sidewalk and the front of the garage be at least 22 feet.
3. That units 172-229 be designed with at least 50% brick.
4. That the plans and PD Agreement must include a complete Schedule of Regulations and Modifications.
5. That the applicant starts the process of obtaining easements from owners on Geddes Rd. and Denton Rd. where sidewalk gaps will be created as a result of the project, and that the applicant provide information on whether sidewalk construction is feasible within the existing right-of-way on each parcel where there will be a sidewalk gap.
6. That the gravel trail be shown at least 10 feet wide.
7. A tree survey, landscape plan, and draft prairie restoration and management plan be provided prior to Final PDD review.
8. That minor changes and corrections be made to the PD plans and PD Agreement, as noted by staff.

9. In the event that the model of the development changes from a single-family rental development to an ownership model that any amendments to the PDD must come to the Planning Commission and Township Board for review.
10. Sidewalks are to be installed on both sides of all streets within the development.

Motion carried unanimously.

Item G-2. Consider Special Land Use Amendment to Expand Religious Institution Land Use for St. Thomas a'Becket and Consider Site Plan Amendment to Construct Accessory Building

Motion by Siegrist, supported by Slavens to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use and Site Plan Amendment for St. Thomas a'Becket Catholic Church

WHEREAS, the Project Sponsor has requested special land use approval for expansion of the religious land use parcel no. 089-99-0013-702 and site plan approval for an accessory building, sculpture garden, worship garden with seating, and associated structures and landscaping on parcel nos. 089-99-0008-002 and 089-99-0013-702 at 555 S. Lilley Rd. and 713 S. Lilley Rd.; and

WHEREAS, the Planning Commission reviewed the requests and applicable criteria and voted 8-0 to recommend approval, with conditions, as the request meets the requirements of the Zoning Ordinance including the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the special land use in Planning Application #089-SLU-7528 for the proposed expansion of the religious land use parcel no. 089-99-0013-702 and approval of the site plan amendment in Planning Application #089-DIR-7501 on parcel nos. 089-99-0008-002 and 089-99-0013-702 for the accessory building, sculpture garden, worship garden with seating, and associated structures and landscaping, subject to all State, County, and Township requirements.

Motion carried unanimously.

Item G-3. Consider Approving the Purchase of Fleet Vehicles and an Associated 2022 Budget Amendment

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the purchase of three vehicles from the identified dealerships off the lot with the approval of the Township Supervisor, MSD Director and Finance Director when a vehicle is available for an amount not to exceed \$100,000 for two Fire vehicles and \$50,000 for one DPW vehicle. Also, to approve the purchase of one (1) 2022 Ford Explorer from Signature Ford, utilizing state bid pricing of \$34,652; further, to approve the following amendment to the 2022 Budget as listed below:

INCREASE 2022 REVENUE

207-000.695	Fund Balance Appropriations	\$34,652
206-000.695	Fund Balance Appropriation	\$100,000
592-000.695	Fund Balance Appropriation	\$18,021

INCREASE 2022 EXPENDITURES

207-301-50.970.0040	Capital Outlay Vehicles	\$34,652
206-336-50.970.0040	Capital Outlay Vehicles	\$100,000
592-536.970.0040	Capital Outlay Vehicles	\$9,011

Motion carried unanimously.

Item G-4 Consider Site Plan for Haggerty III Light Industrial Buildings

Motion by Siegrist, supported by Slavens to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Site Plan for Haggerty III Warehousing and Materials Distribution Center Uses

WHEREAS, the Project Sponsor has requested site plan approval for warehousing and materials distribution center uses on parcel 104-99-0013-702 on the south side of Haggerty Circle; and

WHEREAS, the Planning Commission reviewed the site plan application and applicable criteria and voted 8-0 to recommend approval, with conditions, as the request meets the requirements of the Zoning Ordinance;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the site plan in Planning Application #104-SPI-7323 for warehousing and materials distribution center uses on parcel 104-99-0013-702, subject to compliance with all State, County, and Township requirements.

Motion carried unanimously.

Item G-5 Consider a Request to Approve Letter of Agreement Between Canton Township and the Canton Command Officers Association/POLC Union

Motion by Siegrist, supported by Sneiderman to approve the LOA between Canton Township and the CCOA/POLC union to allow for the promotion of two bargaining unit members to the rank of Captain in the calendar year 2022. Motion carried unanimously.

Item G-6 Consider Approving Payment to Schoolcraft College for 3 Police Academy Sponsorships in 2021 and an Associated Amendment to the 2022 Police Budget

Motion by Siegrist, supported by Slavens to approve payment to Schoolcraft College for three police academy sponsorships in 2021, in the amount of \$20,846.94; also, to approve the below listed amendment to the 2022 Police Budget:

Increase 2022 Police Revenues:

Police Fund Balance Appropriation: #207-000.695 \$20,847

Increase 2022 Police Appropriations:

Training & Education: #207-301-50.810_0001 \$20,847

Motion carried unanimously.

Item G-7. Request Approval to Purchase DocuSign Services

Motion by Siegrist, supported by Slavens approve the creation of a purchase order to CDW Government for the purchase of solutions and services for the DocuSign electronic signature and contract lifecycle management solution in an amount not to exceed \$15,709.00. Further, to approve a budget adjustment as follows:

Increase Revenue:

Account # 101-000.695 Fund Balance Appropriation \$161,480

Increase Expenditures:

Account # 101-228.930_0015 Maintenance and Repair Software Support \$15,709
Account # 101-228.960 Contingency \$145,771

Motion carried unanimously.

Item G-8. Consider Approval to Purchase 2023 Season’s Fertilizer, Fungicide, Plant Protectant and Nutrients for Pheasant Run Golf Club and Parks in 2022

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the purchase of 2023’s seasons fertilizers, fungicides, plant protectants and nutrients for the Pheasant Run Golf Club and Parks divisions in 2022 for a total amount of \$131,000 to be paid from 2023’s budget:

Vendor	Site	Account #	Amount
Advanced Turf Solutions 3751 Blair Townhall Rd Traverse City, MI 49685	Pheasant Run Golf Club	584-773- 57.930_0070	\$49,000
Harrell’s LLC P.O. Box 935358 Atlanta, GA 31193	Pheasant Run Golf Club	584-773- 57.930_0070	\$25,000
Siteone Landscape 241100 Network Place Chicago, IL 60673	Pheasant Run Golf Club	584-773- 57.930_0070	\$40,000
Siteone Landscape 241100 Network Place Chicago, IL 60673	Parks	101-752- 50.930_0070	\$10,000
Nutrien AG Solutions Inc Sunfield Hub Sales 9845 West Grand Ledge Hwy Sunfield, MI 48890	Pheasant Run Golf Club	584-773- 57.930_0070	\$7,000
		TOTAL	\$131,000

Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting at 7:40 pm. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor